



Wednesday 28th May 2025

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on Tuesday 3rd June 2025 at the St Erme Community Centre at 7.30pm.

The press and members of the public are welcome to attend.

S Trethewey

S Trethewey (Clerk to the Council)

AGENDA

- 1) To accept apologies.
- 2) **Declarations of Interest and Dispensations.**
 - a) Councillors to disclose any declarations of interests on any agenda items.
 - b) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 3) To approve the minutes of the annual meeting held on Tuesday 13th May 2025.
- 4) Councillors to discuss any matters with Cornwall Councillor if present.
- 5) Clerks update and report.
- 6) **Planning:**
 - a) **To consider any planning applications received up to the date of the meeting.**
 - PA25/02954: Land NW of Polglaze Cottage, Trispen, Truro
Convert redundant agricultural barn to self-build 3 bed two storey dwelling with associated infrastructure.
 - b) **To update on Cornwall Council planning decisions.**
 - PA25/02173: White Cottage, St Erme - APPROVED
 - c) **Other planning items.**
- 7) **Highways:**
 - a) To update on the Community Speed Watch.
- 8) **Finance:**
 - a) To receive the financial 'Statement of Accounts' and bank reconciliation for the year to date and to approve payments.
 - b) To receive and discuss the council's receipts and payments against the budget.
 - c) To receive and adopt the Council's Annual Report for 2024/2025 and arrange printing.
- 9) **To adopt the following reviewed and updated documents.**
 - Financial Regulations.
 - Standing Orders.

- 10) To consider the council's 'Internal Audit' report and 'Review the Council's 'Effectiveness of Internal Control's' and address any recommendations.
- 11) **'General Data Protection Regulations' (GDPR):**
To update and carry out the 'Annual Data Protection Report' and review the 'Privacy' policy.
- 12) To discuss and consider the reviewed 1st draft of the Council's Community Benefit Policy.
- 13) To receive and consider a quotation from CALC to carry out bespoke 'Code of Conduct' training for our Council.
- 14) To consider and agree Council representatives for St Erme Cricket Club and the St Erme Village Hall.
- 15) To update and receive a report from the Neighbourhood Priority Statement Committee.
- 16) To receive a report from the Health & Wellbeing Working group.
- 17) Councillors to report on any meetings attended as representative:
 - St Erme Playing Field Trust (Cllr Hodgkinson)
 - St Erme Village Hall (Clerk to update)
 - St Erme Community Enhancement Group (Cllr Trethewey)
- 18) To agree the date and time of the next meeting of the Council on Tuesday 1st July 2025.