



Wednesday 3rd June 2020

Dear Councillor

There will be a remote Zoom meeting of St Erme Parish Council on **Tuesday 9th June 2020**. The press and members of the public are able to view the associated documents on the council's website at www.stermeparishcouncil.org.uk. Residents should email any comments they wish to make on agenda items to the clerk at clerk@stermeparishcouncil.org.uk by 12.00 noon on Tuesday 9th June 2020 or to register to attend the meeting remotely.

Yours faithfully

S Trethewey

Mrs S Trethewey
Clerk

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.
- 4) **To approve the following minutes of remote / full council meetings held:**
 - Minutes of the full council meeting held on 3rd March 2020
 - Minutes of the remote extraordinary meeting held on 27th March 2020
 - Minutes of the remote extraordinary meeting held on 5th May 2020
- 5) **Public Participation (15 minutes)**

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.
- 6) **Finance:**
 - a) To receive the previously agreed 'Statement of Accounts for May 2020' as a true record and agree any additional invoices for payment.
 - b) To receive and approve the inventory and asset register of council property for 1st April 2019 to 31st March 2020
 - c) To receive and approve the financial statement and end of year accounts for year ending 31st March 2020
 - d) To receive the 'Internal Examination of the Council's Procedure's' for year ending 31st March 2020
 - e) To agree and answer each Section of the Annual Governance Statement for year ending 31st March 2020
 - f) To receive, approve and sign the Statement of Accounts for the Annual Audit Return for year ending 31st March 2020
 - g) To receive and approve the council's Annual Report for year ending 2020 and arrange printing
- 7) To update and consider the council's Microsoft Office software to Office 365 Business
- 8) To receive the external play equipment annual inspection reports and address any issues highlighted

- 9) To ratify and formally agree the council's decisions on the consultee responses to planning applications received in-line with the council's 'Temporary Planning Application Protocol' procedures.
- 10) To receive the 'Truro & Roseland Highways Scheme options' for prioritisation of the remaining funding and respond with the council's preferred approach between 'Option 1, 2 or 3' and any comments
- 11) To update on the community's response to COVID 19 and respond to the Truro & Roseland Community Network panel on the Parishes' initial thoughts on moving towards recovery.
- 12) To consider in principle of the parish council taking on the maintenance of the seven heritage interpretation boards as part of the A30 works at Carland Cross

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

- 13) To review the salary and terms of employment for the Street Cleaner
- 14) To discuss and update on the leasing or freehold of Council land.
- 15) The date and time of the next remote meeting will be arranged when required and the agenda will be displayed on the council's website three clear days before the date of the meeting

End of meeting