

# St Erme Parish Council



Clerk to the Parish Council  
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**Wednesday 27<sup>th</sup> August 2025**

**Dear Councillor**

You are hereby summoned to attend the meeting of St Erme Parish Council on Tuesday 2<sup>nd</sup> September 2025 at the St Erme Community Centre at 7.30pm.

The press and members of the public are welcome to attend.

*S Trethewey*

**S Trethewey (Clerk to the Council)**

## AGENDA

- 1) To accept apologies.
- 2) **Declarations of Interest and Dispensations.**
  - a) Councillors to disclose any declarations of interests on any agenda items.
  - b) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

### **Public Participation (15 minutes)**

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

- 3) To approve the minutes of the extraordinary meeting held on Tuesday 19<sup>th</sup> August 2025.
- 4) Councillors to discuss any matters with Cornwall Councillor if present.
- 5) Clerks update and report.
- 6) **Planning:**
  - a) To consider any planning applications received up to the date of the meeting.
  - b) To update on Cornwall Council planning decisions.
  - c) Other planning items.
- 7) **Highways:**
  - a) To update on the Community Speed Watch.
  - b) To update on the abandoned cars at the Chancery Close car park.
- 8) **Finance:**
  - a) To receive the financial 'Statement of Accounts' and bank reconciliation for the year to date and to approve payments.
  - b) To receive and discuss the council's receipts and payments against the budget.
  - c) To receive the 'Notice of Conclusion of Audit and 'Annual Governance & Accountability Return' for y/e 31<sup>st</sup> March 2025.
  - d) Members to discuss items for consideration for the 2026/2027 budget.

**9) Public Rights of Way.**

- a) To receive and respond to Cornwall Council's 'Rights of Way Improvement Plan (RoWIP)' Survey.
- b) To receive and consider an 'Enhanced LMP Grant for 2025/2026

**10)** To review the Council 'Document Retention Policy.'

**11)** To receive a request from the St Erme Community Enhancement Group for support on their funding bid for the 'Historical Finger Posts'.

**12)** To receive an email from the 'St Erme Playing Field Trust to enter a Scarecrow for the villages annual 'Scarecrow' festivities to help raise funds for the villages Christmas lights.

**13)** To receive a request from Trispen & St Erme Funday Committee to release grant funding for the following:

- £275.00 allocated towards the entertainment for the 2025 fun Day (2024/2025 funding carried forward).
- £359.96 allocated towards three new gazebos (2025/2026 funding).

**14)** To receive a report from the Neighbourhood Priority Statement Committee.

**15)** Councillors to report on any meetings attended as representative:

- St Erme Playing Field Trust (Cllr Hodgkinson)
- St Erme Village Hall (Cllr Light)
- St Erme Community Enhancement Group (Cllr Trethewey)
- St Erme Cricket Club (Cllr P Jones)

**Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.**

*Each applicant that has applied for the position of Parish Councillor to introduce themselves to members, give information on their background and experience and explain why they wish to join St Erme Parish Council*

**Open to the Public**

**16)** To Co-opt to fill vacancies on the Parish Council.

**17)** To agree the date and time of the next meeting of the Council on Tuesday 7<sup>th</sup> October 2025.

**PART 2**

**Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.**