



Monday 30th May 2022

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on Tuesday 7th June 2022 at the St Erme Community Centre at **7.30pm**.

The press and members of the public are welcome to attend.

S Trethewey

S Trethewey (Clerk to the Council)

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the agenda**
 - Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 4) To approve the minutes of the annual meeting held on Tuesday 3rd May 2022 (Appendix 1)
- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks update and report (Appendix 2)
- 7) **Planning:** - (Appendix 3)
 - a) To consider any planning applications received up to the date of the meeting.
 - PA22/04671: St Erme House, St Erme, Truro
Works to trees subject to a Tree Preservation Order (TPO)
 - b) Update on planning issues:
 - Trenderal Solar Farm – no discussion update & information only
 - Update on Cornwall Council planning decisions:
PA22/02636/02052: Trevella Manor – APPROVED
PA22/01755: Rafters, Trispen: GRANTED
- 8) **Highways:**
 - a) To update on the CNA Highways Scheme
 - b) To update on reducing the speed limit past the village on the A39.
 - c) To update on the repainting of yellow/white lines in the village
- 9) To receive the annual ROSPA Report for the Council's play equipment and agree on any action if required. (Appendix 4)

- 10) To receive and respond to an email received from Lanteglos & Fowey Parish Council regarding Cornwall Council's allocation of affordable housing. (Appendix 5)
- 11) **Finance:** (Appendix 6)
 - a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.
 - b) To receive and discuss the council's receipts and payments against the budget.
 - c) To receive and adopt the Council's Annual Report for 2021/2022 and arrange printing.
- 12) To update and formally agree emergency cover for the Council's grass maintenance, LMP maintenance and weed treatments.
- 13) To receive an email from a resident regarding the number of abandoned cars around the Killigrew Gardens area. (Appendix 7)
- 14) To receive and discuss a letter regarding the rusting of a Killigrew Gardens signage near Trevella Vean.
- 15) Cllr Barnes to report on the first meeting of the St Erme Climate Adaption Working Group and to formally adopt their 'Terms of Reference' as a working party of St Erme Parish Council. (Appendix 8)
- 16) To receive and agree on quotations for Road Sweeping for this financial year
- 17) To consider a request to plant a memorial tree on the open space north of the Burrington estate subject to completion of the transfer of land
- 18) To consider the council's Internal Audit report and 'Review the Council's 'Effectiveness of Internal Control's and address any recommendations. (Appendix 9)
- 19) **'General Data Protection Regulations' (GDPR)**
To update and carry out the Annual Data Protection Report and review the 'Privacy' policy (Appendix 10)
- 20) Councillors to report on any meetings attended as representative
- 21) To agree the date and time of the meeting of the Council on Tuesday 7th July 2022

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

- 22) To update and agree any items regarding the transfer of the open space at the North of the Burrington development.