



Tuesday 29<sup>th</sup> May 2019

**Dear Councillor**

You are hereby summoned to attend the meeting of St Erme Parish Council on **Tuesday 4<sup>th</sup> June 2019** at the **St Erme Community Centre at 7.30pm**. The press and members of the public are welcome to attend.

Yours faithfully

*S Trethewey*

Mrs S Trethewey  
Clerk to the Council

## AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
  - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
  - a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.

**Public Participation (15 minutes)**

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 4) To receive and approve the minutes previously circulated for the annual meeting held on Tuesday 7<sup>th</sup> May 2019
- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks Update and Report
- 7) **Planning:-**
  - a) To consider any planning applications received up to the date of the meeting:-
    - **PA19/03903: Hazeldene, St Erme, Truro,**  
Proposed loft conversion with dormers and Juliet balcony and internal alterations
  - b) To receive and respond to the draft St Clement Neighbourhood Plan Pre-submission consultation
  - c) Update on planning issues:
    - Planning enforcement
    - Update on planning issues
    - Update on the Burringtons' development
- 8) **Highways:**
  - a) To update on Tregassow Lane's flooding issues and drainage scheme
  - b) To update on the CNA Highways Scheme submission for St Erme
  - c) To update on the damaged wall at Eglos Road/Trencreek Close and agree any further action
- 9) **To update on the 'Public Rights of Way' (PROW's)**
  - a) Damaged bollard footpath 321/12 adjacent to Trispen Stores
  - b) PROW's project to update signage/awareness and the Community Network areas 'SOS' Project

- 10) To update on the A30 Designated Fund Route – St Erme to Truro
- 11) To update on the request from St Clement Parish Council regarding a small section of St Erme Parish near Pencoose using the road as a natural boundary moving to St Clement Parish under the Governance Parish Boundary Review of Cornwall 2019
- 12) To receive correspondence regarding issues with the parking at the Chancery Close car park.
- 13) To update and agree a way forward regarding applying to HM Land Registry regarding the verge at the entrance to the school playing field.
- 14) **Finance: see Appendix 1**
  - a) To receive the financial statement of accounts for the year to date and to approve payments.
  - b) To receive and adopt the Annual Report for year ending 31.03.19 and agree to arrange printing for circulation in the parish
  - c) To agree and the allocated monies for the local organisation grants for y/e 31.03.20
- 15) **Council's Internal Controls**
  - a) To consider the council's Internal Audit report and 'Review the Council's 'Effectiveness of Internal Control' and address any recommendations
- 16) To receive and agree on quotations for Road Sweeping for this financial year
- 17) To receive and respond to the pre-engagement consultation 'Renewal of existing dogs on beaches restrictions' to come into effect from April 2020
- 18) **To receive and adopt the following 'Policies'**
  - Volunteer Policy
  - Health & Safety Policy
- 19) To consider and agree the purchase of a council first aid kit for employees and volunteer projects
- 20) **Councillors to report on any meetings attended as representatives:**
  - St Erme Cricket Club (Cllr Pound)
  - St Erme Neighbourhood Plan Steering Group (Cllr Trethewey)
  - St Erme Village Hall Committee (Cllr S Jones)
  - Truro & Roseland Community Network extraordinary meeting (Cllr Trethewey)
  - St Erme Playing Field Trust (Cllr Pound)
  - Cornwall Council: Invitation to Road Safety and Community Speed engagement event (Cllr Trethewey)
- 21) To agree the date of the next meeting to be held on Tuesday 2<sup>nd</sup> July 2019 at the St Erme Community Centre 7.30pm