



Wednesday 26<sup>th</sup> June 2024

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on Tuesday 2<sup>nd</sup> July 2024 at the St Erme Community Centre at 7.30pm.

The press and members of the public are welcome to attend.

*S Trethewey*

**S Trethewey (Clerk to the Council)**

## AGENDA

- 1) To accept apologies.
- 2) **Declarations of Interest in items on the agenda**
  - Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
  - Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

### Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 4) To approve the minutes of the meeting held on Tuesday 4<sup>th</sup> June. (Appendix 1)
- 5) Councillors to discuss any matters with Cornwall Councillor if present.
- 6) Clerks update and report. (Appendix 2)
- 7) **Planning: (Appendix 3)**
  - a) **To consider any planning applications received up to the date of the meeting.**  
PA24/04237: 47 Truthan View, Trispen, Truro  
Installation of a conservatory to the rear of the property.
  - b) **Other planning issues:**
- 8) **Highways: (Appendix 4)**
  - a) To update on the Community Speed Watch.
  - b) To update on items regarding the Public Rights of Way.
- 9) **The Council's Play Equipment. (Appendix 5)**
  - a) To receive the Council's annual play equipment safety report from ROSPA (Playsafety Ltd) and agree on any required maintenance.
  - b) To receive an agree on quotations received to repair the safety surface under the swings at the School Playing Field and approve the payment of £50 to hire the Harras safety fencing.
  - c) To update on the replacement Cradle swing.

**10) Finance: (Appendix 6)**

- a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.
- b) To receive and discuss the council's receipts and payments against the budget.
- c) To review the Council's on-line banking procedures in line with the new 'Financial Regulations'.

11) To receive and discuss the Council's Financial Regulations with the new recommendations and update. (Appendix 7)

**12) 'General Data Protection Regulations' (GDPR): (Appendix 8)**

To update and conduct the 'Annual Data Protection Report' and review the 'Privacy' policy.

13) To receive an email from the St Erme Village Hall Committee for consideration of a grant towards the Village Hall's Centenary celebrations. (Appendix 9)

14) To complete and return the Roseland & Truro CAP – feedback form regarding local action on 'Community Hubs and Health and Wellbeing' and to agree a 'Health & Well Being' representative. (Appendix 10)

15) To receive and consider an email from the 'PFT Christmas Lights Committee' asking local organisations to take part in the villages annual 'Scarecrow' festivities to help raise funds for the villages Christmas lights. (Appendix 11)

16) To receive and consider an email received from the 'Rural Services Network.' (Appendix 12)

17) Councillors to report on any meetings attended as representative:

- St Erme Playing Field Trust (Cllr Hodgkinson)
- St Erme Village Hall (Cllr Gould)
- St Erme Community Enhancement Group (Cllr Trethewey)
- St Erme Cricket Club (Cllr Gould)

18) To agree the date and time of the next meeting of the Council on Tuesday 3<sup>rd</sup> September 2024.

**PART 2**

**Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.**