



Wednesday 28th March 2018

Dear Councillor

You are hereby summoned to attend the next meeting of St Erme Parish Council on **Tuesday 3rd April 2018 at 7.30pm** at the **St Erme Community Centre**. The press and members of the public are welcome to attend.

Yours faithfully

S Trethewey

Mrs S Trethewey
Clerk to the Council

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 4) To receive and approve the minutes previously circulated of the meeting held on Tuesday 6th March 2018
- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks Update and Report
- 7) **Planning:-**
 - a) To consider any planning applications received up to the date of the meeting:
 - PA18/02131: Mr Owen – 2 Hopscotch Cottages, St Erme, Truro
A two storey extension on the side of the existing dwelling
 - b) Update on planning issues:
 - Planning enforcement
 - Update on Cornwall Council's planning decisions
 - Update on the Burrington Development
 - c) To receive and agree information on Burrington Developments transferring the public open space north of the new development at Trispen Hill to the ownership of St Erme Parish Council.
- 8) **Accounts:**
 - a) **Cheques agreed and signed during the last month:**
 - Chq No 1895 & 1896: Salaries (March) = **£1077.18**
 - Chq No 1897: Post Office Ltd (HMRC Payment) = **£107.13**
 - Chq No 1898: Vision ICT Ltd = 9New Website upgrade) = **£585.00**
 - Chq No 1899: St Erme Playing Fields Trust (Hall Hire February) = **£17.50**
 - Chq No 1900: St Erme Playing Fields Trust (Hall Hire March) = **£45.00**
 - DD: Sage UK (Payroll) = **£7.20**
 - DD: o2 (Mobile Phone) = **£18.70**

Cheques to be agreed and signed

Chq No 1901: Mrs S Trethewey (Expenses) = **£18.00**

Chq No 1902: Trispen Methodist Church (Hall Hire) = **£10.00**

Chq No 1903: St Erme Village Hall (Grant 2017/2018) = **£300.00**

Chq No 1904: M Pearson (Street Cleansing) = **£25.00**

- b) To update and approve the accounts, budget sheets and bank reconciliations
- c) To receive a report from Cllr Pound on the 'Internal Controls' check
- d) To agree for Cllr Couch to be added as a Bank Signatory to the council's accounts

9) Highways

- a) To update on Tregassow Lane's flooding issues and drainage scheme/resurfacing.
 - b) To receive an e-mail from a parishioner regarding vehicles being parked on the emergency roads through Killigrew Gardens
 - c) To receive an e-mail from a parishioner regarding the flooding at the bottom of Trispen Hill and the trees.
 - d) To receive notification of 'Stopping Up Order: Pell Mena, St Erme, Truro
 - e) To discuss maintenance and required work of the trees at Trispen Hill
- 10) To receive a letter of concern from 'Cornwall for Change' regarding Cornwall Council's proposed funding of the 'Cornwall Stadium' being decided at their next full meeting
- 11) To receive an e-mail from the 'Truro Day' committee regarding participating in this year's Truro Day on Sunday 9th September 2018
- 12) To resolve to enter into the following 'Cornwall Council Agency Partnership Agreements' for 2018/2019
- Street Cleansing
 - Grass Cutting
 - LMP – Public Rights of Way
- 13) 'General Data Protection Regulations' (GDPR)
- a) To update and discuss on information received regarding the forthcoming changes the 'General Data Protection Regulations' (GDPR) and the implications to the council.
- 14) **Community Benefits Monies:**
- a) To discuss and arrange a public meeting to launch the consultation options for the Community Benefit moneys and the format of the meeting.
 - b) To agree the format of the consultation questionnaire
- 15) **To review the following:**
- The council's Risk Assessment
 - The council's Insurance cover
 - The council's Grant's Policy
- 16) **Councillor's to report on any meetings attended as representatives:**
- St Erme Village Hall Committee (Cllr S Jones)
 - St Erme Cricket Club (Cllr Pound)
 - St Erme Playing Field Trust (Cllr Pound)
 - St Erme Neighbourhood Plan Steering Group (Cllr Trethewey)
- 17) To next meeting will be the Annual Meeting on **Tuesday 8th May 2018** at the St Erme Community Centre at 7.30pm

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

- 18) To review the salary and terms of employment for the Street Cleaner