



Wednesday 17th May 2023

Dear Councillor

You are hereby summoned to attend an extraordinary meeting of St Erme Parish Council on **Tuesday 23rd May 2023** at the **St Erme Community Centre at 7.30pm**.

The press and members of the public are welcome to attend.

R Trethewey

Mr R Trethewey BEM (Chairman of St Erme Parish Council)

AGENDA

- 1) To accept apologies.
- 2) Councillors to disclose any declarations of interests on any agenda items.
- 3) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.
- 4) To receive and approve the minutes previously circulated for the annual meeting held on Tuesday 2nd May 2023. (Appendix 1)

Public Participation (30 minutes)

Public Bodies (Admission to Meetings) Act 1960 as amended by S100 of the Local Government Act 1972. With the Chairman's permission, Local Government Electors for the Parish may make representations to the Council on any item on the Agenda.

The public are given 30 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

5) Planning: - (Appendix 2)

a) To consider any planning applications received up to the date of the meeting: -

- **PA23/02629:** Land adjacent to Trewaters Bungalow, South of Carland Cross, Trispen Installation of a solar photovoltaic (PV) array/solar farm with battery energy storage system and associated infrastructure.
- **PA23/03729:** Millbrook Cottage, St Erme, Truro Construction of detached garage and associated works.

6) Finance: (Appendix 3)

- a) To receive and approve payments and direct debits delegated to the clerk for year ending 31st March 2024.
- b) To receive and approve the financial statement and end of year accounts for year ending 31st March 2023.
- c) To receive the 'Internal Examination of the Council's Procedure's' for year ending 31st March 2023.

- d) To agree and answer each Section of the Annual Governance Statement for year ending 31st March 2023.
- e) To receive, approve and sign the Statement of Accounts for the Annual Audit Return for year ending 31st March 2023.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

- 7) Members to meet and talk to any applicants that have applied for the casual vacancy.(Appendix 4)

Members of the public may re-join the meeting.

- 8) To Co-opt a Parish Councillor to fill the casual vacancy.
- 9) To agree the date of the next full meeting of the Council to be held on Tuesday 6th June 2023 at the St Erme Community Centre 7.30pm.

Following the meeting of the Council there will be a meeting of the Keate Charity Trustees.