



Wednesday 21st April 2021

There will be a remote Zoom extraordinary meeting of St Erme Parish Council on **Tuesday 27th April 2021**. The press and members of the public can view the associated documents on the council's website at www.stermeparishcouncil.org.uk.

To register for the link to attend the meeting remotely or to make any comments on any agenda item please email clerk at clerk@stermeparishcouncil.org.uk by 12.00 noon on Tuesday 27th April 2021.

Yours faithfully

R Trethewey

Mr R Trethewey
Chairman

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.
- 4) To approve the minutes of the remote council meeting held on Tuesday 6th April 2021 via Zoom

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 5) **Planning: -**
 - a) To consider any planning applications received up to the date of the meeting.
- 6) **Finance:**
 - a) To receive and approve the 'Statement of Accounts' as a true record and agree invoices for payment.
 - b) To receive and approve the financial statement and end of year accounts for year ending 31st March 2021
 - c) To receive the 'Internal Examination of the Council's Procedure's' for year ending 31st March 2021
 - d) To agree and answer each Section of the Annual Governance Statement for year ending 31st March 2021

- e) To receive, approve and sign the Statement of Accounts for the Annual Audit Return for year ending 31st March 2021
 - f) To agree and authorise payment by Direct Debit for the annual Data Protection Fee to the 'Information Commissioners Office' of £40.00
 - g) To consider and agree on the distribution of grants to parish organisations for 2021/2022 as per the Council's Grant Policy
- 7) To discuss the return to face to face meetings of the Council commencing from May 17th 2021 as advised by CALC and carry out a risk assessment and review associated procedures
- 8) To receive and resolve to adopt the updated Code of Conduct as advised by Cornwall Council.
- 9) The date and time of the 'Annual Meeting' of the Council will be held on Wednesday 19th May 2021 at the St Erme Community Centre at 7.30pm