



The minutes of the meeting held on Tuesday 3rd September 2019 at the St Erme Community Centre

Those present:

Cllr Trethewey (Chairman), Cllr Riggs, Cllr P Jones, Cllr Couch, Cllr Hodgkinson, and Cllr S Jones

In attendance:

Mrs S Trethewey (Clerk) and Cllr Eathorne-Gibbons (Cornwall Councillor)

103/19 To accept apologies

Apologies were received and accepted from Cllr Pound (holiday)

104/19 Declarations of Interest in items on the Agenda

a) Councillors to disclose any declarations of interests on any agenda items.

There were no declarations of interest declared

105/19 Dispensations

a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.

There were no dispensations requested

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

There were no members of the public present

106/19 To receive and approve the minutes previously circulated for the meeting held on Tuesday 2nd July 2019

The minutes previously circulated were agreed and it was therefore

RESOLVED that the minutes of the meeting held on Tuesday 2nd July 2019 be approved as a true record and duly signed

107/19 Councillors to discuss any matters with Cornwall Councillor if present

There were no items discussed

108/19 Clerks update and report

The clerk reported on the following:

General Correspondence

- A letter had been received regarding the lack of 'No Smoking' signs in the bus stops. The clerk informed members that a response had been sent stating that the ownership and responsibility of the bus stops were in control of Cornwall Council and forwarded their contact details.
- An e-mail had been received about the law of bonfires in built up areas. The clerk informed members that a response had been sent highlighting Cornwall Council's relevant website page.

Highways England - Notification of A30 Carland to Chiverton resurfacing had been received.

Weed Treatments – The weed treatments had been carried out and the clerk will arrange for South West Sweepers Ltd to carry out a road sweep of the village as previously quoted.

Members were informed of all correspondences received and forthcoming meetings and training events.

109/19 Planning:-

a) To consider any planning applications received up to the date of the meeting:-

- **PA19/05113: Kaduna House- Proposed extension with increase in ridge height to form annexe above existing garage**

The above application was discussed and it was agreed and

RESOLVED to object to the application for the following reasons:

The proposed entrance into the first floor and windows facing south would be overlooking the neighbouring property (Holly Cottage) and its amenity area; which is a single storey bungalow.

A two storey building would not look right at this location as the proposed height of the building and closeness to the road would change the building line and street scene; which would be out of character for the area.

The north facing solid wall on the proposed frontage would be overbearing to the street scene on the approach from the north heading south through the village.

Policy 3 of the St Erme NDP due to go to referendum in October should be considered, along with the St Erme Village Design Statement and St Erme Local Landscape Character Assessment.

If this proposal was being considered for approval restrictions need to be in place so that the dwelling cannot be sold off separately or used for holiday accommodation in the future.

- **PA19/0021/NDP: St Clement Parish Council – St Clement Neighbourhood Development Plan**

The St Clement Neighbourhood Plan was discussed and it was agreed and

RESOLVED to respond as follows:

St Erme Parish Council wish to congratulate the Steering Group on their draft Neighbourhood Plan, and as per our Pre-Submission response we would also like to thank you for noting St Erme's aspirations for a direct commuter cycle link to Truro along the A39 and showing your support for this; as highlighted in the St Erme Neighbourhood Development Plan.

b) Update on planning issues:

- **Update on planning issues**

The council had received a letter from Scottish Power Renewables informing us of a 'Notice of Planning Application for a 10 Megawatt Peak Solar Farm within the parameters of the existing Carland Cross Windfarm'. This application will shortly be submitted to Cornwall Council's Planning department.

- **Burringtons' development**

There were no updates on the development. The clerk was asked to contact the highways planning department for details of when the footpath at Trispen Hill will be installed; as there is currently no pedestrian footpath from the site to the village and more than 50% of the properties are now lived in.

110/19 Highways:

a) To update on Tregassow Lane's flooding issues and drainage scheme

There are no updates at this time

b) To update on the damaged wall at Eglos Road/Trencreek Close and agree any further action

This item was discussed and is still on-going. Cornwall Council is looking into the responsibility and ownership of the wall through the Land Registry; to see if they can find out more information.

111/19 To update on the 'Public Rights of Way' (PROW's)

a) Damaged bollard footpath 321/12 adjacent to Trispen Store.

Donald Martin at Cornwall Council has informed the council that he has agreed for the bollard to be fixed or replaced and has instructed the works to be carried out.

b) PROW's project to update signage/awareness and the Community Network areas 'SOS' Project

Cllr Trethewey reported that the volunteer days went very well with 12 volunteers attending both days. The start was slow due to some equipment not being available but the works and momentum increased and we were able to carry out additional works on the footpaths west of the A39. New road signs, way-markers and repairs to wooded stiles had taken place. The clerk will contact the Countryside Access team and volunteers to thank them. There are a couple of outstanding items that the clerk will chase with the Countryside Access team to complete.

It was agreed for Cllr Trethewey and Cllr Hodgkinson to look at the remainder of the PROWS to the north and far south of the parish to complete as soon as possible.

The clerk will also contact St Allen Parish Council to see if they would be happy if we finished footpath no 319/6/1 to St Allen Church which is in their parish which joins footpath no 321/1/1 in St Erme. This would then finish the link for a round route.

The clerk will start to carry out research regarding the production of a leaflet.

112/19 To receive the 'Community Governance Review Update on Stage 2' and discuss and agree a response to submissions received effecting our parish and to agree a representative to speak at the 'Public Engagement' meeting for the area, if required.

Members discussed the submissions received which included the proposed changes from St Clement Parish Council of the St Erme/St Clement parish boundary. Ladock Parish Council had also submitted a request that the new division should be called Ladock, Probus and St Erme than just Probus & St Erme.

The clerk was asked to respond as follows:

Unique Ref No 708: Ladock Parish Council:

St Erme Parish Council has no objections to the change of Division name to a format that includes the name of all three parishes': i.e. 'Ladock, St Erme and Probus' and would support this request.

Unique Ref No 712: St Clement Parish Council

St Erme Parish Council still stands by their original response submission to Stage 1 of the review regarding St Clements proposed changes to the St Erme Parish Boundary.

Cllr Trethewey agreed to attend the Public Engagement Event for the Truro/St Agnes area on 30th September to answer any questions and put forward the council's view on the proposed changes to the St Erme Boundary if required.

113/19 To respond to the 'Highways England Designated Fund Programme – Cycling Safety & Integration' consultation

Members discussed the proposals and still felt that the monies would be better spent on a direct commuter cycle link to Truro, rather than upgrading an existing recreational route and wanted to include this in their reply.

With regards to the proposals for the St Erme to Idless route members had no objections, but their main concern is providing a safe crossing over the A39 as this is a very busy A road and a safe crossing would be paramount to these proposals. The current speed limit which starts south of the A39 junction into Trispen is 60mph. The speed limit at this location needs to be reduced and extended to include both the junctions into Trispen. There have been several accidents at both junctions over the last few years. A speed reduction would also help with the safety of the Public Right of Way (Footpaths 321/12/1 & 321/1/2) which currently crosses the A39. Ideally a bridge or tunnel for the cycle crossing would be the safest crossing option.

The clerk was asked to respond as per above and also state that the other Designated Fund routes look very good and we can see the benefits of these proposals.

The clerk was also asked to e-mail Nigel Blackler (Cornwall Council) to request a feasibility study on a direct cycle link along the A39. Mr Blackler was in attendance at the consultation event held at St Erme and stated that he would be happy to carry this out and understood the council's frustrations over the last few years regarding this.

114/19 Truro & Roseland Highway's Scheme

a) To receive and respond the Feasibility Study and details of the 5 options for the proposed speed limit reduction measures for St Erme

Members had previously received electronic copies of the Feasibility Study and options. It was agreed that it would be best to arrange a separate meeting just to look at the plans. The clerk will organise a larger set of plans and arrange a meeting. Once members have decided what they feel is best the clerk will arrange a meeting with Mark O'Brien and Highways to discuss further. Cllr Eathorne-Gibbons will also be invited to both meetings.

b) To receive and respond to the 'Expression of Interest' form for the second tranche.

It was agreed for the clerk to submit an 'Expression of Interest' form to include a scheme from the 'Feasibly Study'.

Cllr Riggs and Cllr Eathorne-Gibbons left the meeting

115/19 Finance: see Appendix 1

- a) **To receive the financial statement of accounts and budget sheets for the year to date and to approve payments.**

Cheques and Payments agreed and signed during the last month:

Chq No 2072: M Pearson (Grass Maintenance 3rd July 2019) = **£185.00**
Chq No 2073: Cornwall Council (Printing of Annual Report) = **£39.79**
DD: Sage UK (Payroll) = **£7.20**
DD: o2 (Mobile Phone) = **£14.14**
Chq No 2074 & 2075: Salaries (Month 4) = **£1181.59**
Chq No 2076: M Pearson (Grass Maintenance 29th July 2019) = **£185.00**
Chq No 2077: BJ Press Ltd (NP Printing) = **£28.00**
DD: Sage UK (Payroll) = **£7.20**
DD: o2 (Mobile Phone) = **£14.14**
Chq No 2078: M Pearson (Street Cleansing Cover) = **£62.50**
Chq No 2079 & 2080: Salaries (Month 5) = **£1181.59**

Cheques to be agreed and signed:

DD: Public Works Loan Board (Loan repayment) = **£3199.62**
Chq No 2081: Mrs S Trethewey (Expenses) = **£125.99**
Chq No 2082: M Pearson (Grass Maintenance 27th Aug) = **£185.00**
Chq No 2083: M Pearson (Weed Treatments 21st Aug) = **£495.00**
Chq No 2084: St Erme Playing Fields Ltd (Hall Hire- June) = **£22.50**
Chq No 2085: BJ Press Ltd (NP Newsletters) = **£214.00**
Chq No 2086: Broxap Ltd (New Litter Bin) = **£359.94**
Chq No 2087: R Trethewey (Cllr Allowance) = **£4.39**
Chq No 2088: S Jones (Cllr Allowance) = **£4.39**

Total Payments = £7,516.98

The above accounts were agreed and it was therefore

RESOLVED that the accounts be approved as a true record and for Cllr Hodgkinson and Cllr S Jones to sign the cheques which were witnessed by Cllr P Jones

b) To discuss the drafting of the precept for year ending 31.03.21

Members discussed areas to be considered in including in the budget for the following year. The clerk will start to prepare a draft budget and precept for year ending 31st March 2021.

116/19 Cllr Hodgkinson to report on the workshop regarding Tacking Dog Fouling, Littering and Fly-tipping and the participation in the pilot scheme.

Cllr Hodgkinson reported on the workshop he attended along with Cllr P Jones. The pilot scheme consists of a 'Report' card that trained members of the council and staff can complete and return to Cornwall Council to report incidences of dog fouling, fly-tipping and littering. Cllr Hodgkinson and Cllr P Jones would be able to give in house training to other members and staff. Once members have received the training a registration sheet is completed and returned to the relevant officer at Cornwall Council. The report system is supposed to be non-confrontational, but members should be willing to attend court as a witness is required; although this is not conditional.

It was agreed that we should be part of this pilot scheme and it was agreed for the clerk to inform Cornwall Council of this and Cllr Hodgkinson agreed to carry out the training for members on Tuesday 1st October 2019 at 6.45pm at the Community Centre.

117/19 To consider and discuss a possible 'Climate Action Plan' for St Erme

Members discussed this item and agreed that it is something that we should be considering. Members felt this could only happen if we can get members of the community involved to form a steering group to take this forward.

It was agreed for the clerk to publicize this and include more information on what would be involved. We will include this in our Public Precept meeting due to be held in November. We can ask members of the community to come forward to register an interest to form a committee; and see if there is enough interest to set up a Climate Action Group.

118/19 To adopt the following reviewed documents and policies:

- **Standing Orders**
- **Financial Regulations**
- **Equality Policy**
- **Discipline and Grievances at Work Procedures**

The reviewed documents previously circulated were agreed and it was therefore

RESOLVED to adopt the Standing Orders, Financial Regulations, Equality Policy and the Discipline and Grievances at Work Procedures.

119/19 To receive and respond to an e-mail regarding the use of the open space within Killigrew Gardens for a Community vegetable patch.

This item was discussed and although it seems a good idea, the council was not responsible for this area which is owned by a land management company. If there was land put over as a community vegetable plot it would need to be managed appropriately by a committee with conditions put in place. The council agreed with the idea in principle but did not feel that this would be the right location. If there was more community interest they would consider looking at alternative sites that would be suitable.

120/19 To agree for the 'Spinner' in School Playing Field to be repaired.

One of the 'spinners' in the school park has seized up and required repairing; it was agreed for the clerk to arrange the repair as soon as possible providing the works are within the maintenance budget.

121/19 To update on the St Erme Neighbourhood Development Plan and forthcoming Referendum

Cllr Trethewey updated members that a provisional date for the referendum was Thursday 17th October 2019 and residents will receive a polling card and information to vote shortly from the electoral office of Cornwall Council.

122/19 Councillors to report on any meetings attended as representatives:

- **St Erme Village Hall Committee (Cllr S Jones)**

A meeting had not been held

- **Truro & Roseland Community Network AGM**

Notes of the meeting had been previously circulated

- **St Erme Playing Field Trust**

The Cricket Field had now been purchased and is in the ownership of the St Erme Playing Field Trust. The Ale Festival had been a success and a small profit was made. Proceeds of the raffle and a donation from the Playing Field Trust will be going to the Sowenna Appeal.

123/19 To agree the date of the next meeting to be held on Tuesday 1st October 2019 at the St Erme Community Centre 7.30pm

The above date and time were agreed.

SIGNED

CHAIRMAN

DATED