



Wednesday 27th September 2023

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on Tuesday 3rd October 2023 at the St Erme Community Centre at 7.30pm.

The press and members of the public are welcome to attend.

S Trethewey

S Trethewey (Clerk to the Council)

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the agenda**
 - Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 4) To approve the minutes of the meeting held on Tuesday 5th September 2023. (Appendix 1).
- 5) Councillors to discuss any matters with Cornwall Councillor if present.
- 6) Clerks update and report (Appendix 2).
- 7) **Planning: (Appendix 3)**
 - a) **To consider any planning applications received up to the date of the meeting.**
 - i) PA23/06841: Millbrook Cottage
Extension of domestic curtilage, demolition of existing barns, outbuildings to form indoor swimming pool.
 - ii) PA23/00024/NDP: St Newlyn East Parish Council
St Newlyn East and Mitchell Neighbourhood Development Plan
 - b) **Other planning issues:**
 - i) **To update on Cornwall Council planning decisions.**
- 8) **Highways: (Appendix 4)**
 - a) To update on the Community Speed Watch.
 - b) To update on additional 20mph signage north of the village and agree how to take this forward.
 - c) To confirm the consultation dates for proposals for the parking restrictions and accessibility in the village.

9) Finance: (Appendix 5)

- a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.
- b) To receive and discuss the council's receipts and payments against the budget.
- c) To update the Council's Bank Mandates and signatories
- d) To receive the 'Notice of Conclusion of Audit' for year ending 31st March 2023.
- e) To discuss the Council's 1st draft precept for 2024/2025 and the format of the public precept meeting to be held on Tuesday 21st November 2023.

10) To consider and respond to an email from Cornwall Council regarding (Appendix 6).

- a) Their review of our 'Cornwall Council Agency Agreement for street cleaning.
- b) Changes to 'Chargeable Cleansing for – Litter/dog bin collections

11) To consider and respond the following consultations (Appendix 7):

- a) Cornwall Council 'Licensing Act Policy Review'
- b) Cornwall Council's 'Draft Budget 2024/2025'

12) To discuss and consider grass maintenance around the Council's play equipment at the School Playing Field and weed treatments on the mulch safety surfaces.

13) To consider taking part in D-Day 80 in commemoration of the 80th anniversary of the D-Day landings. (Appendix 8).

14) To agree the purchase of a memorial wreath for Remembrance Day (under Section 137 of the Local Government Act (LGA) 1972) and agree for the Chairman to attend the Village Remembrance Day Service at St Erme Church.

15) Councillors to report on any meetings attended as representative:

- St Erme Playing Field Trust (Cllr Hodgkinson)
- St Erme Village Hall (Cllr S Jones)
- St Erme Community Enhancement Group (Cllr Trethewey)

16) To agree the date and time of the next meeting of the Council on Tuesday 7th November 2023 and the Public Precept meeting on Tuesday 21st November 2023

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

17) Staff / Employment (Appendix 9)

- a) To update on the appointment of a Street Cleaner.
- b) **Clerk's salary review, appraisal, and authorisation of overtime payments.**
 - i) To review the clerk's salary and expenses and to arrange for the clerk's appraisal.
 - ii) To review the Council's Pension Scheme with NEST
 - iii) To consider and agree overtime payment of 7.5hrs hours for additional hours worked to catch work following 1 week's holiday
 - iv) To update on the purchase of a new Council laptop and monitor for the Clerk