



Wednesday 27th June 2018

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on **Tuesday 3rd July 2018** at the **St Erme Community Centre at 7.30pm**. The press and members of the public are welcome to attend.

Yours faithfully

S Trethewey

Mrs S Trethewey
Clerk to the Council

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 4) To receive and approve the minutes previously circulated for the meeting held on Tuesday 5th June 2018
- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks update and report
- 7) **Planning:-**
 - a) To consider any planning applications received up to the date of the meeting: -
 - PA18/05231: 17 Truthan View, Trispen, St Erme, Truro – proposed extension
 - b) Update on planning issues:
 - Community Led Housing Initiatives in St Erme
 - To receive and respond to a letter from the North Coast Cluster Group regarding 'Neighbourhood Plans, Affordable Housing and Cornwall Local Plan Housing Apportionment'
 - c) Update on the Burringtons' development
- 8) **Finance: (Appendix 1)**
 - a) To receive the financial statement of accounts for the year to date and to approve payments.
 - b) To receive and approve the bank reconciliation for the period ending 31.05.18 and budget sheets
 - c) To receive a report from Cllr Couch on the council's internal audit checks
- 9) **Highways:**
 - a) To update on Tregassow Lane's flooding issues and drainage scheme and the recent resurfacing.
- 10) To consider and respond to the 'Local Government Boundary Commission' consultation: 'Electoral Review of Cornwall – Draft Recommendations'

- 11) To update on the 'General Data Protection Regulations' (GDPR).
- 12) To update and receive an inventory to purchase items for repairing the telephone kiosk at Trispen Hill
- 13) To receive and respond to the 'Cornwall ALC Member Survey 2018'
- 14) To receive and adopt the following documents:
 - 'Review the of Council's 'Effectiveness of Internal Controls'
 - The council's 'Risk Assessment'
- 15) To review the following documents and policies:
 - Standing Orders
 - Financial Regulations
 - Equality Policy
 - Discipline and Grievances at Work Procedures
- 16) To update on the St Erme Neighbourhood Plan
- 17) **Councillors to report on any meetings attended as representatives:**
 - St Erme Cricket Club (Cllr Pound)
 - St Erme Playing Field Trust (Cllr Pound & Cllr Couch)
 - St Erme Village Hall (Cllr S jones)
 - St Erme Emergency Plan Committee (Cllr Trethewey)
- 18) To agree the date of the next meeting to be held on Tuesday 4th September 2018 at the St Erme Community Centre 7.30pm

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

- 19) To review and agree amendments to employee contracts.