



The minutes of the meeting held on Tuesday 4th September 2018 at the St Erme Community Centre

Those present:

Cllr Trethewey (Chairman), Cllr Hodgkinson, Cllr Riggs, Cllr P Jones

In attendance:

Mrs Sally Trethewey (clerk) and Cllr Eathorne-Gibbons (Cornwall Councillor)

84/18 To accept apologies

Apologies were received and accepted from Cllr Pound (unwell), Cllr S Jones (unwell) and Cllr Couch (work commitments)

85/18 Declarations of Interest in items on the Agenda

a) Councillors to disclose any declarations of interests on any agenda items

Cllr Trethewey declared a pecuniary interest on the following agenda item:

22) To receive and approve an overtime payment for the clerk.

86/18 Dispensations

a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.

There were no dispensations requested

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

There were no members of the public present

87/18 To receive and approve the minutes previously circulated for the meeting held on Tuesday 3rd July 2018

The minutes previously circulated were agreed and proposed, seconded and it was therefore

RESOLVED that the minutes of the meeting held on Tuesday 3rd July 2018 be approved as a true record and duly signed.

88/18 Councillors to discuss any matters with Cornwall Councillor if present

Cllr Eathorne-Gibbons informed members that the development proposals for the former Carrick site will be discussed at their meeting on 17th September 2018

89/18 Clerks update and report

The clerk reported on the following:

The ownership -of the grass verge into the School Park:

The clerk was having difficulty in obtaining the relevant paperwork for the land registry and Cllr Hodgkinson agreed to assist with this

Truro & Roseland Community Network Highways Scheme:

The scheme had been submitted and a question has been asked if we would like to include the whole village for the reduced speed limit of 20mph. This was discussed and it was agreed to put forward the whole village as this will be consulted on anyway. This would need to be checked for viability by highways.

Noticeboard:

The new noticeboard at Trispen Hill has now been installed. Members thanked Cllr Hodgkinson for his work on this.

North Coast Cluster Group - Update regarding 'Neighbourhood Plans, Affordable Housing and Cornwall Local Plan Housing Apportionment':

Members had received copies for information purposes.

Emergency Roads at Killigrew Gardens:

Cornwall Council's Community Safety Officer felt that the leaflet should be driven by the highways authority. All the relevant agencies supported an initiative for the area and the Community Safety Officer is looking into any legal enforcement that could be applied.

K6 Telephone Kiosk -

We are waiting for the parts to be delivered to commence repairs

CALC – Copy of a letter sent to the Police & Crime Commissioner regarding the implications of the merger proposals on local council's

It was felt that it was difficult to respond as the consultation didn't give any relevant information to consider.

Members were notified of all correspondences received and forthcoming meetings and training.

90/18 Planning:-

a) To consider any planning applications received up to the date of the meeting: -

- **PA18/04625: Milestone Carland Cross**
Tall stack sign to advertise the Trispen Burrington development site

This application was considered and it was

RESOLVED to support the application with no recommendations

b) Update on planning issues:

- **Ventontague Statement regarding their previously approval PA15/02972 for a Wind Turbine**

Members were notified of the changes to the above previously agreed application and there were no further comments. The changes were only minor and made no difference to the application. The clerk had put a copy of the statement in the noticeboards and on the council's website.

c) Update on the 'Burringtons' development

The clerk had contacted Dave Matthews of Burrington's who has stated that he will look into where they are at with regards to the transfer of the open space and will get back to us. It was noted that some temporary white lines were required at the junction into the development as some of the houses were now occupied. The clerk will contact them to look into this.

91/18 Finance:

a) To receive the financial statement of accounts for the year to date and to approve payments as follows:

Cheques agreed and signed during the last month:

Chq No 1944 & 1945: Salaries (Month 4) = £1158.85
Chq No 1946: M Pearson (Grass Verges) = £185.00
Chq No 1947: Cornwall Council (Printing Annual Reports) = £18.13
DD: Sage UK (Payroll) = £7.20
DD: o2 (Mobile Phone) = £13.80
Chq No 1948 & 1949: Salaries (Month 5) = £1144.66
DD: Sage UK (Payroll) = £7.20
DD: o2 (Mobile Phone) = £13.80
DD: PWLB (Loan repayment) = £3296.52

Cheques to be agreed and signed:

Chq No 1950: Mrs S Trethewey (Expenses) = £199.55
Chq No 1951: M Pearson (grass verges) = £185.00
Chq No 1952: St Erme Playing Fields Ltd (Hall Hire July) = £17.50
Chq No 1953: Cornwall ALC Ltd (Training) = £78.00
Chq No 1954: Lyreco UK Ltd (Stationary) = £168.24
Chq No 1955: Trispen & St Erme Fun Day Committee (Annual Village Voice cost) = £165.00

Total Payments = £6,658.45

The financial statement of the accounts were approved as a true record and it was therefore

RESOLVED for Cllr Riggs and Cllr Hodgkinson to sign the cheques which were witnessed by Cllr P Jones.

- b) To receive and approve the bank reconciliation for the period ending 31.07.18 and budget sheet**

The bank reconciliations and budget sheets previously circulated were approved and it was therefore

RESOLVED for Cllr P Jones to sign as a true record

- c) To discuss the drafting of the precept for year ending 31.03.20**

The clerk will be looking at drafting the next financial years precept and it was agreed to include works to the trees at the bottom of Trispen Hill and a new litterbin to replace either the Trispen Hill bin or the one in the school park.

92/18 Highways:

- a) To update on Tregassow Lane's flooding issues and drainage scheme and the recent resurfacing.**

The borehole testing has still not been carried out and the clerk will chase this again

93/18 To receive and resolve to release the following Community Benefit monies:

- **Trispen Methodist Church - £626 towards the cost of new lighting for the Church and hall**

This had been previously agreed following a public meeting for the use of the Community Benefit monies; with the Trispen Methodist Church being one of the beneficiaries. The church had completed and forwarded the necessary paperwork and it was therefore

RESOLVED that the sum of £626.00 be granted to the Trispen Methodist Church from the Community Benefit's monies.

94/18 To receive an invitation to the Remembrance service on 11th November 2018 and resolve to order a wreath to lay at the War Memorial.

This item was discussed and it was

RESOLVED to send a representative who will read a Bible reading and to purchase a wreath to lay on the War Memorial. This item will be purchased under s137 of the 1972 Act.

95/18 To receive and respond to the following consultation:

- a) Cornwall Council: Consultation on how the Community Infrastructure Levy (CIL) money should be allocated and spent.**

This consultation was considered and responded to.

- b) Cornwall Council: Gambling Act 2005 - Consultation on draft revised Statement of Principles'**

There were no comments made.

96/18 To receive and respond to an e-mail from the Truro Cycle Campaign Group regarding a proposed cycle loop and potential 'Quiet Lane'

This item was discussed and it was agreed to support the Truro Cycling Campaign Group with their proposals to promote a 'Quiet Lane' cycle loop from the village to Tregassow onto Trehane Barton and towards Trehane, then past Killiserth to join the A3076 to the village. The council also requested for the group to promote a safe commuter cycle link to Truro.

97/18 To receive and agree representation at the Local Council Planning Conference

It was agreed and

RESOLVED for Cllr Trethewey, Cllr Riggs and Cllr P Jones to attend the planning conference at a total cost of £36.00

98/18 To adopt the following reviewed documents and policies:

- **Standing Orders**
- **Financial Regulations**
- **Equality Policy**
- **Discipline and Grievances at Work Procedures**

The above documents were reviewed at the last meeting of the council and it was therefore

RESOLVED to formally adopt the reviewed Standing Orders, Financial Regulations, Equality Policy and Discipline and Grievances at Work Procedures

99/18 To receive an e-mail from a resident regarding 'Smart Meters' and the lack of signal.

This item was discussed and it was agreed to reply to the parishioner stating if the opportunity arose we would bring up the issue of the system being reliant on a wireless network that is not always available in some areas.

100/18 To receive and agree on quotations for two new planters at Trispen Hill

Members had received three quotations to replace the wooden planters and it was

RESOLVED for Gardencare to carry out the works at cost only for £125.00

101/18 To agree on a quotation to thin out and carry out maintenance on the trees at Trispen Hill

The council requested a quotation from their contractor to thin out the trees along Trispen Hill. When they were planted several years ago we were advised that many of the trees would not take, we have been very successful with the majority growing well. We have now been advised to remove two of every three trees to give the remaining trees the best chance for growing into established mature trees. Further works to thin some of the lower branches of the remaining trees is also required. The trees will be replanted within the parish where possible either on the highway or on local farms or landowners land in the area. The clerk will inform the community of these works through the next issue of the Village Voice. It was therefore

RESOLVED for the council's contractor to carry out the above works.

102/18 To receive and endorse the draft pre-submission St Erme Neighbourhood Plan

The draft pre-submission document of the St Erme Neighbourhood Plan had been circulated to members, who were happy that the document had been well written and the community had been involved throughout its process. It was therefore proposed, seconded and

RESOLVED that the St Erme Neighbourhood Plan Draft Pre-Submission document be endorsed and continue to the statutory pre-submission consultation.

103/18 Councillors to report on any meetings attended as representatives:

- **St Erme Cricket Club (Cllr Trethewey)**

Cllr Trethewey reported that the 1st team will probably be relegated back down to the 2nd division, but had done very well with such a young team.

- **St Erme Village Hall (Cllr P Jones)**

Cllr P Jones reported that they have co-opted a new member onto their committee and was still in the process of applying for grants for the works to include a disabled access through the fire doors.

104/18 To agree the date of the next meeting to be held on Tuesday 2nd October 2018 at the St Erme Community Centre 7.30pm

The above date and time was confirmed.

Cllr Trethewey had declared a pecuniary interest on the next item and left the room.

It was proposed and seconded for Cllr P Jones to stand in as chairman for the next item.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

105/18 To receive and approve an overtime payment for the clerk.

The clerk had requested a payment of 6.5hrs overtime for works carried out from catching up from her scheduled holiday.

Members discussed this and it was proposed and seconded and therefore

RESOLVED to pay the clerk 6.5hrs overtime in September's salary.

SIGNED

CHAIRMAN

DATED