



Wednesday 3<sup>rd</sup> January 2024

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on Tuesday 9<sup>th</sup> January 2024 at the [St Erme Village Hall](#) at 7.30pm.

The press and members of the public are welcome to attend.

*S Trethewey*

**S Trethewey (Clerk to the Council)**

## AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the agenda**
  - Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
  - Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

### Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 4) To approve the minutes of the meeting held on Tuesday 5th December 2024. (Appendix 1).
- 5) Councillors to discuss any matters with Cornwall Councillor if present.
- 6) Clerks update and report (Appendix 2).
- 7) **Planning: (Appendix 3)**
  - a) **To consider any planning applications received up to the date of the meeting.**
  - b) **Other planning issues:**
    - i) **To update on Cornwall Council planning decisions.**
    - ii) **Other planning items:**
      - **Cornwall Council:** Update on Planning Fees and Planning Consultation deadlines.
      - **PA23/01386/PREAPP:** Land NW of Polglaze Cottage, Trispen, Truro
    - ii) **To update on the transfer of land north of Burringtons.**
- 8) **Highways: (Appendix 4)**
  - a) To update on the Community Speed Watch.
  - b) To update on additional 20mph signage north of the village.
  - c) To update on the consultation results for proposals for the parking restrictions and accessibility in the village.
  - d) To update on the damaged stile on footpath number 321/7/1
  - e) To discuss the implications of the total road closure from Trispen Hill junction at Chaple Road to the Eglos Road north junction re-scheduled for 12<sup>th</sup> February 2024 to 16<sup>th</sup> February 2024.

**9) Finance: (Appendix 5)**

- a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.
- b) To receive and discuss the council's receipts and payments against the budget.
- c) To arrange an Internal check on the Council's Procedures.  
To receive quotations and agree an auditor to carry out the Council's Internal Independent Examination for the financial year ending 31<sup>st</sup> March 2024.

**10)** To receive and agree on a quotation to repair the mulch service under an item of Gym equipment.

**11)** To discuss and agree on working with Probus Parish Council and share the cost of training for a new Enforcement Officer. (Appendix 6)

**12)** Councillors to report on any meetings attended as representative:

- St Erme Playing Field Trust (Cllr Hodgkinson)
- St Erme Village Hall (Cllr S Jones)

**13)** To agree the date and time of the next full meeting of the Council on **Tuesday 6<sup>th</sup> February 2024 at the St Erme Community Centre.**

**PART 2**

**Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.**

**14) Staff / Employment (Appendix 7).**