



Wednesday 3rd January 2018

Dear Councillor

You are hereby summoned to attend the next meeting of St Erme Parish Council on **Tuesday 9th January 2018 at 7.30pm** at the **St Erme Community Centre**. The press and members of the public are welcome to attend.

Yours faithfully

S Trethewey

Mrs S Trethewey
Clerk to the Council

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 4) To receive and approve the minutes previously circulated of the meeting held on Tuesday 5th December 2017
- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks Update and Report
- 7) **Planning:-**
 - a) To consider any planning applications received up to the date of the meeting:
 - b) Update on planning issues:
 - Planning enforcement
 - Update on Cornwall Council's planning decisions
 - Update on the Burrington Development
 - c) To receive and agree information on Burrington Developments transferring the public open space north of the new development at Trispen Hill to the ownership of St Erme Parish Council.
- 8) **Accounts:**
 - a) Cheques agreed and signed during the last month:
 - Chq No 1867: Wicksteed Leisure Ltd (S106 – Play Equipment) = **£67734.00**
 - Chq No 1868: St Erme with Trispen PTA (Grant) = **£445.00**
 - Chq No 1869 & 1870: Salaries (December) = **£1120.02**
 - Chq No 1871: HM Revenue & Customs (HMRC Payment) = **£107.13**
 - Chq No 1872: Mrs S Trethewey (Expenses) = **£108.00**
 - DD: Sage UK (Payroll) = **£7.20**
 - DD: 02 (Mobile) = **£18.70**

Cheques to be agreed and signed:
CPRE (Annual subscription) = **£36.00**

- b) To update and approve the accounts, budget sheets and bank reconciliations
- c) Cllr S Jones to report on the Internal Control checks
- d) To discuss and consider an Internal Auditor for the council's procedures

9) Highways

- a) To update on Tregassow Lane's flooding issues and drainage scheme/resurfacing.
- b) To update on the repainting of the yellow and white road markings in the village.
- c) To discuss issues and agree a way forward regarding parking outside of Trispen Post Office and Stores

10) To receive a request for a grant of £1,400.00 from St Erme Parish Church towards the costs of the maintenance of the Church Yard as per our Grant Policy.

11) Councillor's to report on any meetings attended as representatives:

- St Erme Village Hall Committee (Cllr S Jones)
- St Erme Cricket Club (Cllr Pound)
- St Erme Playing Field Trust (Cllr Pound)

12) To agree the date of the next full meeting of the council on 6th February 2018 at the St Erme Community Centre at 7.30pm