



St Erme Neighbourhood Plan Steering Group

The minutes of the meeting held on Tuesday 29th May 2018 at the St Erme Community Centre

Those present:

Cllr Trethewey, Cllr Hodgkinson, Cllr P Jones and Mrs S Trethewey (Clerk)

65/18 Apologies

Apologies were received and accepted from Cllr Pound, Marie Wills and Michael Edwards

66/18 Members to disclose any declarations of interests on any agenda items

There were no declarations of interest disclosed

67/18 To approve the minutes of the meeting held Monday 30th April 2018

The minutes previously circulated were agreed and it was therefore

RESOLVED that the minutes of the meeting held on Monday 30th April 2018 be approved as a true record and duly signed.

68/18 To review and make any amendments to the draft NDP pre-submission documents.

Members went through the draft document and made slight amendments where necessary.

69/18 To discuss and complete the 'Sustainability Appraisal'

Michael had completed the 'Sustainability Appraisal' members discussed the appraisal and were happy with its contents. The clerk was asked to minute the members thanks to Michael for carrying this out.

The clerk will ask Sarah Furley of the best way to include this in the NDP document.

70/18 To discuss and think about the format of the Pre-Submission consultation

It was agreed for the clerk to forward the draft plan onto Sarah Furley at Cornwall Council to take a look at it and give us advice on any necessary changes.

Once we have heard back we will have a better idea on timeline and it was agreed to discuss the format of the Pre-Submission consultation at the net meeting.

71/18 To review, update and sign relevant consent forms for the new General Data Protection Regulation ("GDPR") which takes effect in the UK from 25 May 2018.

The clerk updated members on the new GDPR regulations and advised that we will need to take these into consideration during consultations and survey's etc.

72/18 Publicity

- **Website** – The website is working well and the clerk should be able to report through google analytics at the next meeting

- **Newsletter** – we will publish the next newsletter just before the Pre-Submission Consultation

73/18 To agree the date and time of the next full meeting

The clerk will arrange the next meeting once we have heard back from Sarah Furley.