



Wednesday 29th May 2024

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on Tuesday 4th June 2024 at the St Erme Community Centre at 7.30pm.

The press and members of the public are welcome to attend.

S Trethewey

S Trethewey (Clerk to the Council)

AGENDA

- 1) To accept apologies.
- 2) **Declarations of Interest in items on the agenda**
 - Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.
- 4) **Nick Cooper (Costain Ltd)** - To give an update of the scheduled opening of the new dualling of the A30.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 5) To approve the minutes of the annual meeting held on Tuesday 7th May 2024.
- 6) Councillors to discuss any matters with Cornwall Councillor if present.
- 7) Clerks update and report.
- 8) **Planning:**
 - a) **To consider any planning applications received up to the date of the meeting.**
 - b) **Other planning issues:**
 - i) **To update on Cornwall Council planning decisions.**
PA24/01840: Land Adjacent to Castle Cottage: APPROVED
PA24/02096: The Caravan, land adjacent to Pengelly Cottage: APPROVED WITH CONDITIONS
- 9) **Highways:**
 - a) To update and discuss the costings received for the proposed 'Parking Restrictions.'
 - b) To update on the Community Speed Watch.
- 10) **Finance:**
 - a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.
 - b) To receive and discuss the council's receipts and payments against the budget.
 - c) To receive and adopt the Council's Annual Report for 2023/2024 and arrange printing.

- 11) To receive a quotation and approve the replacement of a damaged cradle swing at the school Playing Field.
- 12) To receive the new 'NALC Model Financial Regulations 2024' and to review the Council's Financial Regulations with the new recommendations and update where required.
- 13) To consider the council's 'Internal Audit' report and 'Review the Council's 'Effectiveness of Internal Control's' and address any recommendations.
- 14) **'General Data Protection Regulations' (GDPR):**
To update and carry out the 'Annual Data Protection Report' and review the 'Privacy' policy.
- 15) To discuss looking into developing a Community Plan in partnership with Parish Organisations for the 'Health & Wellbeing' of the community.
- 16) To consider and agree to purchase the 13th Edition of Arnold-Bakers 'Local Council Administration' book, at a cost of £137.00 and the 'Clerk's Manual 2023 at a cost of £47.50.
- 17) Councillors to report on any meetings attended as representative:
 - St Erme Playing Field Trust (Cllr Hodgkinson)
 - St Erme Village Hall (Cllr Gould)
 - St Erme Community Enhancement Group (Cllr Trethewey)
 - St Erme Cricket Club (Cllr Gould)
- 18) To agree the date and time of the next meeting of the Council on Tuesday 2nd July 2024.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

- 19) **Staff / Employment.**