



Wednesday 25th September 2019

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on **Tuesday 1st October 2019** at the **St Erme Community Centre at 7.30pm**. The press and members of the public are welcome to attend.

Yours faithfully

S Trethewey

Mrs S Trethewey
Clerk to the Council

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 4) To receive and approve the minutes previously circulated for the extraordinary meeting held on Monday 23rd September 2019
- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks update and report
- 7) **Planning:-**
 - a) To consider any planning applications received up to the date of the meeting:-
 - b) Update on planning issues:
 - Update on planning issues
 - Burringtons' development
- 8) **Highways:**
 - a) To update on the damaged wall at Eglos Road/Trencreek Close and agree any further action
- 9) **To update on the 'Public Rights of Way' (PROW's)**
 - a) Damaged bollard footpath 321/12 adjacent to Trispen Stores
 - b) To update on the outstanding works for the Community Network areas 'SOS' Project
- 10) **To receive and respond to the following consultations:**
 - a) Cormac: Trispen Hill, St Erme – Proposed extension of the 30mph Speed Limit and street lighting in relation to the new housing development.
- 11) To receive and respond to an invitation to be part of this years 'Remembrance Service' at St Erme Church on 10th November 2019 and to arrange for a Wreath for the War Memorial.

- 12) To update on the Truro & Roseland CNA Highway's Scheme for the proposed speed limit reduction measures for St Erme
- 13) To receive and consider the draft 'St Erme Parish Council' – 'Retention and Disposal' Policy for council documents and records
- 14) **Finance: see Appendix 1**
 - a) To receive the financial statement of accounts for the year to date and to approve payments.
 - b) To discuss the drafting of the precept for year ending 31.03.21 and organise the Public Precept meeting for Tuesday 19th November 2019
 - c) To receive the 'Annual Return -Limited Insurance Review' of the year ending 31st March 2019
 - d) Cllr Couch to report on the council's Internal controls check
- 15) To discuss and receive quotations and information on the repairing of the display cabinets and the polycarbonate in the three village noticeboards at Eglos Road, Tren creek Park and Trispen Hill
- 16) To consider and agree for council staff to attend Fixed Penalty Notice (FPN) training at a cost of £100.00 per person for environmental crime incidences
- 17) To receive and consider a request from the St Erme Cricket Club for a grant of £250.00 towards the cost of new junior equipment
- 18) To update on the St Erme Neighbourhood Development Plan and forthcoming Referendum
- 19) **Councillors to report on any meetings attended as representatives:**
 - St Erme Village Hall Committee (Cllr S Jones)
 - Truro & Roseland Community Network AGM (Draft minutes previously circulated)
 - St Erme Playing Field Trust (Cllr Pound)
 - St Erme Cricket Club (Cllr Pound)
 - Police Liaison meeting (Cllr Couch – Draft minutes previously circulated)
- 20) To agree the date of the next meeting to be held on Tuesday 5th November 2019 and the Public Precept meeting on Tuesday 19th November 2019 at the St Erme Community Centre 7.30pm

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

- 21) **Clerk's salary review, appraisal and authorization of overtime payments.**
 - a) To review the clerks salary and expenses and to arrange for the clerks appraisal.
 - b) To consider and agree overtime payment of 14.5 hours