



Tuesday 25th August 2020

Dear Councillor

There will be a remote Zoom meeting of St Erme Parish Council on **Tuesday 1st September 2020**. The press and members of the public are able to view the associated documents on the council's website at www.stermeparishcouncil.org.uk. **Residents should email any comments they wish to make on agenda items to the clerk at clerk@stermeparishcouncil.org.uk by 12.00 noon on Tuesday 1st September 2020 or to register for the link to attend the meeting remotely.**

Yours faithfully

S Trethewey

Mrs S Trethewey
Clerk

AGENDA

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.
- 4) **To approve the minutes of the remote council meeting held on Tuesday 7th July 2020 via Zoom**

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 5) Councillors to discuss any matters with Cornwall Councillor if present
- 6) Clerks update and report
- 7) **Planning:-**
 - a) To consider any planning applications received up to the date of the meeting:-
 - PA20/04961: Ventonteague CC Wind Turbine Site, Zelah
Advertisement consent for board sign fixed to an existing fence at the site entrance
 - b) Update on planning issues:
 - Update on Cornwall Council planning decisions
 - Burringtons' development
- 8) **Highways:**
 - a) To update on the CNA Highways Scheme submission for St Erme
 - b) To update on the flooding at the bottom of Trispen Hill
 - c) To receive and discuss the Highways and Environment update
- 9) **The community and COVID 19 update**
 - a) To receive and consider a request from the St Erme Playing Field Trust regarding support towards their utility bills used in relation to the support provided to the COVID19 pandemic
 - b) General update on the community COVID 19 support

10) Finance:

- a) To receive and approve the previously agreed 'Statement of Accounts for July/August 2020' as a true record and agree any additional invoices for payment.
- b) To update on the Annual Return for year ending 31.03.20
- c) To consider the draft precept for y/e 31st March 2022 and discuss a format for consultation on the draft budget
- d) To review the council's 'Internal Audit Procedures and Review of its Effectiveness'

11) To consider and respond to the following consultations:

- Cornwall Council 'Climate Emergency Development Plan Document (DPD)
- Cornwall Council 'Draft Marine and Estuarine European Sites Supplementary Planning Document'

12) To consider and agree on the distribution of grants to parish organisations for 2020/2021

13) To review the following documents and policies:

- Standing Orders
- Financial Regulations
- Discipline and Grievances Procedures
- GDPR Procedures and Annual Report

14) To adopt the documents and policies reviewed at the last meeting:

- Grants Policy
- Volunteer Policy
- Health & Safety Policy
- Risk Assessments

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

15) To discuss and update on the leasing or freehold of Council land.

16) To discuss and agree on the job description, salary and hours for our Street Cleansing Enforcement Officer and associated costs for uniform and bodycam.

17) The agree the date and time of the next meeting for Tuesday 6th October 2020 held remotely via Zoom