



Wednesday 30th June 2021

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on **Tuesday 6th July 2021** at the **St Erme Community Centre at 7.30pm**.

The press and members of the public are welcome to attend. To make sure we are following the current government guidelines for COVID 19 you will be required to register to attend the meeting. **To register your attendance or to forward any comments, please email the clerk at clerk@stermeparishcouncil.org.uk by 12.00 noon on Tuesday 6th July 2021.**

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the agenda**
 - Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.
- 4) To approve the minutes of the meeting held on Tuesday 1st June 2021 (Appendix 1)

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks update and report (Appendix 2)
- 7) **Planning: -**
 - a) To consider any planning applications received up to the date of the meeting: -
 - PA21/05348: Pengelly View, Pengelly Farm, St Erme, Truro
Extension to dwelling and change of use of agricultural land to domestic curtilage.
 - b) Update on planning issues:
 - Update on Cornwall Council planning decisions:
- 8) **Highways:**
 - a) To receive and agree on quotations received for 'Interactive Mobile' signage and associated costs (Appendix 3)
 - b) To update and agree options on reducing the number of vehicles driving on the emergency access roads at Killigrew Gardens.
 - c) To update on reducing the speed limit past the village on the A39.
 - d) To discuss verges and curbing at Rouses corner
- 9) To update on the St Erme Emergency Plan response to COVID 19 and support of the community. (Appendix 4)

- 10) Finance:** (Appendix 5)
- a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.
 - b) To receive and discuss the council's receipts and payments against the budget.
 - c) To receive a report on the council's internal controls carried out by Cllr P Jones.
- 11) To update on the items highlighted in the GDPR Annual report
- 12) To receive and adopt the following Policies: (Appendix 6)**
- Environmental Policy
 - Information Security Policy
 - Reviewed Document Retention Policy
 - Reviewed Complaints Procedure Policy
- 13) To update and decide the next steps to set up a Climate Adaption Working Group to take forward the Council's Environmental Policy.
- 14) To receive quotations for a new picnic bench and installation for the School Playing Field
- 15) Play Equipment:**
- a) To update on the urgent repairs carried out under the scheme of delegation on the play equipment at the school playing field and agree on any further work required.
 - b) To consider quotations received for works on the Toddler and Gym equipment at Trispen football field.
- 16) To receive and consider an email from the group '20's Plenty for Cornwall' calling the council to support their aim for a default 20mph limits initiative (Appendix 7)
- 17) To receive and consider a letter from the St Erme WI requesting the use of the Council's emblem in celebrating the WI Centenary in April 2022
- 18) To update and agree on holding the proposed Community Open event on 31st July 2021 and agree any associated costs.
- 19) Councillors to report on any meetings attended as representatives:
- 20) To agree the date and time of the next meeting of the Council being held on Tuesday 7th September 2021

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

- 21) To review and discuss the CNA Highways Scheme submission for St Erme