

# St Erme Parish Council



Clerk to the Parish Council  
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**Tuesday 5<sup>th</sup> February 2019**

## **APPENDIX 1**

**Due to January's meeting being inquorate/cancelled, the clerk was required to get the payments that had been previously agreed; signed outside of the meeting:**

### **9) Finance: see Appendix 1**

- a)** To receive the financial statement of accounts, bank reconciliation and budget sheets for the year to date and to approve payments.

#### **Cheques agreed and signed during the last month:**

Chq No 1991 & 1992: Salaries (Month 9) = **£1144.66**  
Chq No 1993: HMRC (3<sup>rd</sup> Qtr payment) = **£224.78**  
DD: Sage UK (Payroll) = **£7.20**  
DD: o2 (Mobile Phone) = **£13.80**  
Chq No 1994: Mrs S Trethewey (Expenses) = **£133.00**  
Chq No 1995: Lyreco UK (Stationary) = **£109.08**  
Chq No 1996: St Erme Playing Field Trust (Grant) = **£600.00**  
Chq No 1997: St Erme Silver Circle (Grant) = **£350.00**  
Chq No 1998 & 1999: Salaries (Month 10) = **£1144.66**  
DD: Sage UK (Payroll) = **£7.20**  
DD: o2 (Mobile Phone) = **£12.91**

#### **Cheques to be agreed and signed:**

Chq No 2000: Mrs S Trethewey (Expenses) = **£18.00**  
Chq No 2001: St Erme Village Hall (Hall hire) = **£21.00**  
Chq No 2002: St Erme Playing Fields Ltd (Hall hire) = **£5.00**  
Chq No 2003: A to Z Supplies (BT Phone Kiosk repairs) = **£47.68**  
Chq No 2004: A to Z Supplies (Street Cleansing) = **£26.39**  
Chq No 2005: Mr R Trethewey (Councillor Allowances) = **£19.95**  
Chq No 2006: Mr P Jones (Councillor Allowances) = **£11.17**

**Total Payments = £ 3896.48**

**Signed as correct:**

**Mrs S Trethewey (Clerk/RFO)**  
Date

**Signed as correct:**

**Councillor**  
Date