

# St Erme Parish Council



Clerk to the Parish Council  
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Wednesday 25<sup>th</sup> June 2025

Dear Councillor

You are hereby summoned to attend the meeting of St Erme Parish Council on Tuesday 1<sup>st</sup> July 2025 at the St Erme Community Centre at 7.30pm.

The press and members of the public are welcome to attend.

*S Trethewey*

**S Trethewey (Clerk to the Council)**

## AGENDA

- 1) To accept apologies.
- 2) **Declarations of Interest and Dispensations.**
  - a) Councillors to disclose any declarations of interests on any agenda items.
  - b) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

### Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 3) To approve the minutes of the meeting held on Tuesday 3<sup>rd</sup> June 2025.
- 4) Councillors to discuss any matters with Cornwall Councillor if present.
- 5) Clerks update and report.
- 6) **Planning:**
  - a) **To consider any planning applications received up to the date of the meeting.**
    - PA25/03626: Parklands Toyota, Carland Cross, Mitchell  
Proposed extension to form a staff facilities area.
  - b) **To update on Cornwall Council planning decisions.**

The decision notice has now been issued for application No: PA23/09949 & PA25/06550  
Coastline Housing.
  - c) **Other planning items.**
    - To consider and respond to the 'Government Planning Consultation and Working Papers'
- 7) **Highways:**
  - a) To receive and consider concerns from a parishioner regarding the new 'Street Lighting – Switch Off Scheme.'
  - b) To update on the abandoned cars at the Chancery Close car park.
- 8) **Finance:**
  - a) To receive the financial 'Statement of Accounts' and bank reconciliation for the year to date and to approve payments.
  - b) To receive and discuss the council's receipts and payments against the budget.
  - c) To receive a report on the council's internal control checks.

- 9) To adopt the reviewed Community Benefit Fund Policy
- 10) To review the Council 'Document Retention Policy'
- 11) To receive a request from the St Erme Village Hall Committee regarding the hall's deeds.
- 12) To receive and respond to Cornwall Council's review of 'Statement of Practices, Procedures and Policy' of their 'Street Trading' policy.
- 13) To receive a request from Trispen & St Erme Funday Committee to release their Community Benefit Funds of £690.00 towards the re-usable plastic glasses.
- 14) To receive the Council's annual play equipment safety report from ROSPA (Playsafety Ltd) and agree on any required maintenance.
- 15) To receive a report from the Neighbourhood Priority Statement Committee and adoption of the groups 'Terms of Reference.'
- 16) To receive a report from the Health & Wellbeing Working group.
- 17) Councillors to report on any meetings attended as representative:
  - St Erme Playing Field Trust (Cllr Hodgkinson)
  - St Erme Village Hall (Cllr Light)
  - St Erme Community Enhancement Group (Cllr Trethewey)
  - St Erme Cricket Club (Cllr P Jones)
  - Police Liaison Meeting (Cllr P Jones)
- 18) To agree the date and time of the next meeting of the Council on Tuesday 2<sup>nd</sup> September 2025.

## **PART 2**

**Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.**