

St Erme Neighbourhood Development Plan (2018 – 2030)

Consultation Statement



Produced by the St Erme Neighbourhood Development Plan Steering Group

Date document produced and agreed on 26th February 2019

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Introduction

The Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012 under Section 5(2). A Consultation Statement:

- (a) Contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;
- (b) Explains how they were consulted;
- (c) Summarises the main issues and concerns raised by the persons consulted; and
- (d) Describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.

This Consultation Statement summarises all the statutory and non-statutory consultation that has been undertaken with the community and other relevant statutory bodies and stakeholders in developing the St Erme Neighbourhood Development Plan. It describes how concerns have been addressed and what changes have been made to the final Plan as a result of the pre-submission consultation.

Aims of the Consultation

At the beginning of the Neighbourhood Plan process, we stated that our objectives were as follows:

a) Housing Objective

To deliver local need led housing for the parish, including sufficient affordable housing, to promote a sustainable and diverse community whilst maintaining and enhancing the character of the natural and built environment

b) Infrastructure Objective.

To ensure that the utilities infrastructure in the parish is improved and taken into account; when any development is proposed.

c) Highways, Transport and Public Rights of Way (PROWS) Objective.

To ensure that the highways, by-ways and PROWS are adequate, with good cycle and pedestrian links. New development will be required to have adequate parking and good vehicle access without causing further congestion in the parish.

d) Community, Leisure and Amenities Objective.

To promote a healthy community by sustaining and improving recreation and open spaces valued by the community, and by promoting the development of local services and community facilities.

e) Historical Objective.

To ensure all historical features within the parish are preserved including those with local significance.

f) Landscape Objective

To ensure that development does not spoil the visual and distinct rural aspect of the parish and that the biodiversity and environment are preserved.

g) Business and Commerce

Commerce that fits into the rural environment should be encouraged to help keep business and the community sustainable

h) Renewable Energy

To encourage renewable energy systems to be incorporated in the build, and not to detract from the landscape character or historic environment.

i) Health & Social Wellbeing

To encourage the appropriate provision of retail, health, transport and social wellbeing facilities for the parish

Background information to the Consultation on the Neighbourhood Plan

The Parish Council had already produced a Parish Plan in 2005 and a Village Design Statement in 2014 and in early 2015 decided to consult parishioners to see if there was a desire to move forward with a Neighbourhood Development Plan.

A survey was delivered to every household in the parish, local organisations and known businesses for residents to give their views on producing a Neighbourhood Plan and to highlight and comment on the areas they wished to be included. Additional surveys were available from the local shop, public house and the Community Centre.

The initial survey was carried out in March 2015 (C1) and parishioners were informed via several methods. Posters were displayed around the parish on the council's 5 notice boards, in the shop, the Village Hall and at the Community Centre and on the St Erme Parish Council Website. The survey was also advertised in the St Erme Village Voice, which is a free community magazine which is delivered to every household in the parish.

Hand delivered leaflets were distributed to all households to promote exhibitions events which were held on 12th March 2015, 13th March 2015 and at the Annual Parish meeting on 16th March 2015. These were also advertised in the parish noticeboards, the St Erme Village Voice, the local Post Office/Stores, public house, community buildings and on the council's website.

Responses could be returned via Trispen Post Office & Stores or direct to the Parish Clerk by e-mail or post. The consultation period ran from 1st March 2015 to 31st March 2015. The results of this survey are available to view on the council's website

Initial Public meeting

Following this survey a public meeting was held in the Village Hall, on 15th June 2015. Members of the Parish Council attended along with 20 parishioners. Mark O'Brien (Cornwall Council's Community Link Officer) gave a presentation on what the stages would be. Parishioners were asked if they would like to get involved, either as a member of the Steering Group, working groups or as volunteers. It was explained that the Steering Group would be made up of members of the Parish Council and the community.

The Steering Group was then formed on 12th November 2015 a copy of the Steering Groups 'Terms of Reference' are shown in Appendix 1

Neighbourhood Plan Steering Group Members

Neighbourhood Plan Steering Group Members	Representing
Councillor Robert Trethewey BEM.	Chairman & PC representative
Councillor Phillip Jones	PC representative
Councillor Colin Pound	PC representative
Councillor Phillip Hodgkinson (From May 2016)	PC representative
Michael Edwards	Community
Clive Grose (Until Feb 2018)	Community
Richard Kerswell	Community
Marie Wills (from May 2016)	Community
Mark Thomas (until 31 st May 2016)	PC representative
Steve Michell (until 27 th June 2016)	Community
Jo Pridmore (until 14 th March 2016)	Community
Spencer Sanford (until 5 th March 2017)	Community
Sally Trethewey (Clerk)	Clerk/RFO only

An additional group of 20 volunteers had put their names forward to help with exhibitions, consultations, photography and delivering leaflets and advertising etc.

Initial Meetings

Mark O'Brien (Truro & Roseland Community Link Officer) and Colleen O'Sullivan (Neighbourhood Planning Officer) attended several meetings and advised on how to proceed. Steering group members attended training organised by Cornwall Council and liaised with members of the St Clements Parish NDP Steering Group to discuss topics that affected both parishes.

The Steering Group consulted with Nick Cahill (Historic Environment Officer at Cornwall Council) in May 2016 before starting the Local Landscape Character Assessment with assistance from Kath Statham (Landscape Architect -Cornwall Council) and Geoff Pring, (Independent Landscape Architect).

Community consultation initial survey

The initial survey carried out in March 2015 (C1) as stated above; 611 households were contacted plus local organisations and known businesses.

In addition to the survey there were two exhibitions one at the Village Hall on 12th March 2015 and the Community Centre on 13th March 2015 and there was more detail and speakers at the Annual Parish Meeting on the 16th March 2015. A total of 39 people attended these events.

Community Consultation Initial Survey Results

There were 125 replies received which was an 11% response rate, 122 in favour of producing a Neighbourhood Development Plan with 2 against and 1 left blank. The community felt that it was important that they had a say in the future of their parish and made clear their aspirations

The 5 top priorities raised within the initial survey, are summarised below:

- **Housing**

The majority felt that housing should be local led for the needs of the community; with a good mix of properties to include affordable housing. Small developments and infill sites over the plan period were preferred as many felt that the village had had enough large scale development over the last 7 years.

- **Public Open Spaces**

It was clear that the community valued the open spaces around the parish, whether these were parks, sports facilities or small pockets of land. It was felt that this was key to the social health and wellbeing of the community.

- **Highways**

Concerns were highlighted regarding the road networks in the village and how additional development would impact on these. Car parking was another concern, and the impact that any future development would have. It was clear that residents feel that adequate car parking should be provided with any future development due to the rural nature of the village.

Public Rights of Way was another key area and it became obvious that these are important for the community for recreational purposes and that the rural nature of these network links should be preserved.

Safe cycling links within the community and a commuter link into Truro, was another key area, this has always been a high priority through consultation going back to the St Erme Parish Plan (2005)

- **Infrastructure**

There were concerns that the current infrastructure would not cope with further development i.e. sewage system, the lack of telephone and broadband/fibre optic internet connections and the capacity of the local school.

- **Landscape**

The landscape within and on the edges of the built environment were highlighted especially the view to the north and northwest of the village and parish. It was felt that the landscape is key to the feel of the rural village. Natural hedgerows and fauna and flora were also important.

These full results of this survey can be viewed on the website

www.sterme-parish-council.org.uk

Public Engagement Events

The public were consulted in several ways throughout the Neighbourhood Plan process following the initial survey and the public meeting held in June 2015.

Community Consultation:

1) Open Spaces (Parks/Recreation) Survey Consultation (C2):

A consultation event was held at the St Erme Community Centre on 3rd October 2015 and 26th May 2016 for the community to look at the parks and recreation spaces within the parish and parishioners were given the opportunity to comment on the areas and current play facilities. A number of play equipment suppliers were present and entertainment for the children.

There was a good turnout with 102 people attending the first event and 66 on the second event. The key areas included additional play equipment, a skate park, additional sports and seating around the parish.

2) Housing Need Survey (C6):

This was organised through Cornwall Council, using an established system. All the households in the parish were invited to participate as we wanted up to date detail of the local housing need. The period of consultation was from 17/07/16 to 12/08/16, with the final report dated 8/11/16.

The Steering Group held a stall at the village annual Fun Fest weekend in July 2016 where the Housing Survey was promoted and explained, together with other aspects of the NDP to date. There was a response rate of 162, which is 27% of the 611 households in the parish responded.

The Housing Needs Survey sought further response from parishioners as to their thoughts about the future housing requirements and the development of the village.

3) Local Landscape Character Assessment Stage 1 & 2 (C3):

We held a Public Consultation Event at the St Erme Community Centre on 24th February 2017. At this event 136 people attended where we showed the full results of the Local Landscape Character Assessment, and a chance for the community to put across comments on the document, which included the following:

- Post Card Responses 'Love St Erme' Tell us where your favourite place is in the parish of St Erme and draw us a picture of it?(Aimed for Children)
- Post Card Responses 'Love St Erme' 'Tell us what you would hate to lose from the St Erme Parish landscape'
- Stage 1 'Comments on the Character Type Sheets'
- 'What do you value about your landscape and where is important to you'
- Aerial map of the Parish showing the 'Settlement Edge' – Where would **you like** and **not like** to see development.

4) A Questionnaire June 2017 (C4):

This Questionnaire was delivered to every household in the parish in June 2017 to follow up the NDP work so far with statements highlighting the key areas gathered from the consultations and asked the community if they agreed.

There were 648 questionnaires hand delivered – 620 to households, 16 to parish organisations and 12 to known businesses and we received 203 responses. Additional forms were available at the Trispen Post Office Stores, the Community Centre and from the Parish Council Website

5) Traffic Survey and comments July 2017 (C5)

At the annual village Fun Fest in July 2017 the Steering Group had a stand for parishioners to clarify the results from the previous consultation (C4) and to carry out a Traffic Calming Survey of the village. A total of 56 people attended the stand and 35 responses were made. The 'Traffic Calming' Survey continued to run until the 18th August 2017.

6) Stands

The Steering Group had an information / engagement stand for the Neighbourhood Plan at the local Village Fun Fest in July 2016, 2017 and 2018 where members of the Steering Group showed details of the work so far and took note of comments and feedback.

5) Regular newsletters

There have been six Neighbourhood Plan newsletters hand delivered to every household throughout the NDP period. These were delivered by members of the Steering Committee and volunteers. An update article has been in the local Village Voice on a bi-monthly basis which is a local magazine that is delivered free to every household.

6) Public meetings

Regular updates were given by a member of the Steering Committee at the parish council's Annual Parish Meetings and the Public Precept meetings in 2016, 2017 and 2018.

7) Website and Social Media

The St Erme Neighbourhood Plan has a dedicated section on St Erme Parish Council's website (www.sterme-parish-council.org.uk) and has a dedicated [Facebook](#) page, attracting over 100 followers and 400 views.

Landowner engagement

The Steering Group discussed the position regarding the main landowners of the settlement edge of which there are 5, two live in the parish and were fully aware of the Neighbourhood Plan. There were two that did not live in the parish and were owned by a corporate body and had been in touch with the Parish Council in recent years. Another landowner was already known to be engaging architects regarding planning permission and public consultations were underway.

The Parish Council were aware that one of the landowners in the parish was looking to sell land for development and matters appeared to be well advanced.

After a careful discussion it was agreed not to engage with landowners at this early stage for practical and ethical reasons but proceed to a Local Landscape Character Assessment and a Housing Survey.

It was felt that with Planning Permission for 85 properties being requested and 58 already built since 2010 in addition to around 6 individual infilling sites and self builds, this was the best option.

Strategic Environmental Assessment Screening opinion

The St Erme NDP Steering Group requested that Cornwall Council screen the Neighbourhood Plan for Strategic Environmental Assessment and Habitat Regulations Assessment on 18th June 2018.

Natural England, the Environment Agency and Historic England were consulted as part of the screening process. The screening opinion concluded that an SEA and HRA is not required for the Neighbourhood Plan.

Pre-submission consultation (Regulation 14)

The Pre-Submission consultation on the draft plan proposal was held between 15th October 2018 and 25th November 2018. Hard copies of the Neighbourhood Plan were available to view at the Trispen Post Office & Stores, the St Erme Community Centre and the St Erme Village Hall during the six-week consultation period. The documents were available to download from the St Erme Parish Council website during the consultation period. We held two Pre-Submission consultation events one on Sunday 21st October 2018 and one Wednesday 24th October 2018.

Main Issues and Concerns raised during the consultation

Pre-Submission consultation – Community engagement results

We received 17 community comments forms back from members of the community the majority of which were very pleased with the pre-submission document and congratulated the Steering Group. There were no main concerns and the full comments and responses are set out in Appendix 5

Pre-submission consultation (Regulation 14) Statutory Consultee engagement.

We received 10 formal consultee responses which are summarised and set out in Appendix 5.

Final draft Neighbourhood Plan

The St Erme NDP Steering Group has amended the draft St Erme Neighbourhood Development Plan from comments received during the Pre-Submission Consultation from statutory organisations, businesses and members of the community.

The St Erme Council approved the draft St Erme Neighbourhood Development Plan proposal at their Council Meeting on 26th February 2019.

Appendices

Appendix 1 Terms of reference for the Steering Group

Appendix 2 Copy of the questionnaires and surveys

Appendix 3 A copy of posters, newsletters, leaflets distributed during the consultation process

Appendix 4 Photos of consultation events

Appendix 5 Pre-Submission consultation – List of statutory and organisations consulted and responses received

Appendix 6 Steering Group minutes

Appendix 7 Copies of St Erme Parish Council meeting minutes where neighbourhood plan decisions have been made

Appendix 1:

St Erme NDP Steering Group – Terms of Reference

1. Purpose

1.1 The main purpose of the Steering Group is to oversee the preparation of the Neighbourhood Plan to promote and improve the social, economic and environmental well-being of St Erme Parish. To ensure that all issues are addressed properly with high levels of community engagement in order that the plan will then progress to Independent Examination and a successful community referendum which will then be adopted by Cornwall Council

1.2 The Group will be hosted by St Erme Parish Council who is the “Qualifying Body”

2. Key Roles

2.1 To manage and co-ordinate the neighbourhood planning process for St Erme Parish, by ensuring that the key tasks are carried out and milestones are met

2.2 To establish Project Teams (working groups) as necessary to help further the development of the NP

2.3 Encourage and strengthen links between key organisations and ensure they are informed of the work of the Project Teams and progress with the Neighbourhood Plan

2.4 To commission specific areas of evidence and analysis as required

2.5 To provide strategic assistance and advice to the Project Teams in the production of the Neighbourhood Plan

2.6 Present regular reports to the parish council on progress

2.7 To promote the objectives of the Neighbourhood Plan for St Erme Parish

2.8 To prepare a final draft plan for approval by the Parish Council prior to submission to the local planning authority for independent examination

2.9 To act as the public face and principal contacts with the local community for the Neighbourhood Plan.

3. Aims

3.1 To prepare a draft NP that reflects the wishes and aspirations of the local community

3.2 To ensure the draft NP meets the basic conditions as laid down in the legislation

3.3 To bring together appropriate local expertise and facilitate joint community working in developing the Neighbourhood Plan for St Erme Parish

3.4 To assist and help facilitate discussions with relevant and interested groups in the community to promote active involvement in the Neighbourhood Planning process

3.5 To consult widely and provide regular opportunity for the whole community to participate in the neighbourhood planning process and influence the composition of the draft final plan

3.6 To ensure the views and strategies of stakeholders, service agencies and other interested bodies are sought out and taken into account

3.7 To work to an agreed project plan and timetable and within the budget approved by the parish council

4. Relationship to Other Groups

4.1 The Steering Group will oversee the Project Teams which provide operational expertise, suggest actions and refer items of importance to be discussed by the Steering Group

4.2 The Steering Group will provide updates when and as necessary to St Erme Parish Council

5. Meetings

5.1 The Steering Group will meet at least monthly, and more frequently if required

5.2 Meetings of the Steering Group may also be attended by at least one representative of each active Project Team, and any other relevant person/s or community representatives may be invited to attend. Minutes of meetings will be available for inspection on the Parish Council website

5.3 The Steering Group shall be quorate when at least one third of the members attend.

6. Membership

6.1 The job of the Steering Group is to oversee and deliver the Plan, while ensuring that the wishes of the community are met. The Steering Group will meet every month until the Plan is approved by referendum.

6.2 In order to balance the various interests in the community, the Steering Group will be composed of people with an interest in the Parish (see below), elected Parish Councillors and the Parish Clerk (as a non-voting advisor).

6.3 Membership criteria will mean any resident, business, landowner, group, society and organisation within the parish area.

6.4 St Erme Parish Council will appoint 4 members one of which will be the Chair of the Steering Group and a Vice-Chair will also be appointed.

6.5 Membership will be open to up to 5 further independent candidates which will be appointed from the community.

6.6 The Steering Group may appoint an additional three members

6.7 The clerk to St Erme Parish Council will take notes/minutes from the meetings, record main decisions and action points; and make available to the public these and any other relevant information as appropriate. The clerk will not be a voting member.

7. Affiliations, Interests and Contributions

7.1 The Steering Group shall not be affiliated to any political party. Cornwall Council Officers and Councillors, as well as other agencies appointed by the council to support the process cannot be voting members of the Steering Group, but are able to attend meetings and contribute to the discussions as required.

7.2 All members of the Steering Group must declare any personal interest that may be perceived as being relevant to a decision of the group. This may include membership of an organisation, ownership of land or a business, or any other matter that may be considered to be relevant

7.3 Organisations and businesses may assist in the production of the Neighbourhood Plan and may contribute to the cost of producing it. Details of any donations or assistance must be made publicly available and must not be seen to alter the direction of the plan

8. Changes to the Terms of Reference

8.1 Any amendments to the Terms of Reference may be made at a Steering Group meeting and agreed by the majority of the Steering Group members. Amendments to be notified to St Erme Parish Council

9. Dissolution of the Group

9.1 The members will agree by a majority vote at a Steering Group meeting, to call a Special General Meeting for the sole purpose to dissolve the group.

These Terms of Reference have been adopted by St Erme Parish Council

Appendix 2:

Questionnaire/Surveys

Survey March 2015 (C1) – View full survey and results [here](#)



**This is
YOUR Parish?**

**SHOULD WE PRODUCE A
NEIGHBOURHOOD PLAN?**



MAKE YOUR VIEWS COUNT



Dear Parishioner

We are all concerned about the future of our parish!

What is a Neighbourhood Plan (NP)?

A Neighbourhood Plan is a community-led framework for guiding the future development, growth and conservation of an area. A NP will be part of the statutory development plan for the area, subject to conforming to National Policies, the Cornwall Local Strategic Policies, an independent examination and gaining support through a referendum of residents. The plan will be adopted as a formal planning policy by Cornwall Council. This statutory gives NP far more weight in planning decisions and can set out local level planning policies for the area, shaping the future development of our community.

That means that planning decisions in our parish would have to be made in accordance with our Neighbourhood Plan.

Do we Really Have a Say?

This is a real opportunity to have an active say in the future of St Erme Parish. The plan cannot be produced without you! We need your help in identifying key issues and your input in the plan is vital. Remember the plan will only be adopted after a local referendum of the parish.

What if we do not produce a Neighbourhood Plan?

The future growth of our parish will be governed by National and Cornwall Local Policies and not adapted to our parish needs. If we do not have a Neighbourhood Plan it will be harder to fight for what is right for us as a community.

Please complete the enclosed survey!

There is a survey for every person in the household. Additional copies will be available from Trispen Stores and the St Erme Community Centre.

A Neighbourhood Plan can only come from you, the community, so it's very important that you are involved. Help us produce a plan that is right for our community. Please remember without your support we will not be able to take this forward!

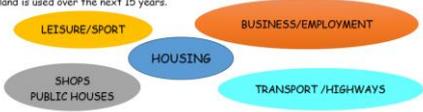
Robert Trethewey
Chairman St Erme Parish Council



A Neighbourhood Plan

It is **YOUR** chance to have a say on the future of **YOUR** parish!

A Neighbourhood Plan gives us a real say on how your community will develop and how the land is used over the next 15 years.



Open Spaces can also be protected and influence the design and appearance of future housing and buildings

The Neighbourhood Plan will work alongside Cornwall Council's Local Plan and meet the Governments National Planning Policy Framework (NPPF)

It is not about stopping development but it is about planning for natural growth and providing land use choices in a manner in which we feel is acceptable for our community.

How to get involved?

- Complete the enclosed survey to decide if we should produce a Neighbourhood Plan and what should be in the plan. If you wish you can enter the competition for a chance to win £100.00 in gift vouchers for Trispen Stores
- Contribute to ideas and suggestions
- Get involved on the committee or smaller working parties
- Volunteer to help create the plan by delivering leaflets, designing, planning, or help with any specialist knowledge that you feel would assist in its production
- Attend and comment on forthcoming consultations

Come along to the exhibitions on Thursday 12th March at St Erme Village Hall 1.00pm to 4.00pm or on Friday 13th March at the St Erme Community Centre 6.00pm to 9.00pm.

Or find out more at our Annual Parish Meeting on Monday 16th March 2015 at the St Erme Community Centre 7.30pm

COMPETITION



St Erme Neighbourhood Plan

SURVEY

Please take some time to complete the following survey to help us know if you would like to produce a Neighbourhood Plan and what your priorities are?

Everybody in the household can contribute including children, additional surveys are available from Trispen Stores or at the St Erme Community Centre.

Please return the completed surveys to a designated box at Trispen Stores, download a PDF version on the council's website and e-mail to sternp@btinternet.com, or post to the clerk at 1 Forestry House, St Erme, Truro TR4 9BW by 31st March 2015

Some of the headings below have come from opinions expressed and recorded though consultation when producing the St Erme Village Design Statement.

- 1) Do you think we should carry out a Neighbourhood Plan? Yes/No
- 2) Any Comments
- 3) Do you feel a Neighbourhood Plan would be good for our Parish? Yes/No
- 4) Any comments

Housing

- 5) Would you like the plan to include Housing? Yes/No
- 6) Any Comments about housing?

Open Space Survey (C2) – View full survey and results [here](#)

PUBLIC OPEN SPACE SURVEY

Please take time to complete this short survey on what you would like to see in your parish.

ABOUT YOU?

How old are you?
1 – 10 yrs: 11 – 19 yrs: 20 – 39 yrs: 40 to 59 yrs: 60+:

Male/Female:

Postcode:

Do you use the following:

Trencreek Park:

School Playing Field:

Cricket/Football Field:

Truthan View – Open Space:

Church Green:

What do you think of the existing 'Open Spaces'?

Trencreek Park

School Playing Field

Truthan View – Open Space

Football/Cricket Grounds

Church Green

PTO

Do you think we need more for?

Infants:

Juniors:

Teenagers:

Adults:

All:

Type of Equipment/Seating/Litterbins etc. You would like?

Where would you like to see it:

Trencreek Park:

School Playing Field:

Cricket/Football Field:

Other – please state:

Do you like any of the companies here today?

Wickstead:

Kompan:

Sutcliffe Play:

Evolution Skateparks:

South West Play:

Sovereign Play:

Any other – please state:

Any other comments/suggestions?

THANK YOU FOR TAKING THE TIME TO COMPLETE THIS SURVEY
Please place in the Post Box provided in the Main Hall

ST ERME PARISH COUNCIL

PUBLIC OPEN SPACE SURVEY

Please take time to complete this short survey to prioritise the options available.
We may not be able to complete all areas, but we can apply for additional funding if necessary

ABOUT YOU?

How old are you?
1 – 10 yrs: 11 – 19 yrs: 20 – 39 yrs: 40 to 59 yrs: 60+:

Male/Female:

Postcode:

Junior Play Equipment – St Erme School Playing Field

Kompan	
Sovereign	Please prioritise your top 3 designs with 1 being your 1 st choice 2 being your 2 nd choice 3 being your 3 rd choice
Sutcliffe Play	
Wickstead	
Eibe	

Toddler Equipment – Trispen Football Field

Kompan	
Sovereign	Please prioritise your top 3 designs with 1 being your 1 st choice 2 being your 2 nd choice 3 being your 3 rd choice
Sutcliffe Play	
Wickstead	
Eibe	

Outside Gym Equipment – Trispen Football Field

Kompan	
Sutcliffe Play	Please prioritise your top 3 designs with 1 being your 1 st choice 2 being your 2 nd choice 3 being your 3 rd choice
Sovereign	
Wickstead	
Eibe – Option 1	
Eibe – Option 2	

PTO

Skatepark – Trispen Football Field: Top of the car park

Kompan	
Sutcliffe Play – Option 1	Please prioritise your top 3 designs with 1 being your 1 st choice 2 being your 2 nd choice 3 being your 3 rd choice
Sutcliffe Play – Option 2	
Sutcliffe Play – Option 3	
Eibe	
Canvas – Option 1	
Canvas – Option 2	
Wheelscape	
Maverick – Option A	
Maverick – Option B	

Please prioritise the area's that you would like to see completed

Junior Equipment – School Playing Field	Please prioritise your top 3 areas with 1 being your 1 st choice 2 being your 2 nd choice 3 being your 3 rd choice
Toddler Equipment – Football Field	
Gym Equipment – Football Field	
Skate Equipment – Football Field – Car Park	

Please tick if you would like to see more of the following:

	Picnic Tables	Benches	Litterbins
School Playing Field			
Football Field			
Cricket Field			
Trencreek Park			
Truthan View			
St Erme Church Yard			

Any other comments:

THANK YOU FOR TAKING THE TIME TO COMPLETE THIS SURVEY
Please place in the Post Box provided in the Main Hall

Consultation held on Saturday 28th May 2016

St Erme LLCA Stage 1 (C3) – View full survey and results [here](#)

A Local Landscape Character Assessment of St Erme Parish
St Erme Neighbourhood Plan

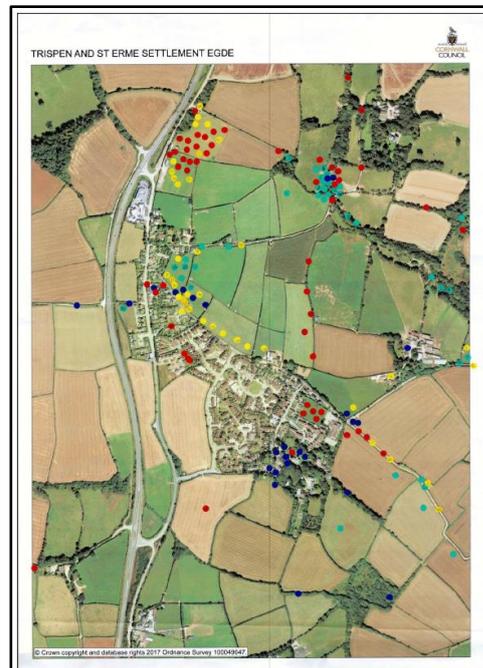
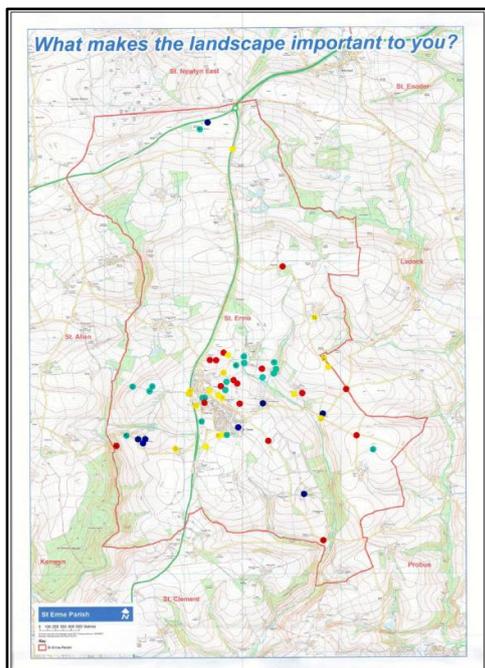



September 2017

Photographs of the stand "What makes the landscape important to you?"



Map ref	Where is this?	What give this place or area its special quality?	Is there any Historical or cultural interests here?	Is there any natural Conservation interests here?	Can you describe the recreation value here?	Do you have any personal memories or associations with this place?	Is there anywhere else in the Parish like this place or area? Is this unique to Cornwall?
40				Generally undisturbed area for reptiles (e.g. lizards and adders) and Cornish heather			
41	Treworgan Farm Area	Good walk, level lane		Natural views (other than windmills)	Walking		
42	School Lane	Quiet, rural countryside, undeveloped, wildlife, beautiful views		Yes	Lane walking the dog here		Past Treworgan Farm
43	School Lane	Good Views		My daughter and son learnt to ride their bike			



St Erme LLCA Stage 2 (C3) – View full survey and results [here](#)



St Erme Local Landscape Character Assessment Stage 2 – Settlement Edge Assessment (LLCA Stage 2)



Summary of the feedback regarding the Aerial map displayed at the consultation held on Saturday 25th February 2017.

1.0 Background information

At the consultation event held on Saturday 25th February 2017 regarding Stage 1 of the St Erme Local Landscape Character Assessment (LLCA); we had Stage 2 'Settlement Edge Assessment' available to view also.

Once the members of the public had viewed both the information of Stage 1 and Stage 2 of the LLCA; we asked them if there was a 'Local Need', highlighted for future housing in St Erme where they like would to see it?

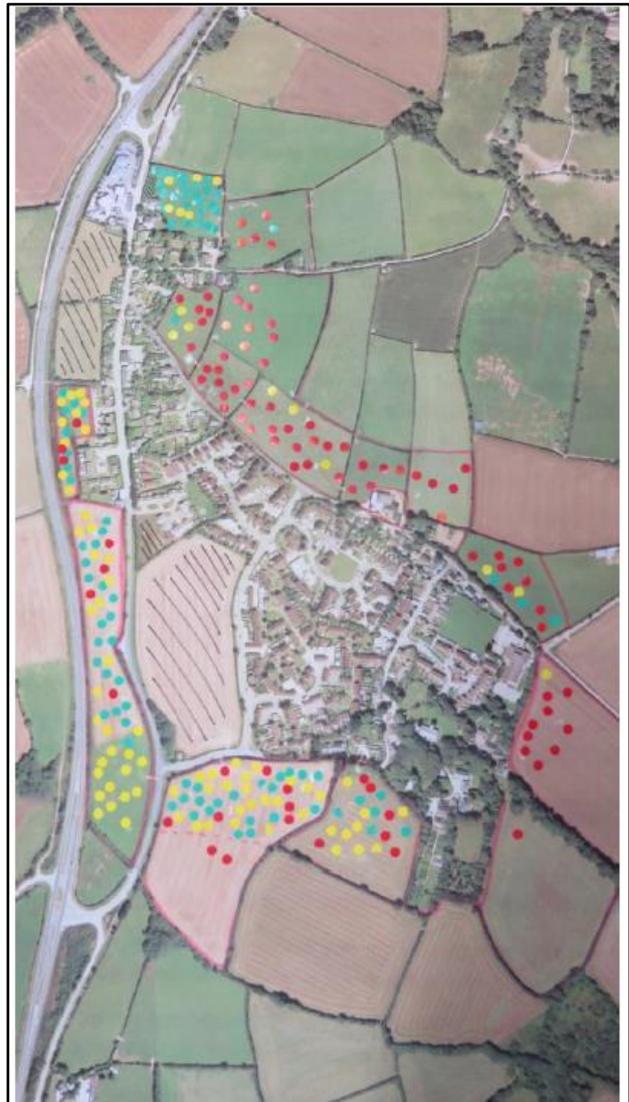
We had an Aerial map of the parish and we marked out the 'Settlement Edge' of the village and asked the public their opinion as follows:

- The public were given three dots, one red, one yellow and one green dot.
- There was an Aerial map of St Erme with the 'Settlement Edge' Fields highlighted.
- The public were asked to place one of each of the coloured dots provided in these settlement edge areas.
- The dots represented
 - **Red** – No I would not like to see this area developed
 - **Yellow** – I do not mind, maybe
 - **Green** – Yes I wouldn't mind seeing development here

2.0 Summary of the results

2.1 There were a total of 260 dots placed on the Aerial map, 84 green, 83 yellow and 93 red dots; showing that around 86 people chose to place either one of each colour or less on the map.

2.2 The land parcels were numbered as per the plan in Stage 2 of the LLCA so it was easy for members of the public to identify each area and capacity shown (see appendix?).



Questionnaire June 2017 (C4) – View full survey and results [here](#)



St Erme Neighbourhood Plan

This is YOUR Parish

CONSULTATION QUESTIONNAIRE



MAKE YOUR VIEWS COUNT



Dear Parishioner

What is a Neighbourhood Plan (NP)?
 A Neighbourhood Plan is a community-led framework for guiding the future development, growth and conservation of an area. A NP will be part of the statutory development plan for the area, subject to conforming to National Policies and the Cornwall Local Plan. This statutory status gives Neighbourhood Plan's far more weight in planning decisions and can set out local level planning policies for the area, shaping the future development of our community.

Do we Really Have a Say?
 This is a real opportunity to have an active say in the future of St Erme Parish. The plan cannot be produced without you! We need your help in identifying key issues and your input in the plan is vital. Remember the plan will only be adopted after a local referendum of the parish. Please take time to respond to this questionnaire.

Progress so far:
 Following our initial survey carried out in March 2015 a Steering Committee was formed to take the plan forward. The results of this survey were shown at the local Annual Funday in July and the committee has updated at the Annual Parish Meetings of the council. We have produced regular newsletters to keep you up to date with the process. We have carried out a Local Housing Needs Survey and more recently been working on the 'St Erme Local Landscape Character Assessment' (LLCA) which will form an important part of our Neighbourhood Plan document. The LLCA was consulted on at an event in February 2017 and the comments received have been included in the final document. This event was well supported and we thank those that attended.

Please complete the enclosed questionnaire!
 This questionnaire is important; we have taken all your comments from the previous consultations and surveys and have written these up into statements. We would like you to state YES or NO on whether you agree with each statement.

REMEMBER - This is YOUR Parish - Have YOUR Say
 There is a questionnaire for every person in the household. Additional copies will be available from Trispen Stores, the St Erme Community Centre or by contacting the clerk: Sally Trethewey on 07525130663 or stermepc@btinternet.com

Robert Trethewey BEM
 Chairman: St Erme Neighbourhood Plan Steering Group

A Neighbourhood Plan is not about stopping development but it is about planning for natural growth and providing land use choices in a manner in which we feel is acceptable for our community.



PHOTO'S OF
CONSULTATION EVENTS,
FIELD ASSESSMENTS,
STEERING GROUP MEETINGS

Contact Details:
 Sally Trethewey (Clerk)
 St Erme Parish Council
 Tel: 07525130663
 Email: stermepc@btinternet.com

Website:
www.stermeparishcouncil.org.uk

 Find us on:
facebook.

The Members of the Steering Group:
 Cllr Robert Trethewey BEM
 Michael Edwards
 Richard Kerswell
 Marie Wills
 Cllr Phil Jones
 Cllr Colin Pound
 Clive Grose
 Cllr Phil Hodgkinson



St Erme Neighbourhood Plan

CONSULTATION

Please take time to complete the following questionnaire.

Following our initial survey carried out in 2015 and consultations since; we have collated all the comments and have put into statements the main points highlighted

We would like to know if you agree with these statements

Everybody in the household can contribute including children; additional questionnaires are available from the parish clerk, Trispen Stores or at the St Erme Community Centre.

Please return the completed questionnaires to a designated box at Trispen Stores, or download a PDF version on the council's website and e-mail to stermepc@btinternet.com, or post to the clerk at 1 Forestry House, St Erme, Truro TR4 9BW by 23rd June 2017

We require the following information:

About You

Postcode _____ House number _____

Are you? Male Female

Age? 66 - 75 36 - 45 Under 16

66 - 75 26 - 35 Under 16

56 - 65 16 - 25 Under 16

46 - 55 Under 16

How long have you lived in the parish?
 Under 1 year 11 - 20 years
 1 - 5 years Over 20 years
 6 - 10 years

Traffic Calming Survey (C5) - View full survey and results [here](#)

St Erme Neighbourhood Plan

Consultation – 27th July 2017 to 18th August 2017

Traffic Calming

Please answer Yes / No in the box provided

		AGREE	
Type of Traffic Calming	Where	YES	NO
Interactive Speed Signs	School Lane, near to the School		
Advisory 20mph Speed Limit	Chapel Road / School Lane		
Advisory 20mph Speed Limit	Eglos Road		
Speed Cushion's/Platforms	Trispen Hill – Near the Shop		
Speed Cushion's/Platforms	Two within Eglos Road		
Gateway – Entry Points	Entrances to Trispen village		
Mini Roundabout	Trispen Hill – junction to Burringtons Development		

Please write any comments you may have below regarding Traffic Calming in the village:

Please post in the letter box provided on the stand or if accessing via the council's website (www.stermeaparishcouncil.org.uk), please e-mail to stermepc@btinternet.com by the 18th August.

Housing Needs Survey (C6) - View full survey and results [here](#)



ST ERME PARISH

HOUSING NEED SURVEY

Report Date:	8 November 2016
Version:	1.1
Document Status:	Final Report
Author:	Nick Marsden – Principal Development Officer Affordable Housing Team, Cornwall Council

Appendix 3:

A copy of posters, newsletters, leaflets distributed during the consultation process

C1 – Survey & Exhibitions

St Erme Parish Council



NEWSLETTER
VOLUME 1 ISSUE 11

MARCH / APRIL 2015

Contact details:
Clerk:
Sally Trethewey
1 Forestry House,
St Erme
Truro
Cornwall
TR4 9BW
Tel: 01872 240583
E-mail:
stermepc@btinternet.com
Website:
www.sterme-parish-council.org.uk

Contents:

Neighbourhood Planning	Page 1
Contact details	Page 1
Website address	Page 1
Neighbourhood Plan Exhibition and Survey	Page 2
Annual Parish Meeting	Page 3
Members contact details	Page 4
Meetings/committees	Page 4

SHOULD WE PRODUCE A NEIGHBOURHOOD PLAN?
Your views are important to us!

You will shortly receive a survey through your door, every person in the household can respond. Additional copies will be available from Trispen Stores and the St Erme Community Centre.

Please take time to read the information and return the survey.
We need your support to take this forward.

Do we Really Have a Say?

This is a real opportunity to have an active say in the future of St Erme Parish. The plan cannot be produced without you! We need your help in identifying key issues and your input in the plan is vital. Remember the plan will only be adopted after a local referendum of the parish.

What If we do not produce a Neighbourhood Plan?

The future growth of our parish will be governed by National and Cornwall Local Policies and not adapted to our parish needs. If we do not have a Neighbourhood Plan it will be harder to fight for what is right for us as a community.

Would you be interested in helping by-

- Contribute to ideas and suggestions
- Getting involved on the committee or smaller working parties
- Volunteer to help create the plan by delivering leaflets, designing, planning, or help with any specialist knowledge that you feel would assist in its production

Please contact the clerk for further information

NEIGHBOURHOOD PLAN

SURVEY AND EXHIBITIONS

During the month of March every household in the parish will be receiving information and a survey on 'The Neighbourhood Plan'

You can also enter a competition with the chance to win a £100.00 in Trispen Store vouchers

Come along to the exhibitions on
Thursday 12th March 2015
St Erme Village Hall
1.00pm to 4.00pm
or on
Friday 13th March 2015
St Erme Community Centre
6.00pm to 9.00pm.

Or find out more at our Annual Parish Meeting on Monday 16th March 2015 at the St Erme Community Centre 7.30pm

A Neighbourhood Plan can only come from you, the community, so it's very important that you are involved. Help us produce a plan that is right for our community. Please remember without your support we will not be able to take this forward!

PLEASE SUPPORT THESE EVENTS
AND COMPLETE AND RETURN THE SURVEYS
THIS IS YOUR PARISH MAKE SURE YOU HAVE YOUR SAY

C2 Open Spaces Consultation Poster

St Erme Parish Council



OPEN SPACES CONSULTATION

SATURDAY 28TH MAY 2016
ST ERME COMMUNITY CENTRE
BETWEEN
10.00AM and 4.00PM

Please come along and comment on plans for new play equipment around the open spaces in the parish.



Look at the plans drawn up for our parish and prioritise the areas and equipment important to you



We may not be able to complete everything, but we can apply for additional funding if required

EVERYONE WELCOME



COME ALONG AND HAVE YOUR SAY

Refreshments available



Contact details:
Clerk: Sally Trethewey
Tel: 07525130663 E-mail: sterme@btinternet.com
Website: www.sterme-parish-council.org.uk

Letters to Parish Organisations / Local Businesses

**St Erme Parish
Council**



Clerk to the Parish Council
Sally Trethewey,
1 Forestry House, St Erme, Truro
Cornwall, TR4 9BW

Tel. 01872 240583
Email: stermepc@btinternet.com
Website: www.stermeparishcouncil.org.uk



Re: St Erme Neighbourhood Plan

Dear [REDACTED]

We are writing to all the organisations in the parish to inform you that we have now set up a Steering Group to produce a Neighbourhood Plan for St Erme. This group is made up from four members of the parish council and six members of the community.

The Neighbourhood Plan would be used to shape our community for the next 15 years and would have to conform to national and local policies. The Plan is not about stopping development but it is about planning for the natural growth and providing land choice uses in a manner of which is acceptable for our community.

The plan will include areas such as housing, business and employment, leisure and sport, shops, public houses, schools, transport and highways.

We need your help in identifying key issues and it's vital that parishioners, local businesses and local organisations have an input. We will be using the results of the survey carried out last March to put together the next stage of the consultation.

Remember once finalised the plan will need the support of the parish through a referendum so it's important that everyone gets involved.

We would like to keep you informed with the progress of the plan on a regular basis and request that you forward a contact name and e-mail address that we could use.

If you can help in any way either by experience in a particular field or information regarding your organisation that may help in this process, please let us know.

Thank you to those that have already put your names forward as volunteers to help, and we will be in touch shortly.

We thank you for your time and look forward to hearing from you

Yours sincerely

Mrs S Trethewey
Clerk to the council

**St Erme Parish
Council**



Clerk to the Parish Council
Sally Trethewey,
1 Forestry House, St Erme, Truro
Cornwall, TR4 9BW

Tel. 01872 240583
Email: stermepc@btinternet.com
Website: www.stermeaparishcouncil.org

1st March 2015



Re: St Erme Neighbourhood Plan – Survey and Exhibition

Dear [REDACTED]

During the month of March every household, local organisation and business will receive a Survey about a Neighbourhood Plan for St Erme.

We are all concerned about the future of our parish and we feel that by carrying out a Neighbourhood Plan we would have more say and control over future development and areas that are important to us as a community.

The Neighbourhood Plan is not about stopping development but it is about planning for the natural growth and providing land choice uses in a manner of which is acceptable for our community. The plan would be used to shape our community for the next 15 years and would have to conform to national and local policies.

As a local business and employer we would like to invite you to complete and return the attached survey.

During the month of March we will also be holding Exhibition Events where there will be further information and a chance to ask any questions.

These events are as follows:

Thursday 12th March 2015 at St Erme Village Hall - 1.00pm to 4.00pm

Friday 13th March 2015 at the St Erme Community Centre - 6.00pm to 9.00pm

Monday 16th March 2015 – Annual Parish Meeting at St Erme Community Centre at 7.30pm where we have invited Cllr Bob Richards from Feock Parish Council who will share his experiences in producing their own Neighbourhood Plan which is near completion.

There is also a competition with a chance to win £100.00 in vouchers for Trispen Stores.

If you feel that you can help in any way either by experience in a particular field, being on a working party or steering committee or even helping with consultation events or advertising, please let us know.

All surveys and competition entries need to be returned by 31st March 2015 to Trispen Post Office and Stores, or alternately posted to the above address.

This survey is important, without the support and help of members of the community we cannot take this forward and the future growth of our parish will be governed by National and Local Policies and not adapted to our parishes needs.

We thank you for your time and look forward to receiving the responses.

Yours sincerely

Mrs S Trethewey
Clerk to the council

St Erme Neighbourhood Plan



PUBLIC CONSULTATION

LOCAL LANDSCAPE CHARACTER ASSESSMENT

Saturday 25th February 2017

at the

ST ERME COMMUNITY CENTRE

9.00am to 4.00pm

The DRAFT St Erme 'Local Landscape Character Assessment' will be on display including maps and tables, and will form part of the consultation for the St Erme Neighbourhood Plan

We hope that you will come along and tell us what you feel is important about the landscape, and what you would hate to see lost or changed.

This is YOUR Parish
Have YOUR Say

COFFEE SHOP
9.00AM to 4.00PM

Children's Entertainment

Face painting 1.00pm to 3.00pm
Balloon Modeller 2.00pm to 4.00pm
Bouncy Castle 1.00pm to 4.00pm

**Remember to bring your NP
Newsletter to be entered into the
Lucky Number Prize Draw with a
chance to win a Cash Prize of £25.00**

There will be a Photograph Quiz on
the day

'Where Was I Taken?'

Views from the parish—with a
chance to win a
Cash Prize of £25.00

LLCA Leaflet

St Erme Neighbourhood Plan



PUBLIC CONSULTATION

LOCAL LANDSCAPE CHARACTER ASSESSMENT

Saturday 25th February 2017

at the

ST ERME COMMUNITY CENTRE

9.00am to 4.00pm

The DRAFT St Erme Local Landscape Character Assessment will be on display including maps and tables, and will form part of the consultation for the St Erme Neighbourhood Plan

We hope that you will come along and tell us what you feel is important about the landscape, and what you would hate to see lost or changed.

Please turnover for more information.

COFFEE SHOP
9.00AM to 4.00PM

Children's Entertainment

Face painting 1.00pm to 3.00pm
Balloon Modeller 2.00pm to 4.00pm
Bouncy Castle 1.00pm to 4.00pm

Remember to bring your NP Newsletter to be entered into the Lucky Number Prize Draw with a chance to win a Cash Prize of £25.00

There will be a Photo the day

'Where Was I

Views from the past chance to win a Cash Prize of £25.00

St Erme Neighbourhood Plan



What is a

Local Landscape Character Assessment

- This is an assessment of your local landscape, identifying and documenting key features; landscape types; classifying the landscape to help make informed decisions
- The LLCA provides a framework to understand your landscape, its character and what gives the area its unique sense of place and value.
- When completed the LLCA can be used both as a stand alone document and as an evidence base to inform the Neighbourhood Development Plan (NDP)

Why Create a

Local Landscape Character Assessment

- To provide robust environmental evidence for your Neighbourhood Development Plan (NDP)
- To embed landscape considerations into the NDP process and help formulate appropriate policies
- To help make informed decisions to positively plan for future land use and development, whilst protecting and respecting the environment
- Consideration of the environment needs to be at the care of your decisions about where to site development, what makes your location attractive to residents, and the use of land for farming, energy generation and recreation

Also available to view on this day will be the

Stage 2 of the LLCA -

'Settlement Edge Assessment: Making judgements on sensitivity and housing capacity' and the recent

Housing Needs Survey

This is important please come along and have **YOUR** say!

A Neighbourhood Development Plan and the Local Landscape Character Assessment must be researched and written by the community

This is **YOUR** Parish—Have **YOUR** Say!!

St Erme Neighbourhood Plan



PUBLIC CONSULTATION

HAVE YOU COMPLETED YOURS YET!!!

QUESTIONNAIRE

The questionnaires below will be delivered through your door over the next week.

Please make sure you complete yours and return to Trispen Stores in the box provided by 23rd June 2017
This is an important part of the Neighbourhood Plan.

THIS IS YOUR PARISH HAVE YOUR SAY!

St Erme Neighbourhood Plan

St Erme Neighbourhood Plan
This is YOUR Parish

CONSULTATION
QUESTIONNAIRE



MAKE YOUR VIEWS COUNT

St Erme Neighbourhood Plan

CONSULTATION

Please take time to complete the following questionnaire.

Following our initial survey carried out in 2015 and consultations since, we have collated all the comments and have put into statements the main points highlighted

We would like to know if you agree with these statements

Everybody in the household can contribute including children; additional questionnaires are available from the parish clerk, Trispen Stores or at the St Erme Community Centre.

Please return the completed questionnaires to a designated box at Trispen Stores, or download a PDF version on the council's website and e-mail to stermepc@btinternet.com, or post to the clerk at 1 Forestry House, St Erme, Truro TR4 9BW by 23rd June 2017

We require the following information:

About You

Postcode _____ House number: _____

Are you? Male Female

Age?
76+ 36 - 45
66 - 75 26 - 35
56 - 65 16 - 25
46 - 55 Under 16

How long have you lived in the parish?
Under 1 year 11 - 20 years
1 - 5 years Over 20 years
6 - 10 years

St Erme Neighbourhood Plan

C5 Consultation Fun Day 2017 - Posters

ST ERME NEIGHBOURHOOD PLAN



Date for Your Diary

Visit the
**St Erme
Neighbourhood Plan
Stand**
at the **Fun Fest**
St Erme Cricket Field

Thursday 27th July 2017
6.30pm to 10.30pm

Saturday 29th July 2017
1.00pm to 5.30pm

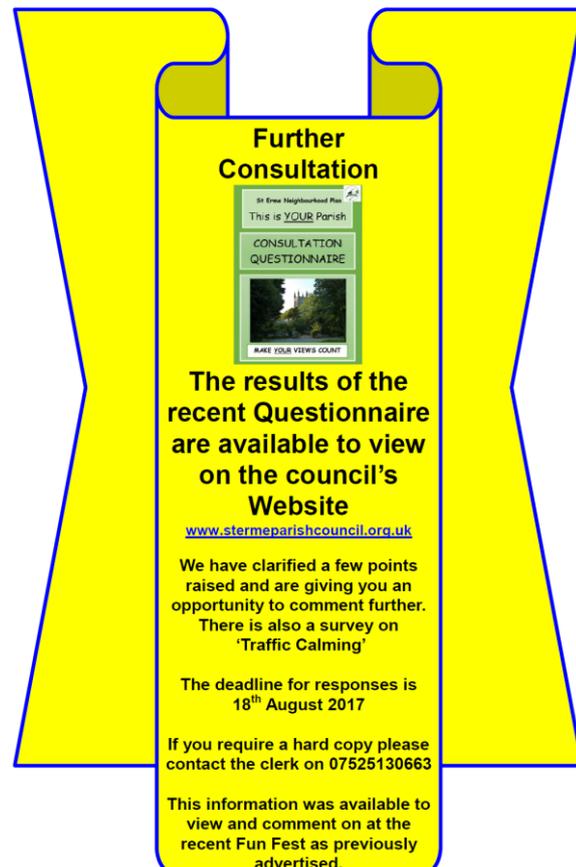
This is **YOUR** parish
have **YOUR** say

We will have the results of the recent Questionnaire on show

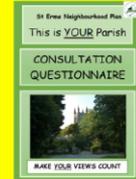
There will be further consultation on some of the issues raised
and a chance to comment further.

We look forward to seeing you there!

ST ERME NEIGHBOURHOOD PLAN



**Further
Consultation**



The results of the
recent Questionnaire
are available to view
on the council's
Website

www.sterme-parish-council.org.uk

We have clarified a few points
raised and are giving you an
opportunity to comment further.
There is also a survey on
'Traffic Calming'

The deadline for responses is
18th August 2017

If you require a hard copy please
contact the clerk on 07525130663

This information was available to
view and comment on at the
recent Fun Fest as previously
advertised.

C6 Housing Needs Survey – Poster

**ST ERME
NEIGHBOURHOOD PLAN**



NOTICE
HOUSING NEEDS SURVEY

The St Erme Neighbourhood Plan will provide the evidence to set out local planning policies for St Erme Parish. When we are preparing this plan it is very important to know what housing is required to meet the local needs of our community over the next 15 years and we would appreciate your help by completing a survey which you will be receiving from Cornwall Council during the 1st week of July.

This survey is for **all** to complete and will help identify the specific local housing requirement for our community, whether this is open market properties or affordable homes. It will also help us know the sizes and type of properties needed, such as how many bedrooms etc. You will be asked how many properties you feel would be acceptable for our parish.

The letter you receive will ask you to fill in the survey on-line through Cornwall Council's website and will give you clear instructions. However we are aware that not everyone has a computer and internet access. If this is the case you can request a paper copy from the parish clerk and fill out the survey by hand and return by post to Cornwall Council.

If you need assistance in filling out the form, we can also arrange for this too.

Cornwall Council will collate all the information and write up a report of the survey. Your individual details will remain confidential and will not be shown in the report.

It is very important that you help us in gathering this information and complete this Housing Survey.

Thank you
Cllr Robert Trethewey
Chair of the St Erme Parish Neighbourhood Plan Steering Group

Please contact the clerk Sally Trethewey on 07525130663 or at stermepc@btinternet.com for further information or help.

**Housing Needs
Survey**



Have you completed yours yet!

It's very important that you complete this survey; it is about the future housing needs for our parish -

How many houses? What type of houses?

Open Market Housing? Starter Homes? Affordable?

St Erme Parish Council and Cornwall Council are working in partnership to conduct an online survey to establish the need for housing and help to ascertain what kind of housing, including affordable housing local people need. The results of this survey will help the Parish Council in developing the St Erme Neighbourhood Plan.

You can complete the survey on-line at

www.cornwall.gov.uk/sterme

or request a **printed survey form** from the clerk at

St Erme Parish Council
1 Forestry House, St Erme, Truro Cornwall TR4 9BW
E-mail: stermepc@btinternet.com

Or contact 01872 240583

The closing date for completion of the survey is 12th August 2016

We would be grateful if you would take some time to complete this survey

Housing Needs Survey – Letter

St Erme Parish Council



Clerk to the Parish Council
Sally Trethewey,
1 Forestry House, St Erme, Truro
Cornwall, TR4 9BW

Tel. 01872 240583
E Mail: stermepc@btinternet.com
Website: www.stermeaparishcouncil.org.uk

July 2016

Dear Sir or Madam,

Parish of St Erme – Housing Needs Survey

Cornwall Council and St Erme Parish Council are working in partnership to conduct an online survey to establish the housing need, including affordable housing in the parish and help to ascertain what kind of housing local people need. The results of this survey will also help the Parish Council in developing the St Erme Neighbourhood Plan.

You are receiving this notification because you live within the parish, and all St Erme households will be notified of the same online survey as you.

The survey is for local people who currently live in St Erme, or who can show that they have a connection to the parish.

People who work locally can also qualify for affordable housing in the parish if they have worked there continuously for at least the past three years. This needs to be permanent rather than seasonal work and for more than 16 hours a week.

Some of the questions refer to affordability. This is because we need to know how much affordable housing should be provided for affordable rent and how much could be sold to local people at less than market value.

This is an opportunity for you to have your say and we need to collect the relevant facts, but we've tried to keep the survey as short as possible. We would be grateful if you would take a few minutes to complete this online survey which is available for you to complete on Cornwall Council's website by visiting;

www.cornwall.gov.uk/sterme

Please see overleaf for further help with accessing the survey

How to access the survey using a search engine e.g. Google:

Search for 'Cornwall Council affordable housing'- this will take you to the affordable pages of the Council's web site where you can find the survey under 'current housing need consultations' (see below)



The closing date for completion of the survey is 12th August 2016

A report will be produced showing the results and a copy given to the Parish Council.

If you have any questions, or if you would prefer to request a printed survey form, please contact:

The Parish Clerk,
St Erme Parish Council,
1 Forestry House, St Erme
Truro TR4 9BW
Tel: 01872 240583
E-mail: stermecp@btinternet.com

Thank you in advance for participating.

Please note that your personal details will not be discussed or shared with anyone else.

Yours faithfully

Nick Marsden
Principal Affordable Housing Officer

**St Erme
Neighbourhood Plan**



**St Erme Neighbourhood Plan
Pre-Submission Consultation**

This is your chance to have a say on the
'Draft' Plan for St Erme

THIS IS YOUR PARISH HAVE YOUR SAY

Pre—Submission Consultation Events

St Erme Community Centre

**Sunday 21st October 2018
10.00 am to 4.00 pm
&**

**Wednesday 24th October 2018
5.30pm to 9.00 pm**

**There will be teas and coffees available.
On Sunday there will be entertainment for children
between 11.00am & 3.00pm.**

**Face Painting 11.00am to 1.00pm
Balloon Modeller 1.00pm to 3.00pm**

**The consultation will be running from
15th October 2018 to 25th November 2018**

Please see the back for more information.

This is an important part of the Neighbourhood Plan process

THANK YOU FOR YOUR SUPPORT

Bring this leaflet to enter your lucky number into a prize draw



Clerk to St Erme Parish Council
1 Forestry House, St Erme, Truro Cornwall, TR4 9BW
Tel. 07525130663 - Email: clerk@stermeparishcouncil.org.uk



St Erme Neighbourhood Plan

15th October 2018

Dear 'Parishioner'

St Erme Parish Draft Neighbourhood Development Plan 2018 – 2030: Pre-Submission Consultation

This is to inform you that the Steering Group set up by the St Erme Parish Council are now consulting on the 'Pre-Submission' document of the Neighbourhood Development Plan for St Erme. This is in line with government policy under the Localism Act of 2012,

Consultation with residents of the parish together with advice and guidance from the Neighbourhood Plan support team at Cornwall Council means we now have an advanced draft of our Neighbourhood Plan. We are ready to submit it for consultation to the relevant statutory bodies as required under current legislation.

This is also a chance for the parishioners of St Erme to comment on this 'Draft' document before being submitted to Cornwall Council.

The pre-submission consultation period will start on Monday 15th October 2018 and will last for six weeks, until Sunday 25th November 2018. During this period, you are invited to view the draft plan and submit comments to the steering group, which must be made in writing.

You can view the draft plan with supporting documents by going to the parish website at www.stermeparishcouncil.org.uk, please click on 'Neighbourhood Plan' followed by 'Pre-Submission' documents.

Hard copies will be available to view at the St Erme Community Centre, St Erme Village Hall, Trispen Post Office and Stores and at the consultation events shown on the back of this leaflet.

Your comments can be forwarded using the 'Comments Form' available at the above locations or on-line and sent by e-mail to: clerk@stermeparishcouncil.org.uk, by post c/o the clerk at '1 Forestry House, St Erme TR4 9BW', in the 'Post Box' provided at Trispen Stores and at the consultation events.

Please forward your comments by the deadline of Sunday 25th November 2018.

They will be collated and reviewed by the steering group as soon as practicable and a final text of the plan will be produced for submission to Cornwall Council.

R Trethewey

Cllr Robert Trethewey B.E.M
Chairman of the St Erme Neighbourhood Plan Steering Group

St Erme Parish Council



Clerk to the Parish Council
Sally Trethewey,
1 Forestry House, St Erme, Truro
Cornwall, TR4 9BW

Tel. 07525130663
Email : clerk@stermeparishcouncil.org.uk
Website: www.stermeparishcouncil.org.uk

15th October 2018

**Re: St Erme Parish Draft Neighbourhood Development Plan 2018 – 2030:
Pre-Submission Consultation**

"Dear Stakeholder

This is to inform you that for the past three years a Steering Group set up by the St Erme Parish Council has been preparing a Neighbourhood Development Plan for the parish. This is in line with government policy under the Localism Act of 2012, which encourages the production of such plans to give localities a meaningful say in the planning rules of Cornwall County Local Plan.

Consultation with residents of the parish together with advice and guidance from the Neighbourhood Plan support team at Cornwall Council means we now have an advanced draft of our Neighbourhood Plan. We are ready to submit it for consultation to the relevant statutory bodies as required under current legislation.

The pre-submission consultation period will start on Monday 15th October 2018 and will last for six weeks, until Sunday 25th November 2018. During this period, you are invited to view the draft plan and submit comments to the steering group, which must be made in writing.

You can view the draft plan with supporting documents by going to the parish website at www.stermeparishcouncil.org.uk , (under *Neighbourhood Plan*, then *Pre-Submission documents*)

Please send your comments by post to the address above or by email to: clerk@stermeparishcouncil.org.uk by Sunday 25th November 2018. In your response please state which page, paragraph or policy your comment refers to.

They will be collated and reviewed by the steering group as soon as practicable and a final text of the plan produced for submission to Cornwall Council.

Yours sincerely

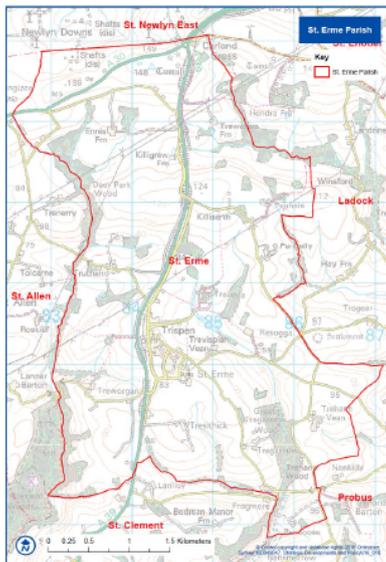
Mrs Sally Trethewey
Clerk/RFO to St Erme Parish Council

St Erme Neighbourhood Plan Newsletters (Six Issues)

St Erme Neighbourhood Plan



Newsletter No 1
October 2016



Designated Area 'St Erme Parish'

The Steering Group

The Steering Group, working in conjunction with the Parish Council has been at work for some 10 months and this newsletter aims to bring all parishioners up to date with the progress so far. There will be further issues as the project moves forward. It is effectively a sub-committee of the Parish Council with 4 members being appointed by the Council and 5 independent members are from the community. The Steering Group can appoint 3 additional members.

The 'Designated Area' of the Plan is St Erme Parish

What is a Neighbourhood Plan?

It is a set of policies in relationship to development and use of land in a defined neighbourhood. It must be permissive, be produced by the community and be about land use planning. The aim is to cover the needs for the next 15 years. There must be no conflict with the Local Plan which has now been established by Cornwall Council and the National Planning Policy Framework. When confirmed by a referendum in the Parish it becomes a material consideration for planning decisions, reflecting local needs and aspirations for the community. The referendum can take place after our completed document is checked by Cornwall Council and many other public bodies. It then goes, with any amendments, to an independent examiner. Several Parishes in the County are not completing a plan for various reasons. Some may have not found support among their residents or may not feel that it is helpful. Never the less, over 90 parishes have started a plan, a high proportion out of the 1900 nationwide.

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Contact Details:

Sally Trethewey (Clerk)
St Erme Parish Council
Tel: 07525130663
Email:
stermecp@btinternet.com

Website:

www.sterme-parish-council.org.uk



St Erme Neighbourhood Plan

Progress so far:

We are following a toolkit from Cornwall Council and members have attended specific training sessions and we have some guidance from council officers. The Plan was launched in March 2015 with a public consultation at the Village Hall and the Community Centre and a survey was conducted to try and find out the views of the residents on a wide range of matters. The Village shop was used for the return of questionnaires.

There was positive response and a desire to move forward with the Plan and the Steering Group has met monthly to carry this forward.

All the views from parishioners on a wide range of subjects such as housing, highways, the environment and landscape have been recorded and the project has been followed up at the Annual Parish Meeting and the Precept Meeting and there have been updates in Village Voice.

We have moved on with a Housing Survey where an existing system available through Cornwall Council, was used and every household in the Parish was contacted by post and the response could be sent on-line and by a paper based response. A leaflet drop was done to all households to follow this up and we manned a stall at the Village Fun Day where we helped residents with this survey and gave further information on the Plan. The good news is that there were 162 responses, a much higher figure than normal. Cornwall Council advises that this is equal to an average response rate of 27% of the 611 households that were notified about the survey. The details of the findings are being collated at the moment and will form part of further public consultation.

Work in Progress:

The Steering Group is working on the next part of the Plan – the Local Landscape Character Assessment and this will lead to further consultation events in the village.

It is important to remember that we are gathering evidence of what the residents of the parish really want in order to establish policies for the future.

Photo's by Jane Lewarne



The Members of the Steering Group:

Cllr Robert Trethewey BEM:

(Chairman of St Erme Parish Council and the St Erme Neighbourhood Plan Steering Group) Rob has been a resident of the parish all his life and is a family man with two children. Also Chairman of the St Erme Playing Field Trust and President of St Erme Cricket Club. Rob has worked in agricultural contracting and currently works for Macsalvors Crane Hire.

Michael Edwards: Resident in the village for almost 3 years. Retired after a career in Banking. Hon Secretary – St Erme Playing Field Trust.

Richard Kerswell: A Business Systems Specialist for Cornwall Fire & Rescue Service and resident for 8 years with a young family attending St Erme with Trispen CP School.

Marie Wills: Has lived in the parish for 35 years, on the family run dairy farm. Since two sons have grown-up has been involved with more parish organisations, firstly the History Group and for the last four years Chairperson to the Village Hall and helping to organise its refurbishments.

Cllr Phil Jones: Has lived in the village for about 30 years. Spent 22 years in the RAF as an electronic and computer engineer. After retiring from the RAF, worked in Plymouth for about 2 years, then worked as a computer consultant. A school governor and parish councillor

Cllr Colin Pound: A parish councillor since 2010, recently retired after 47 years with the Post Office. Lived in the village since November 1983. Trustee of the Community Centre. Married to Jacqui, 4 step children and 6 grandchildren.

Spencer Sanford: Lived in St Erme for around 10 years. Work for a local development company as a Development Surveyor. Also play football for St Erme

Clive Grose: A retired civil engineer and a resident of the village for the last 5 years

Phil Hodgkinson: Has lived in Poliske Way since the houses were built in the 1980's. Now retired from IT work at Cornwall Council for 5 years.

DATE FOR YOUR DIARY!!!!
CONSULTATION EVENT
SATURDAY 25TH FEBRUARY 2017



St Erme Neighbourhood Plan

Newsletter No 2
 January 2017



Progress so far:

We are working with the toolkit provided by Cornwall Council and have just completed the 'Local Landscape Character Assessment' process and have looked at both the whole of the Parish and the sites at the settlement edge. This is a process common to all involved in planning and development. The information and detail will be available at the next public consultation.

Landscape Architect Consultants who have helped two other local parishes successfully with their Neighbourhood Plans have assisted us with both the Stage 1 and Stage 2 phase. The cost of which has been covered by a successful funding application to 'Locality - Groundwork UK'

The results of the Housing Survey have been collated and checked by Cornwall Council and we can now use them in our plan and these will be available to view at the next consultation event.

Several members of the Steering Group have also attended a meeting at one of our neighbouring Parishes – St Clement, where their Steering Group explained how they were tackling their Plan and a good exchange of views took place.



At the Parish Council Precept meeting in November, Michael Edwards gave a presentation on behalf of the Group, and covered the work being done and our timescale towards the referendum. There have also been regular updates in the Village Voice and the groups facebook page.

The Steering Group

The Steering Group, working in conjunction with the Parish Council has been at work for some 13 months and this newsletter continues our promise to bring all parishioners up to date with the progress so far

Inside this issue:	
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Website:
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Find us on:
 **facebook**

St Erme Neighbourhood Plan



Have Your Say!

The important thing about a Neighbourhood Plan is that it must reflect local needs and the aspirations for of the community but cannot conflict with the Cornwall Council Local Plan and the National Planning Policy Framework however the views of the public are key.



We now want to bring Stage 1 of the Local Landscape Character Assessment for consultation at the **St Erme Community Centre on Saturday 25th February 2017 between 9.00 am and 4.00 pm**. Also available to view on this day will be the Stage 2 of the LLCA - 'Settlement Edge Assessment: 'Making judgements on sensitivity and housing capacity' and the recent Housing Needs Survey

Our landscape consultants and Steering Group members will be present to explain the LLCA and ensure that we get your views. Details of the work carried out so far will also be on display and members will be able to answer any questions.



As an example, one of our neighbouring parishes used the question – 'What do you value about your landscape and where is important to you'. We shall have a similar approach as we feel it is vital to find out how you feel about the development of the parish over the next 15 years.

There will be a coffee shop throughout, some entertainment for children from mid-day and you will be entered in a prize draw based on the **number** on this newsletter. All you have to do is bring it with you on the day!

More details will follow on the Facebook page, in the parish noticeboards and a leaflets through your door.

This is **YOUR** Parish—Have **YOUR** Say!!

Work in Progress:

Members of the Group are looking at the initial survey/questionnaire from March 2015 and are researching the position regarding Infrastructure, Highways, Schools and Businesses, once again leading towards further consultation with the community on these issues.



The Members of the Steering Group:

Cllr Robert Trethewey BEM
Michael Edwards
Richard Kerswell
Marie Wills
Cllr Phil Jones
Cllr Colin Pound
Spencer Sanford
Clive Grose
Cllr Phil Hodgkinson

Sally Trethewey (Clerk)

Photo's by Jane Lewarne & Michael Edwards

St Erme Neighbourhood Plan



Newsletter No 3
March 2017

Progress so far:

The Steering Group has been working with the Parish Council for the last 15 months and this newsletter continues our promise to keep all parishioners up to date:

The whole purpose of the Plan is to put together a set of policies relating to the development and natural growth of our parish; to cover the needs over the next 15 years whilst staying within the Cornwall Local Plan and National Planning Policy Framework.

On 25th February, we held our second Public Consultation at the Community Centre in order to get the parishioners views on the 'Landscape Character Assessment' including the sites at the 'Settlement Edge'. We needed to get **your** views and all the detail of the work so far was on display. There was entertainment for children in the afternoon and two 'Where are you Standing' competitions with photographs taken by Jane Lewarne. *(Answers and winners shown on the back page)*

There was also a coffee shop and old photographs of the village on show. The children were asked to fill in 'Postcard Responses' - Love St Erme? - Tell us where your favourite place is and draw a picture of it? The children at St Erme with Trispen CP School got involved as well as the children that attended on the day.

130 parishioners attended – some 13% of those entitled.

Parishioners were asked to make further comments on the 'Landscape Character Assessment' and had the opportunity to see the 'Settlement Edge Assessment' and the 'Housing Needs Survey' results and discuss these with Steering Group members and their consultants. They were also asked, "What do you value about your landscape and where is important to you?" "What would you hate to lose?"

"Excellent views to the north and north east over a traditional landscape"

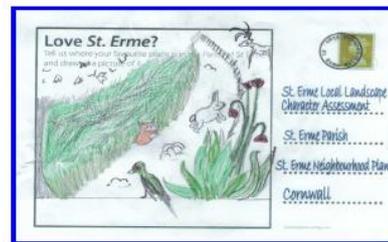
There was an aerial map of the parish on which they were invited to show where they preferred development to take place and where not.

The views of parishioners show a positive attitude towards development on the southern side of the parish and only varied slightly from the technical assessment of the 'Settlement Edge'. It was good to learn from so many, about what they care for in the village.

All the responses have been collated carefully so that they can be used in forming our policies. There were positive comments about the village environment and the views, especially to the east and north as well as concerns about potential overdevelopment and the infrastructure. The rural position so close to Truro is valued by many.

Inside this issue:

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The members of the Steering Group	2

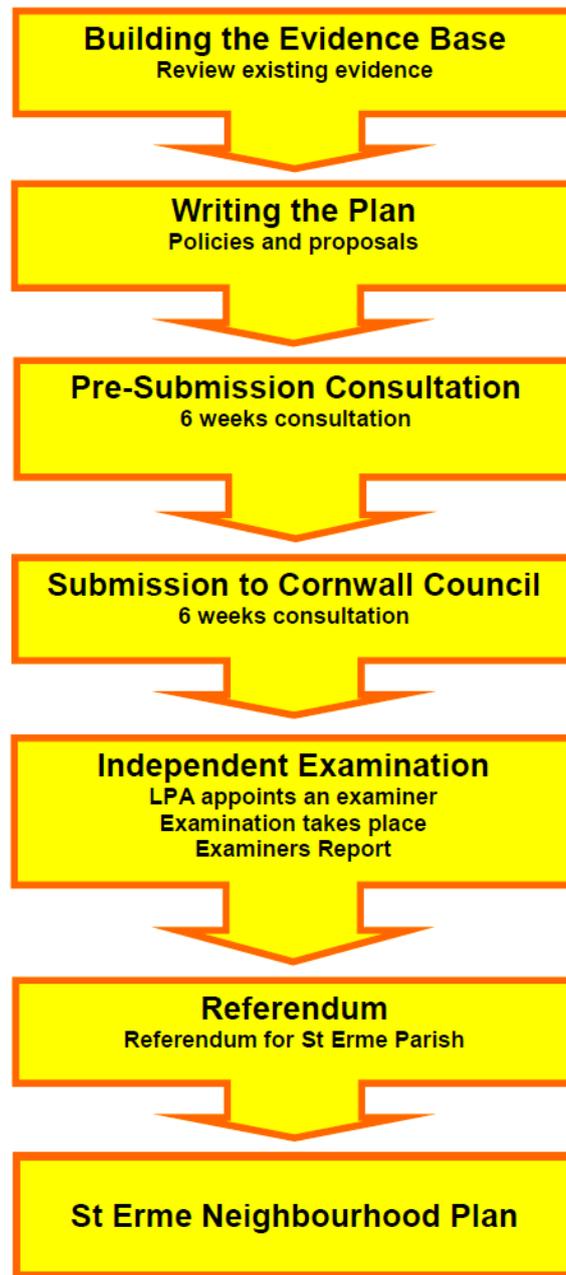


St Erme Neighbourhood Plan

The next stages:

We are looking carefully at all the public comments from the consultation and the one in 2015 and considering Highways, Schools, Infrastructure and Business and then we will consult every parishioner to clarify their views. This will be by a paper questionnaire.

A draft Plan will then be produced. The process will look like this and there could be amendments at all stages:



Photograph Quiz Answers:

Where am I?

- 1) St Erme Community Orchard
- 2) St Erme Church
- 3) The Cottage
- 4) St Erme Community Centre
- 5) St Erme Village Hall
- 6) St Erme Cricket Cub

Winner: R Purcell

Where was I taken From?

- 1) Poliskan Farm towards St Erme
- 2) Five Turnings
- 3) Stairfoot Bridge
- 4) Egloserme Farm—Church Lane
- 5) A30 near Carland Cross
- 6) Quiet Lane, Truthan
- 7) St Erme Church
- 8) Tregassow Lane
- 9) Milltown
- 10) Castle Cottage from the Public Rights of Way

Winner: C Dymond

Winner of the Lucky Number

Draw: V Wilcock

Contact Details:

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Email: stermepc@btinternet.com

Website:
www.sterme parish council.org.uk



The Members of the Steering Group:

Cllr Robert Trethewey BEM
Michael Edwards
Richard Kerswell
Marie Wills.
Cllr Phil Jones
Cllr Colin Pound
Clive Grose
Cllr Phil Hodgkinson

St Erme Neighbourhood Plan

Newsletter No 4
July 2017



Date For Your Diary

Visit the St Erme Neighbourhood Plan Stand at the Fun Fest

St Erme Cricket Field

Thursday 27th July 2017 6.30pm to 10.30pm

Saturday 29th July 2017 1.00pm to 5.30pm

This is **YOUR** parish have **YOUR** say

Progress so far:

In the last newsletter, number 3, we explained the work being done by the Steering Group with the Local Landscape Character Assessment which was explained in detail at the Consultation event in February together with the Housing Survey. There is a need to confirm and check the information that we have gathered over the last 20 months and the Steering Group has been at work. A second Consultation Questionnaire has been completed in June. 648 forms were delivered by volunteers by 31st May and 3 weeks were allowed for response. The forms could be sent to the Parish Clerk, sent on-line or handed in at Trispen Stores.



St Erme Neighbourhood Plan
CONSULTATION

Please take time to complete the following questionnaire.

Following our initial survey carried out in 2015 and consultations since, we have collated all the comments and have put into statements the main points highlighted.

We would like to know if you agree with these statements

Everybody in the household can contribute including children; additional questionnaires are available from the parish clerk, Trispen Stores or at the St Erme Community Centre.

Please return the completed questionnaire to a designated box at Trispen Stores or hand-delivered to the parish clerk, Trispen Stores or email to sternepc@sternepc.org or post to the clerk at Forestry House, St Erme, Truro, TR8 5BE by 31st June 2017.

We require the following information:

About You

Postcode _____ House number _____

Are you?	Wife/Partner	Has long been you head in the parish?
Age?	18-24	Under 1 year
25-34	25-34	1-5 years
35-44	35-44	6-10 years
45-54	45-54	11-15 years
55-64	55-64	16-20 years
65-74	65-74	21-25 years
75+	75+	26+ years

620 forms went to households, 16 to parish organisations and 12 to local businesses.

The response was excellent and 203

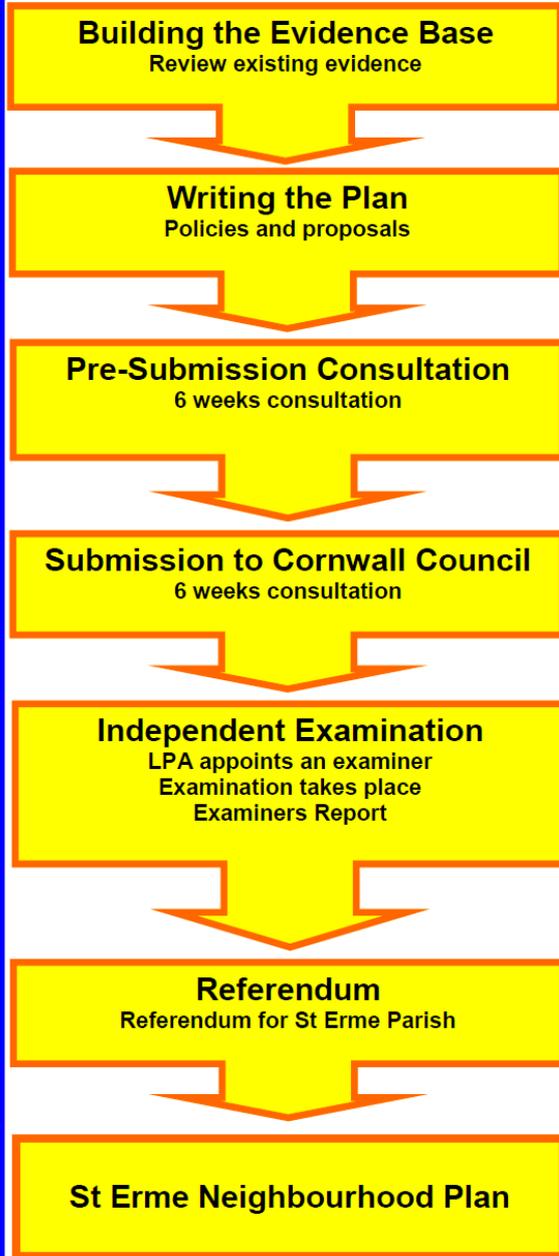
questionnaires came in and the evidence is of a wide range of ages and time in the parish. In general there was agreement with the existing issues raised by parishioners but some interesting comments were made. Housing and Highways were expected to provoke thought and there are several matters that we shall need to research with Cornwall Council. The possibility of local industry in the parish, the possibility of a cycle route to Truro and the retail position also attracted feedback.

The Way Forward

It has taken some time to carefully record all the responses and the details will be available at the Fun Fest where the Steering Group will have a stand. We will welcome the chance to show a summary of the Questionnaire responses and the final report from the Local Landscape Character Assessment and discuss matters further. There will be further questions and areas for you to comment on at the Fun Fest to clarify some of the responses received, these will also be available on the council's website from 29th July 2017. This is an important part of the process that we gather the views of the public and give everyone a chance to have their say. Once this is done we will review all our evidence and start writing the policies and build up to the pre-submission consultation, which gets us closer to a local referendum. There will be further newsletters and an update at the Council Precept Meeting in November to which the public are invited.

St Erme Neighbourhood Plan

The next stages:



The latest information on the progress of Neighbourhood Plans in Cornwall is shown below

Neighbourhood Planning in Cornwall

97 Designated Areas

This includes 5 cluster Neighbourhood Plans where two or more parishes are working together.

20 Pre-Submission Consultations held

St Eval, Quethiock, Roseland Peninsula, St Ives, Bude-Stratton, St Minver Parishes, Rame Peninsula, Roche, Mevagissey, Gwinear-Gwithian, Feock, Withiel, North Hill, South Hill, St Erth, Liskeard, Falmouth, Lanlivery, Lanreath, St Mewan

15 Plan Proposals Submitted

St Eval, Quethiock, Roseland Peninsula, St Ives, Truro and Kenwyn, St Minver Parishes, Bude-Stratton, Roche, Rame Peninsula, Gwinear-Gwithian, North Hill, South Hill, Lanreath, Feock, Mevagissey,

11 Examinations held

St Eval, Quethiock, Roseland Peninsula, St Ives, Truro and Kenwyn, St Minver Parishes, Roche, Bude-Stratton, Rame Peninsula, Gwinear – Gwithian, North Hill

9 Referendums held

St Eval, Quethiock, Roseland Peninsula, St Ives, Truro & Kenwyn, Bude – Stratton, Rame Peninsula, St Minver Parishes, Roche

9 Adopted Plans

St Eval, Quethiock, Roseland Peninsula, St Ives, Truro and Kenwyn, Bude – Stratton, Rame Peninsula, Roche, St Minver Parishes.

There is more information about Neighbourhood Plans on Cornwall Council's website
www.cornwall.gov.uk



Contact Details:

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Cllr Phil Jones
Cllr Colin Pound
Clive Grose
Cllr Phil Hodgkinson

St Erme Neighbourhood Plan

Newsletter No 5
February 2018



Update

The Steering Committee for the Neighbourhood Plan has spent time examining all the comments and information from the public consultations and the 'Vision and Objectives' for the Plan have been agreed. These are shown on the back page.

The policies that stem from the findings of the consultations so far are now being finalised. We are following the template set out for all Neighbourhood Plans and are approaching the point where the draft Plan is put to the parishioners for further comment in the pre-submission consultation before going to Cornwall Council and other major organisations locally, ahead of an Independent Examination. There will be further consultations and amendments before a local referendum. When it is agreed by a simple majority of voters it will have full weight in planning matters.

The Neighbourhood Plan must reflect the wishes of those in the Parish and be in line with the Cornwall Local Plan, the National Planning Policy Framework and the Government Housing Strategy. We are paying particular attention to the proven local housing need in the Parish in the period up to 2030. All our Policies will be local led.

10 parishes in Cornwall have successfully held a referendum and have plans in place. 3 others including Feock have passed the examination stage and will hold referendums in early 2018. 7 parishes including Crantock have completed their consultations and have submitted their plans to Cornwall Council. Feock and Crantock started a little ahead of us. Please watch out for details of our next consultation event which will include the 'Development Settlement Boundary'.

The Members of the Steering Group:

Cllr Robert Trethewey BEM
Michael Edwards
Richard Kerswell
Marie Wills.
Cllr Phil Jones
Cllr Colin Pound
Clive Grose
Cllr Phil Hodgkinson

Contact Details:

Sally Trethewey (Clerk)
St Erme Parish Council
Tel: 07525130663
Email: stermepc@btinternet.com

Website:

www.sterme-parish-council.org.uk

The next stages:

Writing the Plan—Policies and proposals

Pre-Submission Consultation

Submission to Cornwall Council

Independent Examination—Examiners Report

Referendum for St Erme Parish

St Erme Neighbourhood Plan

St Erme Neighbourhood Plan

Vision

“To maintain and enhance St Erme’s distinct rural feel, identity and vibrant community; by ensuring that appropriate development is in keeping with and of benefit to the community, its local environment and economy.”

Objectives

1: Housing

To deliver local needs led housing for the parish, including sufficient affordable housing, to promote a sustainable and diverse community whilst maintaining and enhancing the character of the natural and built environment.

2: Infrastructure

To ensure that the utilities infrastructure in the parish is improved and taken into account; when any development is proposed.

3: Highways, Transport and Public Rights of Way (PROWS)

To ensure that the highways, by-ways and PROWS are adequate, with good cycle and pedestrian links. New development will be required to have adequate parking and good vehicle access without causing further congestion in the parish.

4: Community, Leisure and Amenities

To promote a healthy community by sustaining and improving recreation and open spaces valued by the community, and by promoting the development of local services and community facilities.

5: Historical

To ensure all historical features within the parish are preserved including those with local significance

6: Landscape

To ensure that development does not spoil the visual and distinct rural aspect of the parish and that the biodiversity and environment are preserved.

7: Business and Commerce

Commerce that fits into the rural environment should be encouraged to help keep business and the community sustainable.

8: Renewable Energy

Encourage renewable energy systems to be incorporated in the build, and not to detract from the landscape character or historic environment.

9: Health and Social Wellbeing

To encourage the appropriate provision of health, retail, transport and social wellbeing facilities for the parish

St Erme Neighbourhood Plan

Newsletter No 6
October 2018



Important Update

The Steering Committee has now put together the policies required for the Plan, following on from the Visions and Objectives which are shown on the back page. This is after considering all the consultations with parishioners over the last 3 years.

The Neighbourhood Development Plan must reflect the wishes of those in the parish and be in line with the Cornwall Local Plan, the National Planning Policy Framework and the Government Housing Strategy. Its purpose is to examine the proven local housing need in the period up to 2030 and all our policies are local led.

We now need to consult the parish again to give residents a final chance to comment, while the draft plan is sent to Cornwall Council and other statutory bodies for their comments. All responses will be fully recorded and further amendments may be made before the Plan is sent for an Independent Examiners report, after which the Steering Group will consider any comments and recommendations and then we can proceed to a local Referendum where a simple majority vote is required.

Once adopted by Cornwall Council, the St Erme Neighbourhood Plan will have to be taken into consideration when Planning Officers seek to determine future planning applications.

20 successful referendums have taken place in Cornwall with our neighbouring parishes of Feock, Roseland, Truro and Kenwyn and Roche seeing their Plans adopted. Newquay is at the examination stage now.

The Pre-Submission consultation period will be between 15th October 2018 to 25th November 2018. There will be two consultation events in the parish:

Pre—Submission Consultation Events

**St Erme Community Centre on Sunday 21st October 10.00 am to 4.00 pm
&
St Erme Community Centre on Wednesday 24th October 5.30pm to 9.00 pm**

There will be teas and coffees available and at the Sunday event there will be entertainment for children between 11.00am & 3.00pm.

Watch out for the leaflet drop through your door where there will be a lucky number draw and further information.

THIS IS YOUR PARISH HAVE YOUR SAY

In addition to attending these events you can have your say by looking at the draft St Erme NDP Pre-Submission Plan and supporting documents on the Parish Council website; available to view from 15th October 2018 at: www.stermeaparishcouncil.org.uk, click on the St Erme Neighbourhood Plan then 'Pre-Submission Consultation'.

Hard copies will be available to view at the St Erme Community Centre, St Erme Village Hall, Trispen Post Office and Stores and at the above consultation events.

Your comments can be forwarded using the comments form available at these locations or on-line: by e-mail: clerk@stermeaparishcouncil.org.uk, by post to the clerk at 1 Forestry House, St Erme TR4 9BW, in the Post Box provided at Trispen Stores and at the consultation events.

It is very important that you all have a chance to make your views known and participate in considering local housing and the shape of our community

St Erme Neighbourhood Plan

Vision

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Objectives

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To encourage the appropriate provision of health, retail, transport and social wellbeing facilities for the parish

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Website:
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The Next Stages

Pre-Submission Consultation (6 weeks)
Submission to Cornwall Council
Independent Examination—Examiners Report
Referendum for St Erme Parish

St Erme Neighbourhood Plan

St Erme Parish Council – Bi-Monthly Newsletter

Please view these [here](#)

(There is a Neighbourhood Plan update each issue)

St Erme Parish Council

NEWSLETTER
VOLUME 1 ISSUE 16

JANUARY / FEBRUARY 2016



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Neighbourhood Plan for St Erme

The Steering Group have now held their first meeting, and will meet at least once a month to take this forward.

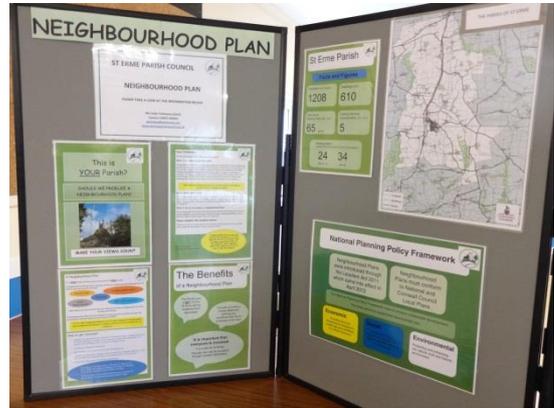
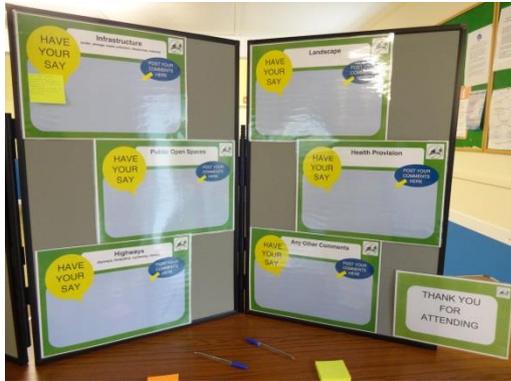
The group consists of 4 parish councillors and 6 members of the community.

We will be looking at setting up a web page and will also use social media to keep you updated along with the usual updates in the Village Voice and local noticeboards.

More information will be available shortly and please get involved on forthcoming consultations.

This is your community make sure you have your say!!

Appendix 4:
Photos of consultation Events
C1 Consultation March 2015



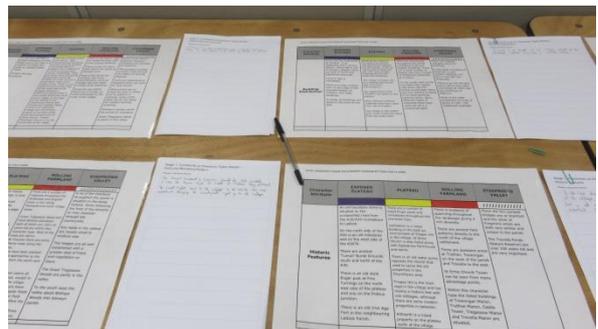
C2 Open Spaces Consultation 2016



Annual Village Fun Day Stand 2016



C3 LLCA – Consultation Event 2016



Annual Village Fun Day Stand July 2017



Steering Group meetings / workshops/public presentations



Pre-Submission Consultation Event



Appendix 5

Pre-submission consultation (Regulation 14) Formal Consultee Responses

The table sets out the statutory organisations that were consulted during the Pre-Submission consultation stage of the Neighbourhood Plan process.

Statutory Organisation	Comment Received	Action Taken
Natural England	Natural England does not have any specific comments on this draft neighbourhood plan. We have not checked the agricultural land classification of the proposed allocations set out in figure 2 (sites 1 & 2 within St Erme settlement boundary) but we advise you to ensure that any allocations on best and most versatile land are justified in line with paras 170 (b) of the National planning Policy Framework.	The agricultural land classification is Grade 3 for the proposed settlement boundary. There are areas within the parish that have a Grade 2 classification. A Map of the Agricultural Classification has been added to the Evidence Base
Environment Agency	No Response	
Home and Communities Agency	No Response	
Historic England	Our attention is focused on Policy 1 which intends to allocate two sites for housing development. In our response to Cornwall Council on the associated SEA Screening Opinion exercise we drew attention to the need for evidence to substantiate these allocations from a	We note these comments. Cornwall Council confirmed that a SEA was not required. We will publish Cornwall Council's historic environment advice in our Evidence Base and have responded to the advice by amending the plan.

	<p>heritage perspective in accordance with the provisions of the National Planning Policy Framework (NPPF). The Council reassured us that its own heritage team was assessing the sites and envisaged being able to confirm their suitability for development as allocations in the Plan (see correspondence attached).</p> <p>Having looked at the evidence base on the Plan's website we can find no written or tangible confirmation from the Council to this effect. We are therefore obliged to reiterate our previous advice on the need for such evidence to demonstrate conformity with policy in the NPPF for the protection and enhancement of the historic environment.</p> <p>We have no other comments on the Plan other than to congratulate your community on its progress to date.</p>	
Network Rail	No Response	
Highways Agency	No Response	
Marine Management Organisation	No Response	
Three (Mobile)	No Response	
O2 and Vodafone (Mobile)	No Response	
EE Mobile	No Response	
OFCOM	No Response	
Royal Cornwall Hospital Trust	No Response	
Peninsula Community Health	No Response	
Kernow Clinical Commissioning Group	No Response	
Healthwatch Cornwall	No Response	

Statutory Organisation	Comment Received	Action Taken
National Grid	<p>An assessment has been carried out with respect to National Grid's electricity and gas transmission apparatus which includes high voltage electricity assets and high-pressure gas pipelines, and also National Grid Gas Distribution's Intermediate and High-Pressure apparatus.</p> <p><i>'National Grid has identified that it has no record of such apparatus within the Neighbourhood Plan area.'</i></p>	Noted
Western Power Distribution	No Response	
EDF Energy	No Response	
Wales and West Utilities	No Response	
British Gas	No Response	
South West Water	<p>I would state that the level of anticipated housing required over the plan period is not going to present any problem in our providing drainage and water supplies to it.</p> <p>For information any infrastructure improvements should they be required will be funded by South West Water rather than individual developers.</p>	<p>Noted</p> <p>We have reworded 9.33 from <i>'is at capacity and any future development would need to contribute to an upgrade of the current system'</i></p> <p>To</p> <p><i>'is nearing capacity any future development may need to contribute to an upgrade of the current system'</i></p>

	<p>line with NPPF (2018) para 96. Consequently there is insufficient evidence to underpin policies 6 & 7. We recommend that a proper open space assessment is undertaken, including the setting of future standards, which should follow the same methodology and use the same definitions as set out in the adopted strategy for larger towns, in order to ensure a consistency with the planning policies throughout the county.</p>	<p>demonstrated that we fit the criteria.</p> <p>We will add further evidence in the plan in sections 9.53, 9.59 and 9.6 from our St Erme Village Design Statement</p>
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The table sets out the other organisations and businesses that were consulted during the Pre-Submission consultation stage of the Neighbourhood Plan process

Other Organisations	Comment Received	Action Taken
Savills – Truro Diocese	<p>Basis for the response The Diocese is generally supportive of the objectives set out in the St Erme NDP but would like to take this opportunity to make the following comments:</p> <p>St Erme NDP Policy 1: New Housing – ‘Within the Settlement Boundary’ Part 1 of Policy 2 could be made clearer by replacing the words “fulfil the needs for local led housing” with “fulfil an identified local need for housing” as the term ‘local led housing’ is ambiguous. The Diocese understands the motivation for the policy but suggests that the wording could be more effective.</p>	<p>Noted</p> <p>The Steering Group have agreed to remove the word ‘led’ so this would read ‘to fulfil the needs for local housing, including affordable housing.’</p>

	<p>St Erme NDP: Policy 2 – New Housing – ‘Outside the Settlement Boundary’ – ‘Exception Sites’ The Diocese is very supportive of the objective to see new development at the southern end of the settlement rather than the northern end, noting that the latter, in landscape terms, is more sensitive to new development.</p> <p>St Erme NDP Policy 3: New Housing – ‘Design’ The Diocese agrees with the emphasis placed on the importance of good design, taking the view that the direction towards the relevant evidence bases is helpful, as is the direction on the quantum of car parking that should form part of development proposals.</p> <p>St Erme NDP Policy 4: Infrastructure The Diocese agrees the provision of infrastructure for the community is important. The Diocese would like to reiterate that it owns land adjacent to the school and is therefore in a position to facilitate the future expansion of the school. The intention for land to be kept available to allow the future expansion of the school is noted.</p> <p>St Erme NDP Policy 5: Highways, Transport and Public Rights of Way (PROWS) The Diocese supports the objectives in the policy, but takes the view that part 3 of Policy 5 could be clarified,</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Policy 5 (point 3) is about access and good links as well as recreation use. Policy 9(a) covers the character and appearance. No</p>
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	<p>perhaps broken into two separate parts. One part could deal with the character and appearance of land around PROWs and the protection of views from PROWs; and the other part could indicate that support would be given to development proposals that encourage the use of PROWs as non-car links with the village.</p> <p>St Erme NDP Policy 6: Community Recreational Facilities The Diocese supports the policy in the NDP that identifies and protect recreational facilities. The Diocese would like to reiterate that it owns land to the south and south east of the settlement and could in the future, as part of a mixed-use development, provide land for recreational purposes or recreational facilities alongside other development types that are identified by local needs.</p> <p>St Erme NDP Policy 7: Open Space Facilities Noted and supported.</p> <p>St Erme NDP Policy 8: Community Amenities Noted and supported</p> <p>.</p> <p>St Erme NDP Policy 9: Landscape, Heritage and Local Environment As a general point, the Diocese supports the aspiration in the NDP to protect and enhance the parish's habitats and biodiversity, but,</p>	<p>changes to be made</p> <p>Noted</p> <p>The Steering Group notes the comments but as Policy 24 of the Cornwall Local Plan gives a strong strategic policy setting the</p>
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	<p>going forward, would like the Steering Group to ensure that the requirement for information is in line with the Cornwall Local Plan and the National Planning Policy Framework.</p> <p>The Diocese notes the references to the historic environment within the policy wording and the text that supports the policy, but suggests that the Steering Group considers creating a separate policy to deal with the protection and enhancement of heritage assets so that this issue does not get lost among the consideration of landscape issues.</p> <p>St Erme NDP Policy 10: Business and Commerce</p> <p>The Diocese takes the view that the term “rural cottage style industries” is somewhat restrictive and the policy should allow for greater flexibility in terms of the type of business that could occupy redundant agricultural buildings. Small businesses primarily using IT, the internet and electronic communications could, arguably, have a low impact on the immediate environment and may provide a more sustainable source of income to landowners than more traditional businesses.</p> <p>St Erme NDP Policy 11: Renewable Energy</p> <p>Noted and supported.</p>	<p>framework for the protection of the Historic Environments and the NDP cannot strengthen or override this. Therefore no further changes</p> <p>Noted but the Steering Group feel that the wording reflects small business diversification. No changes.</p> <p>Noted</p>
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	<p>St Erme NDP Policy 12: Health and Social Wellbeing Noted and supported.</p>	Noted
Devon & Cornwall Police	<p>I would suggest that the following statement is included within the local neighbourhood plan “All development proposals should consider the need to design out crime, disorder and anti-social behaviour to ensure ongoing community safety and cohesion” This can apply to all forms of development not just housing. It may also be just as relevant for car parks, footpaths, play areas, any future commercial/retail development etc.</p>	<p>The Steering Group noted this and the statement will be included in Policy 3 as follows:</p> <p>Policy 3 (4) ‘All development proposals should consider the need to design out crime, disorder and anti-social behaviour to ensure ongoing community safety and cohesion’</p>
Ed Haynes: Client: Progress Land Ltd & Midas Commercial Developments	<p>Planning application reference no. PA18/08798 is currently under consideration.</p> <p>With respect to general conformity with the adopted Cornwall Local Plan we note the fact that the NP proposes to cover a different period to that of the Local Plan i.e. 2018 to 2030 as opposed to 2010 to 2030.</p> <p>We have reviewed Table 1 at P. 14 in this context. A minimum housing requirement for the CNA (which the Parish sits within) is identified (this is the figure as set out in the Local Plan). A housing target for the Parish is then established (30 no. dwellings) through an</p>	<p>Noted: Other Plans have covered different periods and have gone through the Examination Process and we have been advised that the plan period is fine.</p> <p>The housing figures are supplied by Cornwall Council and are therefore in conformity with Local Plan. The figures represent a housing apportionment for parishes which is an agreed breakdown of the Local Plan housing figures and for St Erme they represent 8% of the rural CNA and the minimum figure is 7.</p>

	<p>assessment being made of the proportion of housing that St Erme should accommodate as a total percentage of the CNA's overall requirements with commitments and completions at a local level taken into account and with an additional number of dwellings added to 'satisfy local demand' (paragraph 8.2). We object to this figure as:</p> <ul style="list-style-type: none"> • The evidence base does not identify the source of the commitments and completions; • Has a proper review being carried out of the commitments so as to ensure that they genuinely contribute to meeting the housing requirement within the CNA and at a more local level?; • What is the justification for the figure identified at e)? <p>The justification for the housing requirement is lacking;</p> <ul style="list-style-type: none"> • A further 23 no. units are added to the 7 no. to establish a housing requirement for the NP but it is not clear from the evidence base as to how this has been calculated; • The NP follows the Local Plan (in terms of its end date). There is likely to be a significant increase in the housing requirement taking into account the NPPF's revised calculation of housing need. The calculation is anticipated to be confirmed shortly noting the imminent publication of the relevant household projections. The NP, in our view, does not introduce an element of flexibility to deal with an increased housing 	<p>They are correctly based on the Cornwall Local Plan period of 2010-2018 with completions and commitments supplied by CC monitoring.</p> <p>The Steering Group carried out a Housing Needs Survey which showed the current needs. An application had been approved for 85 dwellings that included 26 affordable homes, which addresses the current affordable need for St Erme. The Steering Group through community consultation feel that up to 30 dwellings in the plans period is acceptable for the growth of the community. The area designated for the Plan is the Parish of St Erme and therefore is not required to look at the wider area. The new government formula for calculating housing need has been tested by Cornwall Council and will not result in a significant uplift to the Local Plan figures – probably around 10%. However the NDP already has built in flexibility by planning for more than the minimum figure of 7 (with an uplift of more than 10%)</p> <p>No Change</p>
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	<p>requirement; and,</p> <p>We also note that draft Policy 1 seeks to deliver 'up to' and 'around' 30 no. new dwellings. These are contradictory terms. The term 'around' suggests in excess or below a defined number while 'up to' confirms a limit. The term 'up to' is contrary to the amount of development that may be considered acceptable as the housing requirement in the adopted Local Plan is confirmed as being a 'minimum' – see Policy 2a, para. 1.</p> <p>We also object to draft Policy 3 in relation to paragraph 2. The amount of parking to be provided to each property is too prescriptive. For example, not every property, particularly those of a limited size, will require a garage.</p> <p>We raise objection to the sites included at draft Policy 1 and the use of settlement boundaries to guide development. In our view the evidence available does not provide enough clarity to support the inclusion of these sites. Land at Trevispen Farm should be included.</p> <p>We consider that Site 1 is in a very prominent location in the village and being located close to the A39 and playing fields next to the community centre any future residents may suffer from undue air and noise pollution and general disturbance. The site is also in a very prominent location at a</p>	<p>The wording 'up to around' has been used in other NDPs – reflecting the fact that NDPs can't set a limit, but indicating the level of development the NDP is planning for. No changes</p> <p>Policy 3 (2) states 'Includes garages and/or adequate off street parking etc.' No Changes</p> <p>The use of a settlement boundary is a good strategy for an NDP that looks to meet local needs, has had plenty of development during the plan period already, does not need to allocate sites and is planning for a modest amount of development. No Changes</p> <p>The Steering Group carried out a Local Landscape Character Assessment for St Erme with extensive consultation on where future development should be considered. The community have supported the pre-submission consultation, therefore the steering group are happy and no changes</p>
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	<p>gateway into the village. The highest standards of design must be achieved with recognition given to the pattern and character of existing development in the village. Site 2 is situated close to the A39 and its development will clearly will be affected by air and noise pollution and disturbance from passing traffic. The height of buildings is proposed to be restricted (see draft Policy 1) which demonstrates that this is a very sensitive location for new development. While we understand the reason for the restriction does this potentially make the site undeliverable?</p> <p>Overall while we support the identification of a housing requirement in the NP with sites identified for development, we raise objection to the fact that the most appropriate sites are not included. In particular we raise objection to the sites included at draft Policy 1 and the use of settlement boundaries to guide development. In our view the evidence available does not provide enough clarity to support the inclusion of these sites.</p>	<p>are required.</p> <p>No changes as above</p>
Forestry Commission	No Response	
Duchy of Cornwall (Land Stewards Western District)	No Response	
Duchy of Cornwall Deputy Estate Surveyor	No Response	
Cornwall Wildlife Trust	No Response	
National Farmers Union SW	No Response	
Devon & Cornwall Housing Association	No Response	

Coastline Housing	No Response	
First Devon & Cornwall	No Response	
Civil Aviation Authority (Director of Air Space Policy)	No Response	
Cornwall Buildings and Preservation Trust	No Response	
Cornwall Fire and Rescue Service	No Response	
Truro City Council	No Response	
St Allen Parish Council	No Response	
St Clement Parish Council	No Response	
Ladock Parish Council	No Response	
Probus Parish Council	No Response	
St Newlyn East Parish Council	St. Newlyn East Parish Council would like to congratulate the St. Erme Neighbourhood Plan Group on producing a very detailed document. St. Newlyn East Parish Council is fully supportive of the Plan.	Noted
A to B Taxis	No Response	
Carland Cross Petrol Station	No Response	
Cornwall Farm Machinery	No Response	
Cornwall Flat Roofing	No Response	
Meadow Cat Hotel	No Response	
RBS Groundworks Ltd	No Response	
Rowes Honda Garage	No Response	
Spectrum – St Erme Campus	No Response	
St Erme Playing Fields Ltd	No Response	
The Clock and Key Public House	No Response	
Trispen Post Office & Stores	No Response	
Amberon Ltd	No Response	
St Erme Playing Field Trust	No Response	
St Erme WI	No Response	

St Erme Silver Circle	No Response	
St Erme Toddler Group	No Response	
St Erme Horticultural Society	No Response	
St Erme Community Enhancement Group	No Response	
St Erme & Trispen Fun Day Committee	No Response	
St Erme Football Club	No Response	
St Erme Cricket Club	No Response	
Trispen Methodist Church	No Response	
St Erme with Trispen CP School	No Response	
St Erme Village Hall Committee	No Response	
St Erme Short Mat Bowls	No Response	
St Erme Church	No Response	

Pre-Submission Consultation – Individual Community Responses Received

The table below sets out the individual comments receive from members of the community during the Pre-Submission consultation and the action taken.

Neighbourhood Plan Policy	Comment Received	Action Taken
Policy 1	The 2 proposed areas of infill shown on the plans as site 1 and site 2 are the best places to encourage the extra dwellings needed. The inclusion of the idea for bungalows next to the shop is to be commended – this would allow those less mobile a chance of being in the village	Noted
Policy 1	Has there been any consideration of sheltered housing, warden controlled dwellings or a residential home	This had not been highlighted through the consultation stages.
Policy 10	Business and commerce Re: Truthan – new industries and business could aversely harm the tranquillity of the area	Noted – covered in Policy 10
Policy 7	Open space facilities – Preservation absolutely crucial	Noted
Policy 12	Medical facilities which support the parish i.e. Treliske etc. All need to be reviewed to support additional houses. Can we be told precisely how this will happen?	Noted – but not a NDP decision
Policy 4	Real attention to be given to parking. Even though 2 car spaces may be allocated ??? are not ??? road access often limited	Noted
Policy 8	Seems reasonable.	
Policy 11	Why can't new houses / bungalows be built incorporating solar panels?	Noted and covered in policy
Policy 7/8	Would like to see provision of small allotments within walking distance – School Lane or close the village centre	Noted – Add as a Priority Project in Section 10

Policy 11	No wind turbines	Noted -
C7.4	Adequate parking – you cannot build 3,4,5 bedroom houses and just allocate 2 parking spaces. Garages are too small for cars	Noted covered in Policy 3(2&3)
C7.4	The extra vehicle capacity will not be served by the existing road it is far too narrow and unsafe for children walking to school or waiting for school buses at the bus stop	Noted
9.39	Already a problem at last new development at Truthan View that car parking is such it would be difficult at times for ambulance/fire engine access - This needs to be altered re new development	Noted
Policy 4	Pumping station capacity in village – we will need a new one – impacts	Noted – covered in Policy 4
Policy 7	Provision for small allotments close to the village centre would be helpful in maintaining health and well-being and maintain the rural nature of the village	Noted – Add as a Priority Project in Section 10
Policy 10	Would love to see opportunities for a small commercial development/sector	Noted
	Super Work!	Noted
1.8.3	Pease do not exceed the housing requirements of 30 additional houses needed by 2030. This should avoid any major developments being built.	Noted
Policy 5	Need to consider safe walking on road from Trispen to St Erme & Trispen School for parents and children	Noted
	We agree with the majority of policies, however would like to see more infrastructure to support new housing. i.e. shops, doctors, petrol station, and teenager facilities, takeaway.	Noted

	Concerned with solar farms / wind farms being built on rural land, should be placed on new buildings (solar) or edge of towns (wind)	Noted - Covered in Policy 11
	Excellent- result of a lot of hard work	Noted
	From what I have seen it is an excellent plan to look after and preserve what makes Trispen what it is and should stay!	Noted
	Very well presented	Noted
	Excellent draft plan. This has been carefully compiled with full public consultation	Noted
	I think the Neighbourhood Plan is fine and I agree with the idea of maintaining St Erme Parish's as a historical British village	Noted
	Thank you so much for all the hours of work that has gone into creating this comprehensive document. I am happy with the content	Noted
	An excellent plan! It is important to protect the heritage of the land of our village	Noted

Appendix 6

Steering Group minutes

The minutes of the St Erme Neighbourhood Development Plan Steering Group can be viewed on the St Erme Parish Council website [here](#).

Appendix 7

Copies of St Erme Parish Council meeting minutes where Neighbourhood Plan decisions have been made

St Erme Parish Council



Clerk to the Parish Council
Sally Trethewey,
1 Forestry House, St Erme, Truro
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E-Mail: stermepc@btinternet.com
Website: www.stermeaparishcouncil.org.uk

The minutes of the meeting held on Monday 5th January 2015 at the St Erme Village Hall

Those present:

Cllr Trethewey (Chairman), Cllr Light (Vice-Chairman), Cllr S Jones, Cllr Pound, Cllr Holt and Cllr Thomas

In attendance:

Mrs S Trethewey (clerk), Cllr Eathorne-Gibbons (Cornwall Councillor) and five members of the public

173/14 To discuss and agree to carry out a Neighbourhood Plan Survey to launch and gauge interest to develop the plan

This item was discussed and it was

RESOLVED to get 650 copies of the survey professionally printed with an additional 100 spare inserts and to have a competition with a prize of £100.00 in vouchers.

The clerk will draft the document to be discussed at an informal meeting on Monday 19th January 2015 before being approved at the next full meeting of the council on Monday 2nd February 2015

St Erme Parish Council



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The minutes of the meeting held on Monday 2nd February 2015 at the St Erme Village Hall

Those present:

Cllr Trethewey (Chairman), Cllr Light (Vice-chairman), Cllr P Jones, Cllr Holt, Cllr S Jones and Cllr Thomas

In attendance:

Mrs Sally Trethewey (Clerk), Cllr Eathorne-Gibbons (Cornwall Councillor). There were no members of the public present

191/15 To discuss and agree the draft survey for the Neighbourhood Plan and relevant information days

The clerk had drafted the survey which members had received prior to the meeting. This was discussed and it was

RESOLVED that the draft survey be approved and printed by BJ Press and for the clerk to request prices for Exhibition Boards for the consultation events.

The clerk will also forward a copy of the survey to all the local organisations, and known businesses in the parish. She will also contact the school to see if they would be happy for the children to take part. Members were happy to talk to organisations about the Neighbourhood Plan/survey if requested.

St Erme Parish Council



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The minutes of the meeting held on Monday 13th April 2015 at the at St Erme Village Hall

Those present:

Cllr Trethewey (Chairman), Cllr Light (Vice-Chairman), Cllr P Jones, Cllr Pound, Cllr Thomas and Cllr S Jones

In attendance:

Mrs S Trethewey (Clerk) and eight members of the public

10/15 Neighbourhood Plan

- a) **To update on the survey and exhibition results and consider whether to continue to the next stage of producing a Neighborhood Plan for St Erme**

The clerk reported that the summary was taking longer to collate than anticipated, but could confirm that we had received a 10% return rate and that the majority were in favour of producing a Neighbourhood Plan.

This item was discussed and it was agreed that providing the parishioners who had registered an interest to help with the plans production still come forward, we will go ahead and produce a plan. It was therefore agreed to contact Mark O'Brien (Cornwall Council) to arrange a meeting with him to advise us of the next step. Then meet with the interested parties to see if they are still committed to help with its production.

St Erme Parish Council



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The minutes of the meeting held on Monday 5th October 2015 at the St Erme Village Hall

Those Present:

Cllr Trethewey (Chairman), Cllr Light (Vice-Chairman), Cllr P Jones, Cllr S Jones, Cllr Holt and Cllr Eathorne-Gibbons (Cornwall Councillor)

In attendance:

Mrs S Trethewey (Clerk) and three members of the public

120/15 To update on the Neighbourhood Plan and resolve for the council to commence the process subject to a Steering Committee to be formed and to elect four members as representatives to sit on the Steering Committee

This item was discussed and it was felt that due to five members of the community coming forward to join the steering committee we can now form a committee and elect members as representatives to take the plan forward. It was there therefore

RESOLVED that Cllr Trethewey, Cllr Pound, Cllr Thomas and Cllr P Jones will be the representatives on the Neighbourhood Plan Steering Committee.

The clerk will organise a date for the first meeting and invite Mr Mark O'Brien to attend to give us advice on how to proceed.

St Erme Parish Council



Clerk to the Parish Council
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The minutes of the meeting held on Monday 1st February 2016 at the St Erme Village Hall

Those present:

Cllr Trethewey (Chairman), Cllr Light (Vice-Chairman), Cllr P Jones, Cllr Holt, Cllr Thomas and Cllr S Jones

In attendance:

Mrs S Trethewey (Clerk) and one member of the public

190/15 To receive and agree the following reports from the St Erme Neighbourhood Plan Steering Group

a) To receive and approve the Steering Groups 'Terms of Reference'

Members had received copies of the draft 'Terms of Reference'.

It was

RESOLVED for the council to adopt the St Erme Neighbourhood Plan Steering Group 'Terms of Reference'

b) To receive and consider a report from the St Erme Neighbourhood Plan Steering Group requesting that the council make an application to Cornwall Council under Part 2 (5) (1) of the Neighbourhood Planning (General) Regulations 2012 for the designation of a Neighbourhood Area; for the St Erme Neighbourhood Development Plan as the entire area of St Erme Parish.

Members received and discussed the report from the St Erme Neighbourhood Plan Steering Group and it was proposed and seconded for the St Erme Parish as a whole to be the designated area.

It was therefore

RESOLVED for the council to make an application to Cornwall Council under Part 2 (5) (1) of the Neighbourhood Planning (General) Regulations 2012 for the designation of a Neighbourhood Area; for the St Erme Neighbourhood Development Plan as the entire area of St Erme Parish

St Erme Parish Council



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Website: www.stermeparishcouncil.org.uk

The minutes of the meeting held on Tuesday 4th September 2018 at the St Erme Community Centre

Those present:

Cllr Trethewey (Chairman), Cllr Hodgkinson, Cllr Riggs, Cllr P Jones

In attendance:

Mrs Sally Trethewey (clerk) and Cllr Eathorne-Gibbons (Cornwall Councillor)

102/18 To receive and endorse the draft pre-submission St Erme Neighbourhood Plan

The draft pre-submission document of the St Erme Neighbourhood Plan had been circulated to members, who were happy that the document had been well written and the community had been involved throughout its process. It was therefore proposed, seconded and

RESOLVED that the St Erme Neighbourhood Plan Draft Pre-Submission document be endorsed and continue to the statutory pre-submission consultation.

St Erme Parish Council



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The minutes of the extraordinary meeting held on Tuesday 26th February 2019 at the St Erme Community Centre

Those present:

Cllr Trethewey (Chairman), Cllr Pound (Vice-Chairman), Cllr Riggs, Cllr P Jones Cllr Hodgkinson and Cllr Couch

In attendance:

Mrs Sally Trethewey (Clerk)

181/18 To accept apologies

Apologies were received and accepted from Cllr S Jones and Cllr Eathorne-Gibbons

182/18 Declarations of Interest in items on the Agenda

a) Councillors to disclose any declarations of interests on any agenda items.

There were no declarations of interest disclosed

183/18 Dispensations

a) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

There were no dispensations requested

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

There were no members of the public present

184/18 To receive and approve the minutes previously circulated for the meeting held on Tuesday 5th February 2019

The minutes previously circulated were agreed and it was proposed and seconded and therefore

RESOLVED that the minutes of the meeting held on Tuesday 5th February 2019 be approved as a true record and duly signed

185/18 To receive the draft St Erme Neighbourhood Development Plan from the St Erme Neighbourhood Plan Steering Group and resolve to formally submit the plan and supporting document to Cornwall Council.

The St Erme Neighbourhood Plan Steering Group had forwarded the draft St Erme Neighbourhood Plan to the council to approve and formally submit to Cornwall Council under Regulation 15 of the Neighbourhood Planning (General) Regulations 2012 (as amended).

The Draft St Erme Neighbourhood Development Plan had been previously circulated to members.

It was proposed and seconded and therefore

RESOLVED to formally submit the draft St Erme Neighbourhood Plan to Cornwall Council.

Members wished to thank the clerk and the Steering Group for all their work and commitment in producing this document.

SIGNED

CHAIRMAN

DATED

A copy of all the Parish Council can be viewed [here](#) where an update of the Neighbourhood Plan is reported at each meeting.