



Wednesday 30th September 2020

Dear Councillor

There will be a remote Zoom meeting of St Erme Parish Council on **Tuesday 6th October 2020**. The press and members of the public are able to view the associated documents on the council's website at www.stermeparishcouncil.org.uk.

Residents should email any comments they wish to make on agenda items to the clerk at clerk@stermeparishcouncil.org.uk by 12.00 noon on Tuesday 6th October 2020 or to register for the link to attend the meeting remotely.

Yours faithfully

S Trethewey

Mrs S Trethewey
Clerk

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.
- 4) To approve the minutes of the remote council meeting held on Tuesday 1st September 2020 via Zoom

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks update and report
- 7) **Planning: -**
 - a) To consider any planning applications received up to the date of the meeting: -
 - **PA20/07570: Daisy Cottage, Resugga Farm, St Erme, Truro**
Alterations to existing garages and letting accommodation to form a separate dwelling
 - b) Update on planning issues:
 - Update on Cornwall Council planning decisions
 - Burringtons' development
- 8) **Highways:**
 - a) To update on the CNA Highways Scheme submission for St Erme
 - b) To update on the flooding at the bottom of Trispen Hill
 - c) To receive and discuss the Highways and Environment update
 - d) To receive a letter from a parishioner regarding the increase in traffic and speed of vehicles along the roads around the Killiserth to Pengelly area, and to consider traffic calming and a reduced speed limit of 20mph from Killiserth Bridge to the crossroads with soft verge signs.

9) To update on the St Erme Emergency Plan response to COVID 19 and support of the community.

10) Finance:

- a) To receive and approve the previously agreed 'Statement of Accounts for September/October 2020' as a true record and agree any additional invoices for payment.
- b) To consider the draft precept for y/e 31st March 2022 and discuss a format for consultation on the draft budget being held by zoom
- c) To adopt the council's 'Internal Audit Procedures and Review of its Effectiveness' for 2020/2021

11) To receive and consider grants requests as per the council's Grant Policy:

- St Erme Cricket Club: £500.00 towards a new mower
- St Erme Village Hall Committee: £900 towards a new kitchen

12) To adopt the reviewed documents and policies:

- Standing Orders
- Financial Regulations
- Discipline and Grievances Procedures
- GDPR Procedures and Annual Report

13) To consider and adopt the following policies:

- Enforcement Procedures and Environmental Crime Policy
- Lone Worker Policy
- Safeguarding Policy
- Whistleblowing Policy

14) Members to report on any meetings or training attended as representatives:

- Police Liaison meeting (Cllr Couch)
- Local Planning Conference (Cllr Hodgkinson)

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

15) To discuss and update on the leasing or freehold of Council land.

16) To update and agree items regarding the FPN Enforcement Officer.

17) Clerk's salary review, appraisal and authorisation of overtime payments.

- a) To review the clerk's salary and expenses and to arrange for the clerk's appraisal.
- b) To consider and agree overtime payment of 15.5 hours

18) The agree the date and time of the next meeting for Tuesday 3rd November 2020 and the Public Precept meeting on Tuesday 17th November 2020 held remotely via Zoom