



Wednesday 26th June 2019

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on **Tuesday 2nd July 2019** at the **St Erme Community Centre at 7.30pm**. The press and members of the public are welcome to attend.

Yours faithfully

S Trethewey

Mrs S Trethewey
Clerk to the Council

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 4) To receive and approve the minutes previously circulated for the meeting held on Tuesday 4th June 2019
- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks update and report
- 7) **Planning:-**
 - a) To consider any planning applications received up to the date of the meeting:-
 - b) Update on planning issues:
 - Planning enforcement
 - Update on planning issues
 - Burringtons' development (update from Cllr Trethewey)
- 8) **Highways:**
 - a) To update on Tregassow Lane's flooding issues and drainage scheme
 - b) To update on the CNA Highways Scheme submission for St Erme
 - c) To update on the damaged wall at Eglos Road/Trencreek Close and agree any further action
- 9) **To update on the 'Public Rights of Way' (PROW's)**
 - a) Damaged bollard footpath 321/12 adjacent to Trispen Stores
 - b) PROW's project to update signage/awareness and the Community Network areas 'SOS' Project
- 10) To follow up and resolve a request from St Clement Parish Council regarding a section of St Erme Parish near Pencoose using the road as a natural boundary moving to St Clement Parish under the Governance Parish Boundary Review of Cornwall 2019

- 11) To receive and respond to the following consultations:
 - a) Cornwall Council: Polling Districts and Polling Places review – Stage 2
 - b) Cornwall Council: Planning for Coastal Change - Chief Officer Planning Advice note
- 12) **K6 Telephone kiosk Trispen Hill**
 - a) To discuss ideas received and decide the future use of the K6 telephone kiosk.
 - b) To agree a budget and to order the necessary materials.
- 13) **Finance: see Appendix 1**
 - a) To receive the financial statement of accounts for the year to date and to approve payments.
 - b) To receive Cllr S Jones report on the internal control checks
- 14) To receive and agree on quotations for a new litter bin for the school playing field
- 15) To review the following documents and policies:
 - Standing Orders
 - Financial Regulations
 - Equality Policy
 - Discipline and Grievances at Work Procedures
- 16) **To receive and adopt the following:**
 - The council's review of the 'Internal Audit Procedures and it's Effectiveness'
- 17) To discuss and agree on providing St Erme Community Centre and refreshments for a Truro & Roseland Community Network meeting
- 18) To update on the St Erme Neighbourhood Development Plan and agree any recommended changes from the Independent Examiner if required.
- 19) **Councillors to report on any meetings attended as representatives:**
 - St Erme Cricket Club (Cllr Pound)
 - St Erme Village Hall Committee (Cllr S Jones)
 - Truro & Roseland Community Network AGM (Cllr S Jones)
 - St Erme Playing Field Trust (Cllr Pound)
 - Cornwall Council: Environmental Growth for Rural Parishes workshop (Cllr Hodgkinson & Cllr Trethewey)
- 20) To agree the date of the next meeting to be held on Tuesday 3rd September 2019 at the St Erme Community Centre 7.30pm

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

- 21) To provide and agree cover for the Street Cleaner during annual holidays