



Wednesday 31st January 2018

Dear Councillor

You are hereby summoned to attend the next meeting of St Erme Parish Council on **Tuesday 6th February 2018 at 7.30pm** at the **St Erme Community Centre**. The press and members of the public are welcome to attend.

Yours faithfully

S Trethewey

Mrs S Trethewey
Clerk to the Council

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 4) To receive and approve the minutes previously circulated of the meeting held on Tuesday 9th January 2018
- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks Update and Report
- 7) **Planning:-**
 - a) To consider any planning applications received up to the date of the meeting:
 - **PA17/11971: Mrs Hurst, Trevella, St Erme, Truro**
Certificate of lawfulness for the proposed use of the venue for hosting of civil ceremonies
 - **PA18/00471: Ms Blake, Land south of Tallamar, Trispen, Truro**
Proposed detached dwelling and associated works (previously approved under PA30/.368/10/R date 14th May 2010 and PA13/03114 dated 23rd May 2013)
 - **PA17/11631: Cornwall Farm Machinery, Land south west of Trewaters Farm, Trispen,**
Retrospective planning application for the retention of the building for the proposed use as an agricultural dealership to include workshops, storage, a display area, office space and a conference facility
 - b) Update on planning issues:
 - Planning enforcement
 - Update on Cornwall Council's planning decisions
 - Update on the Burrington Development
 - c) To receive and agree information on Burrington Developments transferring the public open space north of the new development at Trispen Hill to the ownership of St Erme Parish Council.

8) Accounts:

a) Cheques agreed and signed during the last month:

Chq No 1877 & 1878: Salaries (January) = **£948.66**

Chq No 1879: M Pearson (Grass Maintenance) = **£185.00**

DD: Sage UK (Payroll) = **£7.20**

DD: o2 (Mobile Phone) = **£18.70**

Cheques to be agreed and signed

Chq No 1880: A to Z Supplies (Street Cleansing – Gloves) = **£5.98**

Chq No 1881: A to Z Supplies (Street Cleansing – Litter Picker) = **£19.19**

Chq No 1882: Mrs S Trethewey (Expenses) = **£18.00**

Chq No 1883: St Erme Church (Grant towards grave yard maintenance) = **£1,400.00**

Chq No 1884: M Pearson (Street Cleansing) = **£193.75**

b) To update and approve the accounts, budget sheets and bank reconciliations

c) Cllr S Jones to report on the Internal Control checks

d) To receive and agree on quotations for the Internal Auditor for the council's internal procedures and clerk to update on webmaster training.

9) Highways

a) To update on Tregassow Lane's flooding issues and drainage scheme/resurfacing.

b) To update on the repainting of the yellow and white road markings in the village.

c) To update on 'Parking Enforcement' and parking restrictions

10) To consider and respond to the following consultations

- Cornwall Council – Proposal to change car parking charges proposals – 2018 Off-Street Parking Order

11) To receive an e-mail from St Erme with Trispen CP School regarding a blocked soak-a-way outside of the schools pedestrian gate into Chancery Close

12) To receive and discuss a letter from the Devon and Cornwall Community Watch Association regarding awareness and coverage in our area

13) 'General Data Protection Regulations' (GDPR)

a) To receive and discuss information received regarding the forthcoming changes the 'General Data Protection Regulations' (GDPR) and the implications to the council.

b) To agree for the clerk and members to attend any necessary training.

14) To discuss and arrange the format for the Annual Parish Meeting scheduled for Tuesday 20th March 2018 to be held at the St Erme Community Centre

15) To agree for Playsafety Ltd - ROSPA to carry out the council's annual inspection of the play equipment at the school park and Trispen Football Field

16) To receive and approve the following grant requests as per the council's Grants Policy

a) To receive requests for grants under LGA 1972 s137 for organisations outside of the parish as per our grant policy procedures.

17) Councillor's to report on any meetings attended as representatives:

- St Erme Village Hall Committee (Cllr S Jones)
- St Erme Cricket Club (Cllr Pound)
- Truro & Roseland Community Network Area meeting (Cllr S Jones)
- St Erme Neighbourhood Plan Steering Committee (Cllr Trethewey)

18) To agree the date of the next full meeting of the council on 6th March 2018 and the Annual Parish Meeting on 20th March 2018 at the St Erme Community Centre at 7.30pm