



Wednesday 29th April 2020

Dear Councillor

There will be a remote meeting of St Erme Parish Council on **Tuesday 5th May 2020**. The press and members of the public are able to view the associated documents on the council's website at www.stermeparishcouncil.org.uk and forward any views or comments to be considered by e-mail to clerk@stermeparishcouncil.org.uk by 5.00pm on **Monday 4th May 2020**.

Yours faithfully

S Trethewey

Mrs S Trethewey
Clerk

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.
- 4) To receive and consider any public comments from items on the agenda
(Clerk to forward any comments by e-mail to members by 6.00pm on 04.05.20)
- 5) **Finance:**
 - a) To receive the previously agreed 'Statement of Accounts for April 2020'
 - b) To resolve the continuation of the annual subscriptions for the Cornwall Association of Local Council's and the Society of Local Council Clerks
- 6) **Governance**
 - a) To resolve to adopt the supplementary 'Standing Orders' to meet the statutory requirements for the holding of remote meetings, and this lasts until May 7th, 2021 or the repeal of legislation whichever is the earlier.
 - b) To resolve to adopt the supplementary 'Financial Regulations' to be able to take any actions necessary with associated expenditure and electronic payments to protect the interests of the community and ensure council business continuity during the period of the Coronavirus pandemic as previously resolved.
- 7) To resolve to continue the council's existing governance to remain in place until the next annual meeting in May 2021. This means that the current Chair and Vice Chair will continue in office until the annual meeting May 2021 as per the supplementary 'Standing Orders'
- 8) To review the council's Annual Insurance cover as set out in the report.
- 9) To receive guidance from the Cornwall Association of Local Clerk's and new legislation to consider the purchase of software to be able to hold 'Virtual' video conferencing meetings in the future and to consider any associated risks
- 10) The date and time of the next remote meeting will be arranged when required and the agenda will be displayed on the council's website three clear days before the date of the meeting

End of meeting