



The minutes of the meeting held on Tuesday 4th February 2020 at the St Erme Community Centre

Those present:

Cllr Trethewey (Chairman), Cllr Pound (Vice-Chairman), Cllr Hodgkinson, Cllr P Jones and Cllr S Jones

In attendance:

Mrs S Trethewey (Clerk), Cllr Eathorne-Gibbons (Cornwall Councillor) and two members of the public.

207/19 To accept apologies

Apologies were received and accepted from Cllr Riggs (unwell) and Cllr Couch

208/19 Declarations of Interest in items on the Agenda

a) Councillors to disclose any declarations of interests on any agenda items.

Cllr Trethewey and Cllr Hodgkinson declared a non-pecuniary interest on the following agenda item. The clerk also declared an interest on the same item.

17) To consider Grant requests as follows:

- a) To consider the following local grant requests as per the council's Grant Policy.
 - St Erme and Trispen Fun Day Committee (St Erme Parish Post)- grant request of £500.00 towards the printing costs of the Parish Post

209/19 Dispensations

a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.

There were no dispensations requested

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

The member of the public present discussed concerns over the state of the flooded road at Tregassow Lane; they stated that if the road was re surfaced properly the levels can be adjusted for a better run off. The chairman responded by updating the resident that the issue with the flooding was ongoing and various schemes had been discussed with Cormac (Cornwall Council) to address the situation. The main issue is that the costs of the schemes being put forward are not viable for the road in question.

The member of the public also had concerns over the safety of an Oak tree at Frogmore, Cornwall Council has stated that the tree is safe and will not prune it. The resident will forward the information to the clerk to look into this further.

Another member of the public had concerns regarding cars parking too close to the junction at Truthan View along Trispen Hill causing visibility issues.

The Chairman stated that this had been brought up previously and it is illegal to park within 10 meters of a junction. For the council to look at requesting yellow-lines, they would need to look at all areas within the village as the consultation and design costs for installing yellow lines is not a cheap process and can be several thousand pounds. These issues arise due to the lack of parking provision in the village.

210/19 To receive and approve the minutes previously circulated for the meeting held on Tuesday 7th January 2020

The minutes of the meeting previously circulated were agreed and it was therefore

RESOLVED that the minutes of the meeting held on Tuesday 7th January 2020 be approved as a true record and duly signed by the Chairman.

211/19 Councillors to discuss any matters with Cornwall Councillor if present

There were no items discussed

212/19 Clerks update and Report

The clerk reported on the following:

Noticeboard cabinets: The two new cabinets have been installed – thank you to Cllr Hodgkinson and Cllr Trethewey for installing them. The clerk needed to purchase a hex key to open/lock them.

Gigabit Full Fibre Networks Programme: The local school has been put forward as one of the first 31 public buildings in the country to be included in this programme. The school will keep us up to date with this.

St Erme Church: Thank you letter for their recent grant

Cornwall Council updated the council on the following:

- Business Rates relief on Public Conveniences
- Localism Summit – Feedback
- Standards Committee update
- Cornwall's Winter Maintenance Service

Members were informed of all correspondences received and reminded of forthcoming meetings.

213/19 Planning:-

a) To consider any planning applications received up to the date of the meeting:-

- **PA19/10670: Polisken Cottage, Polisken Farm St Erme**
The proposed subdivision of the existing dwelling to form 2no. dwelling houses

This application was discussed and it was

RESOLVED to support this application with no recommendations.

- **PA20/00209: 20 Killigrew Gardens, St Erme, Truro**
Raise the roof of the existing bungalow on the rear side of the property by 0.5metres in order to accommodate a loft conversion

This application was discussed and it was

RESOLVED to object to the application for the following reasons:

The proposed flat roof of the loft extension is out of keeping with the housing design of the area. If approved we feel that this would set a precedent in the future. The houses within this area are of a very high density and any extension or alterations need to be carefully considered and be sympathetic to the character and area in which they sit as per Policy 3 (1) of the St Erme Neighbourhood Development Plan. The St Erme Village Design Statement also states as a priority on Page 72 (3) 'that flat roofs should be avoided' We are not opposed to a loft extension but feel that the style/design of the roof of the loft extension should be a ridge roof (apex style); and the materials used are the same as the existing building so that it will sit sympathetically within the character of the area. The property backs onto a green area and we feel would not overlook any existing properties.

- **PA20/00219: Land South of Carland Cross**
Construction of a 'green bridge' over the A39 on land to the south of the A30
Carland

This application was discussed and it was

RESOLVED to object to the application for the following reasons:

The location of the proposed green bridge does not offer any benefit to the community or public in terms that it is a dead end and provides no additional cycle link services.

We feel that this is a missed opportunity and any such new bridge should be linked to the village. These proposals should have been looked at alongside the A30 Highways Designated Funds (The Saints Trails: Cycle Links WP4 – Trispen to Idless) which currently does not have a safe crossing over the A39 in their proposals. This bridge would be better located at the Public Right of Way No 321/12/1 across the A39 to 321/1/2 for a safe pedestrian and cycle link which would link the whole cycling network in the local and wider area. This could also assist in a safe direct commuter cycle link into Truro in the future.

This would also open up a link to the historical areas of the village and across the A39 to the church at St Allen; and could still include the ecological aspect of the scheme through the natural hedgerows and wildlife

of the green bridge.

If this scheme goes ahead in its current location it could have a future effect on the viability of an additional safe crossing for the community in the future.

This is a huge missed opportunity for such a scheme that could have a much bigger benefit to the community and surrounding areas.

We are very disappointed that there has been no community or parish council consultation by the applicant prior to submission of this application.

This application does not support Policy 5 (2 & 3) and s.9.47 & s.9.48. of the St Erme Neighbourhood Development Plan.

Another concern is that there is no information on the future maintenance of the scheme. Who will own the bridge and be responsible for the general maintenance/landscaping and any future structural repairs? Will there be a continued management programme for this?

- **PA20/007730: Land Adjacent Trispen Hill Trispen Cornwall
Non-material amendment (NMA3) for adjustment of the new adoptable footpath link from Trispen Hill onto the North Public Open Space to decision PA17/02885 dated 23.06.2017**

This application was discussed and it was

RESOLVED to support this application with no recommendations.

b) Update on planning issues:

- **Update on planning issues:**

Cornwall Council decisions:

PA19/10507: Trevispian Vean Farm, St Erme, Truro – APPROVED with conditions

- **Burringtons' development**

The chairman had met with the planning officer Tim Marsh to discuss concerns regarding the levels of the open space and various finishes to the highways and landscaping of the site, which should now be nearing completion. He stated that Mr Marsh will be looking at these areas in detail as a matter of urgency and will update the council. The clerk and the Chairman will continue to monitor these issues and keep Cllr Eathorne-Gibbons up to date.

214/19 Highways:

- a) **To update on the CNA Highways Scheme and the community consultation on the draft scheme that was held Saturday 25th January 2020**

The consultation went very well with good feedback from those that attended. The preferred option from the community was the parish council's revised version of Option 3, which included extending the 30mph limit to the south to the bottom side of the Eglos Road junction with a 'Gateway' as you go up Trispen Hill. Extending the 30mph limit to the north to include the pedestrian access into the Community Centre and preferably to extend further to the A3076 to include the vehicle entrance.

The clerk will inform Mark O'Brien (CNA Manager) of these results and the council and community's preferred scheme.

- b) **To discuss the on-going issue of the flooding at the bottom of Trispen Hill**

Following the most recent e-mail sent by the clerk to Cormac regarding this issue; the response received is as follows:

'CCTV revealed a blockage which coincided with a cross trench in the road, the suspected issue being another service running through our pipe which would be unauthorised. On excavation, there was no evidence of any blockage or third party service and there was no problem witnessed with the system functioning following this work. As such until this most recent email the problem was thought to have been resolved satisfactorily.

On the basis of the above and the most recent comments, I've asked for the system to be inspected/checked again in the short term.'

The council is aware that further logs have been issued regarding the flooding over this period and that flood signs were installed at the location.

The clerk will respond stating that the issue is still on-going and that it needs addressing as a matter of urgency and either the pipes needs unblocking or larger piping is required. The clerk will copy Cllr Eathorne-Gibbons into all correspondence.

215/19 To update on the 'Public Rights of Way' (PROW's)

- a) **Damaged bollard footpath 321/12 adjacent to Trispen Stores**

The clerk chased this and we have been advised that this is still on the Cornwall Council's job list to be completed soon.

b) To update on the outstanding works for the Community Network areas 'SOS' Project

The clerk chased this again and the Countryside Access team confirmed that the outstanding works and 4 way way-marker will be completed shortly.

The clerk will contact the volunteers in the Spring to carry out work on the remaining footpaths.

216/19 Finance: see Appendix 1

a) To receive the financial statement of accounts for the year to date and to approve payments.

Cheques and Payments agreed and signed during the last month:

DD: Sage UK (Payroll) = **£7.20**

DD: o2 (Mobile Phone) = **£13.80**

Chq No 2130 & 2131: Salaries (Month 10) = **£1181.59**

Cheques to be agreed and signed:

Chq No 2132: Mrs S Trethewey (Expenses) = **£33.75**

Chq No 2133: Printerland (Ink Toner) = **£191.81**

Chq No 2134: M Pearson (LMP – Maintenance) = **£50.00**

Chq No 2135: M Pearson (Additional LMP Maintenance) = **£60.00**

Chq No 2136: R Trethewey (Cllr Allowances) = **£15.56**

Total Payments = £1,553.71

The statement of accounts previously circulated were agreed and it was therefore

RESOLVED for Cllr Hodgkinson and Cllr S Jones to sign the cheques which were witnessed by Cllr Pound.

b) To discuss and agree an Internal Auditor for the council's procedures

The council had received quotations from two auditors and it was

RESOLVED to ask Mr R Larter to carry out the audit on the council's internal procedures for 2019/2020, with a view to look at using an alternative auditor for the following year.

217/19 To receive and respond to the following consultations:

- **Cornwall Council: Cornwall Design Guide & Cornwall Streetscape Design Guide**

Members had read this document and it was agreed that no comments were required

218/19 To receive and agree the Cornwall Council LMP Partnership for 2020-2021

This item was discussed and agreed and therefore

RESOLVED to continue the LMP Partnership agreement with Cornwall Council for year ending 31st March 2021

219/19 To discuss and agree any necessary action for the new Government's Website Content Accessibility Guidelines (WCAG 201)

Members discussed this item following information from the SLCC and various other bodies on this issue and it was felt that we required Vision ICT's help in updating the council's website to make sure that it is fully compliant to WCAG 201 and GDPR regulations.

It was therefore

RESOLVED to ask Vision ICT websites to carry out the necessary works required to comply with the new regulation as follows:

- *Implementing the accessibility changes to our current site: £200.00 cost*
- *Writing the accessibility statement: £85.00 cost*
- *Setting up and yearly fee of a SSL Certificate: £125.00 set up fee and then a £55.00 per annum*

220/19 To discuss and decide on a community event to celebrate the anniversary of VE day

This item was discussed and it was agreed to speak to St Erme Church and the Trispen Methodist Church to see if they would be happy for a joint service at the Methodist Church on Friday 8th May 2020 in the

afternoon to undertake the 'Nation's Toast' followed by refreshments in the church rooms with the cost covered by the council.

St Erme Church will be asked if they wish to ring the bells at 7.00pm as part of the national 'Ringing out for Peace'

The St Erme Community Centre were thinking about carrying out a 'Street Party' event at the Centre on Saturday 9th May 2020.

221/19 To discuss holding a community open day to welcome new parishioners and promote local organisations

This item was discussed and it was agreed that it would be good to hold a community event for local organisations to promote their organisations to old and new residents of the parish. This would also be a way of welcoming new parishioners following the recent new development. It was agreed that this could be held at the Community Centre on Saturday 30th May 2020 between 12.00 noon and 4.00/5.00pm. The council could put on some entertainment during the afternoon and provide tea/coffee/cake etc.

It was agreed to discuss this further at the next meeting.

222/19 To consider the format and invite guest speakers to the Annual Parish meeting on Tuesday 17th March 2020

This item was discussed and it was agreed to invite Devon & Cornwall Police to the meeting and see if we can arrange for a speaker to talk about 'Climate Change'. Other suggestions are someone from the 'Winter Wellbeing' organization or the St Erme Emergency Plan Committee. The clerk will ask the St Erme WI if they would like to supply and serve the refreshments and the council to reimburse the cost.

Cllr Trethewey is required to attend the Truro & Roseland Community Network Panel meeting on this evening so Cllr Pound as Vice-Chairman will chair the Annual Parish meeting.

223/19 To consider Grant requests as follows:

Cllr Trethewey and Cllr Hodgkinson had declared a non-pecuniary interest on the next item and left the room. The clerk also declared an interest on this item as she is the Treasurer to the St Erme Parish Post and also left the room.

Cllr Pound stood in as Chairman for this item.

a) To consider the following local grant requests as per the council's Grant Policy.

- **St Erme and Trispen Fun Day Committee (St Erme Parish Post)- grant request of £500.00 towards the printing costs of the Parish Post**

This item was discussed and it was agreed and therefore

RESOLVED to grant the sum of £500.00 towards the cost of printing the St Erme Parish Post as per the council's Grant Policy.

The clerk, Cllr Hodgkinson and Cllr Trethewey rejoined the meeting. Cllr Trethewey stood back in as Chairman

b) To consider requests for grants under LGA 1972 s137 for organisations outside of the parish as per our grant policy procedures.

The following grants were discussed and it was agreed and therefore

RESOLVED to grant the sum of £50.00 to each organisation under the LGA 1972 S137 as per the council's Grant Policy.

- **The Sowenna Appeal**
- **St John Ambulance**
- **Merlin MS**
- **Tanya's Courage Trust**

224/19 To agree for Playsafety Ltd - ROSPA to carry out the council's annual inspection of the play equipment at the school park and Trispen Football Field

This item was discussed and it was agreed and therefore

RESOLVED to use Playsafety Ltd to carry out the council's annual inspection of their play equipment at the School Paying Field and Trispen Football ground.

225/19 Councillors to report on any meetings attended as representatives:

- **Truro & Roseland Community Network meeting (Cllr Trethewey)**

Cllr Trethewey reported that he had spoken at the meeting regarding the parish council's disappointment that there had been no prior consultation by Highway's England on a construction of a 'Green Bridge' over the A39 before a full planning application was submitted to the planning department. The parish council felt the location of such a bridge is in the wrong location and a missed opportunity to support the access of cycling over the A39.

Members at this meeting agreed with Cllr Trethewey and will look into this further and invite Highways England to the next meeting to talk about their schemes.

- **CALC AGM (Cllr S Jones)**

Cllr S Jones reported that the usual businesses of the AGM were conducted and that there were discussions on financial impacts on Parish Council's, planning, remunerations and the Cornwall Council Boundary reviews.

- **St Erme Emergency Plan Committee (Cllr Trethewey)**

Cllr Trethewey reported that the plan was currently being updated and was awaiting advice on the GDPR implications of the plan. The Fun Day Committee and the St Erme Playing Field Trust were purchasing two-way radios for events and that these would be available to the Emergency Plan Committee in the event of any activation of the plan.

226/19 To agree the date of the next meeting to be held on 3rd March 2020 and the Annual Parish meeting of the 17th March 2020 at the St Erme Community Centre 7.30pm

The above dates and times were agreed

SIGNED

CHAIRMAN

DATED