



Wednesday 28th August 2024

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on Tuesday 3rd September 2024 at the St Erme Community Centre at 7.30pm.

The press and members of the public are welcome to attend.

S Trethewey

S Trethewey (Clerk to the Council)

AGENDA

- 1) To accept apologies.
- 2) **Declarations of Interest in items on the agenda**
 - Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 4) To approve the minutes of the meeting held on Tuesday 2nd July 2024.
- 5) Councillors to discuss any matters with Cornwall Councillor if present.
- 6) Clerks update and report.
- 7) **Planning:**
 - a) **To consider any planning applications received up to the date of the meeting.**
 - **PA24/05649: 56 Killigrew Gardens, St Erme, Truro**
The installation of an air source heat pump unit at the rear of the property within 1m of the neighbouring boundary.
 - **PA24/05643: 2 Truthan View, Trispen, Truro**
Single storey rear extension with first floor side extension over garage.
 - **PA24/06334: Pell Mena, St Erme, Truro**
Removal of the existing rear conservatory and detached garage and the construction of a two storey rear replacement extension and single storey side extension with associated landscaping.
 - b) **To update on Cornwall Council planning decisions.:**
 - PA24/04237: 47 Truthan View, Trispen – APPROVED
 - c) **Other planning updates:**
 - Briefing Note: Proposed changes to the NPPF

8) Highways:

- a) To update on the Community Speed Watch.
- b) To update on items regarding the Public Rights of Way.
- c) To update on the flooding issues at Trispen Hill.
- d) To update with regards to the signage on the A30 Chiverton to Carland Cross.
- e) To update and discuss Cornwall Council's grass maintenance of the verges.

9) Finance:

- a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.
- b) To receive and discuss the council's receipts and payments against the budget.
- c) To update on the Council's on-line banking procedures in line with the new 'Financial Regulations.'
- d) To receive the 'Notice of Conclusion of Audit' for year ending 31st March 2024.
- e) Members to discuss items for consideration for the 2025/2026 budget.
- f) To receive a report from Cllr Gould for the internal control checks.

10) To receive and adopt the Council's Financial Regulations.

11) To consider and agree the works required to include in the Council's *fixed quotations* for grass verges, weed treatments and Public Rights of Way from 1st April 2025 for a three-year contract and agree costs of advertisement.

12) To agree the disposal of the Council's filing cabinet.

13) To update on the 'Health & Wellbeing' meeting held in August and agree to set up a working party and the contents and printing of a community survey.

14) To arrange the organisation of the Council's Scarecrow for the villages annual 'Scarecrow' festivities to help raise funds for the villages Christmas lights.

15) To receive reports from the Council's Environment Enforcement Officer.

16) Councillors to report on any meetings attended as representative:

- St Erme Playing Field Trust (Cllr Hodgkinson)
- St Erme Village Hall (Cllr Gould)
- St Erme Community Enhancement Group (Cllr Trethewey)
- St Erme Cricket Club (Cllr Gould)
- St Erme Speed watch Co-Ordinators meeting (Cllr Hodgkinson)

17) To agree the date and time of the next meeting of the Council on Tuesday 1st October 2024.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.