



Wednesday 31<sup>st</sup> January 2024

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on Tuesday 6<sup>th</sup> February 2024 at the St Erme Community Centre at 7.30pm.

The press and members of the public are welcome to attend.

*S Trethewey*

**S Trethewey (Clerk to the Council)**

## AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the agenda**
  - Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
  - Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

### Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 4) To approve the minutes of the meeting held on Tuesday 9<sup>th</sup> January 2024. (Appendix 1).
- 5) Councillors to discuss any matters with Cornwall Councillor if present.
- 6) Clerks update and report (Appendix 2).
- 7) **Planning:**
  - a) To consider any planning applications received up to the date of the meeting.
  - b) To update on other planning issues:
- 8) **Highways: (Appendix 3)**
  - a) To update on the Community Speed Watch.
  - b) To receive and agree on a quotation received from Cormac for additional 20mph signage north of the village.
  - c) To receive an email from a parishioner regarding the provision of a grit bin and 'Ice' warning signs.
- 9) **Finance: (Appendix 4)**
  - a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.
  - b) To receive and discuss the council's receipts and payments against the budget.
  - c) To receive a report from Cllr Hodgkinson & Cllr Gould on the Council's 'Internal Control' checks.
- 10) To receive and agree on a quotation to repair the mulch service under an item of Gym equipment. (Appendix 5)

- 11) To agree for Playsafety Ltd - ROSPA to carry out the council's annual inspection of the play equipment at the School Park and Trispen Football Field.
- 12) To receive and agree on the Cornwall Council LMP 2024/2025.
- 13) **To consider the following grants from local organisations as per the Council's Grant Policy (Appendix 6).**
  - St Erme Silver Circle: £250 towards the cost of a bus for outings/trips
  - St Erme Playing Field Trust: £400 towards the cost of maintenance of Trencreek Park
  - St Erme Cricket Club: £500 towards the cost of new training equipment.
- 14) **To consider requests for grants under LGA 1972 s137 for organisations outside of the parish as per our grant policy procedures. (Appendix 7)**
  - Citizens Advice Cornwall
  - Cornwall Cricket Board
- 15) To receive a letter from the St Erme WI regarding releasing grant monies for a bench to celebrate their centenary year. (Appendix 8)
- 16) To receive and consider a request from the St Erme Climate Adaption Group to separate from the Parish Council and merge with another local organisation in the Parish to open further funding opportunities. (Appendix 9)
- 17) To consider the format and organise the Annual Parish meeting on Tuesday 19th March 2024.
- 18) **Councillors to report on any meetings attended as representative:**
  - St Erme Playing Field Trust (Cllr Hodgkinson)
  - St Erme Village Hall (Cllr S Jones)
  - Police Liaison Group meeting (Cllr P Jones)
  - St Erme Community Enhancement Group (Cllr Light)
  - Roseland & Truro Community Area Partnership (minutes circulated)
- 19) To agree the date and time of the next full meeting of the Council on Tuesday 5<sup>th</sup> March 2024 and the Annual Parish meeting on Tuesday 19<sup>th</sup> March 2024 at the St Erme Community Centre.

## **PART 2**

**Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.**

**20) Council Contracts.**

**21) Staff / Employment.**