



Wednesday 26th September 2018

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on **Tuesday 2nd October 2018** at the **St Erme Community Centre at 7.30pm**. The press and members of the public are welcome to attend.

Yours faithfully

S Trethewey

Mrs S Trethewey
Clerk to the Council

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 4) To receive and approve the minutes previously circulated for the meeting held on Tuesday 4th September 2018
- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks update and report
- 7) **Planning:-**
 - a) To consider any planning applications received up to the date of the meeting: -
 - **PA18/08284: 94 Tren creek Close, Trispen TR4 9RA**
Replace the existing attached garage to side with a two storey extension including integral garage
 - **PA18/08836: Lanhadron, Trispen, Truro**
Listed building consent for demolition of unsafe chimney and reconstruction of same to height to comply with the Building Regulation requirements for a flue adjacent to a thatched roof
 - b) Update on planning issues:
 - PA18/07971: Land south of Tallamar, Trisen – notification of ‘Discharge of Conditions’
 - c) Update on the ‘Burringtons’ development
- 8) **Finance: (Appendix 1)**
 - a) To receive the financial statement of accounts, bank reconciliation and budget sheets for the year to date and to approve payments.

- b) To consider and agree to transfer funds from the optional costs budget to the running costs budget
- c) To receive the 'Annual Return -Limited Insurance Review' of the year ending 31st March 2018
- d) To consider the draft budget and precept for the year ending 31st March 2020 and the Public Precept meeting to be held on 20th November 2018
- e) Cllr Riggs to report on the council's Internal controls check

9) Highways:

- a) To update on Tregassow Lane's flooding issues and drainage scheme
- b) To update on the issues with the emergency roads within Killigrew Gardens.
- c) To update on the CNA Highways Scheme submission for St Erme.

10) To receive and respond to the following consultations:

- a) Cornwall Council: Licensing Act Policy Consultation

11) To receive a request from a parishioner to consider getting the locally known roads of Chapel Road and School Lane officially registered.

12) To consider and agree to purchase a secure paper shredder

13) To discuss and agree to swap the council's filing cabinet to a lockable cabinet

14) Councillors to report on any meetings/training attended as representatives:

- St Erme Cricket Club (Cllr Pound)
- St Erme Neighbourhood Plan Steering Committee (Cllr Trethewey)
- St Erme Playing Field Trust (Cllr Pound & Cllr Couch)
- St Erme Village Hall (Cllr S Jones)
- Truro & Roseland Community Network Area meeting (Cllr Trethewey)
- Councillor Skills Day (Cllr Couch)
- Code of Conduct training (Cllr S Jones and Cllr P Jones)

15) To agree the date of the next meeting to be held on Tuesday 6th November 2018 and the Precept Public meeting on Tuesday 20th November 2018 at the St Erme Community Centre 7.30pm

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

16) Clerk's review and appraisal

- a) To review the clerks salary and expenses and to arrange for the clerks appraisal.