



The minutes of the remote meeting held on 3rd November 2020 via Zoom

Those present:

Cllr Trethewey (Chairman), Cllr Pound (Vice-Chairman), Cllr Hodgkinson, Cllr P Jones, Cllr S Jones and Cllr Riggs

In attendance:

Sally Trethewey (Clerk) and Cllr Eathorne-Gibbons (Cornwall Councillor)

75/20 To accept apologies

There were no apologies received

76/20 Declarations of Interest in items on the Agenda

a) Councillors to disclose any declarations of interests on any agenda items.

Cllr Trethewey declared a pecuniary interest on the following agenda item:

17) To agree overtime for the clerk in relation to catch up following holiday.

77/20 Dispensations

a) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

There were no dispensations requested

78/20 To approve the minutes of the remote council meeting held on Tuesday 6th October 2020 via Zoom

The minutes previously circulated were agreed and it was therefore

RESOLVED that the minutes of the remote meeting held on Tuesday 6th October 2020 via Zoom be approved as a true record and duly signed.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no members of the public present

79/20 Councillors to discuss any matters with Cornwall Councillor if present

There were no matters discussed

80/20 Clerks update and report

The clerk reported on the following:

Duke of Edinburgh Award – A young person in the village will be carrying out Litter Picking in the village as part of their Duke of Edinburgh Award. All the necessary paperwork has been carried out.

Damage to Public Rights of Way signage – The signage opposite St Erme Village Hall has been damaged and the clerk has reported this to the Countryside Access Team to get it replaced.

Road Sweeper – The road sweeper carried out a sweep of the village on 16th October 2020 and another sweep will be scheduled in the New Year

Members were informed of all correspondences received and reminded of forthcoming meetings and training.

81/20 Planning: -

a) To consider any planning applications received up to the date of the meeting: -

- **PA20/08546: Pengelly View, Pengelly Farm, St Erme
Proposed extended rear balcony and covered boot area.**

This application was discussed, and it was agreed and therefore

RESOLVED to support this application

- **PA20/08571: Predannack, St Erme, Truro
Single storey extension and remodel**

This application was discussed, and it was agreed and therefore

RESOLVED to support this application

b) Update on planning issues:

- **Update on Cornwall Council planning decisions**

There were no items to update

- **Burringtons' development**

The Chairman had met with the Planning Officer and members of Burrington's Development on site and Burringtons' agreed to reduce and takeaway the sharp embankments so the open space will be easier to manage and maintain. They will then reseed the grass and will seed areas with wildflower meadows and trees. They have agreed to look at installing disability access onto the footpath at the north of the site. The maintenance of both sides of the hedge at Eglos Road will be included under their Management Company. A pedestrian crossing point will be installed from the footpath north of the site across Eglos Road. The 30mph speed signs are being located further down Trispen Hill as previously agreed with highways.

Providing the open space to the north of the site is a manageable standard the Parish Council will look at taking over this area.

82/20 Highways:

a) To update on the CNA Highways Scheme submission for St Erme

There is no update on this issue

b) To update on the 'Highways Environment' scheme and response received from Cornwall Council regarding the maintenance of the open spaces within the built-up areas.

Cornwall Council have responded and are happy to discuss and agree areas of recreational use that we feel will require additional cutting prior to next season.

c) To receive a letter from a resident to consider installing 'Speed Recognition' signs along Chapel Road/School Lane that could be used at different locations.

Members discussed this item, and it was agreed that it will be best to see how the proposed new 20mph speed restrictions within the village work; these should hopefully be in place within the next financial year.

The clerk will speak to other Parish Councils that have remote speed recognition signs and carry out research on traffic regulations on this issue and what would be involved and the cost.

The council have monies within their budget that can be put towards such a project, members have considered this type of traffic calming in the past.

d) To update on the flooding at the bottom of Trispen Hill

We have been informed that the works are in the system for consideration against similar requests. We have been advised to contact 03001234222 for temporary flood signs as incidences occur, as this would help evidence the need in getting the works prioritised

83/20 To update on the St Erme Emergency Plan response to COVID 19 and support of the community.

An advert has gone into the St Erme Parish Post due to be delivered this week, highlighting how the residents can seek help and advice and to remind the community about the St Erme Community Larder.

The 'St Erme Community Larder' is supporting in the region of 80 individuals and this will be ongoing. There has been a slight increase over the last couple of weeks for support.

Clr Riggs thanked the clerk and the members of the St Erme Community Centre for their support to the community.

84/20 Finance:

- a) To receive and approve the previously agreed 'Statement of Accounts for October/November 2020' as a true record and agree any additional invoices for payment.

Statement of Payments and Accounts to be approved on 3rd November 2020				
Previously approved by email				
Name	Details of payment	Cost	VAT	Total
M Pearson	Grass Maintenance	£ 230.00		£ 230.00
Sage UK	Payroll	£ 7.00	£ 1.40	£ 8.40
o2	Mobile Phone	£ 11.81	£ 2.36	£ 14.17
Mrs S Trethewey	Salary Month 7			
Mr G Brunsden	Salary Month 7			
				£ 1,681.29
To be approved at the meeting held on Tuesday 3rd November 2020				
Name	Details of payment	Cost	VAT	Total
Mrs S Trethewey	Expenses	£ 18.00		£ 18.00
South West Sweepers Ltd	Road Sweeper	£ 275.00	£ 55.00	£ 330.00
Printerland	Ink Toner	£ 213.14	£ 42.63	£ 255.77
M Pearson	Tree Maintenance	£ 135.00		£ 135.00
M Pearson	LMP Maintenance	£ 450.00		£ 450.00
St Erme Cricket Club	Grant	£ 500.00		£ 500.00
				£ 1,688.77
Deposit Account	£	26,910.94		
Current Account	£	41,640.79		
Total	£	68,551.73		
O/S Cheques	-£	30.00		
Bank Balance 30.09.20	£	68,521.73		
Payments made Oct/Nov	-£	4,552.15		
Total	£	63,969.58		

The accounts previously circulated were agreed with the additional payment to Lyreco UK Ltd of £29.60 for stationery and street cleansing items. It was therefore

RESOLVED that the 'Statement of Accounts for October / November 2020' be approved as a true record and duly signed and the additional payment to Lyreco UK Ltd of £29.60 be approve for payment.

- b) To agree the draft precept for y/e 31st March 2022 to be presented for consultation at the Precept meeting being held on Tuesday 17th November via zoom

Members discussed the draft precept it was agreed at the last meeting to hold a public consultation event via Zoom, for parishioners to have an opportunity to have a say on the council's proposals. The format is as follows:

- Advertise the meeting locally in the parish on social media, the council's website, and noticeboards
- Parishioners will be invited to join the meeting to put across their views or will be able to access the draft proposed budget on the council's website and forward any comments to the council prior to the meeting.
- Cllr Trethewey will take the presentation

The proposed draft precept of £35,866 was agreed and it was therefore

RESOLVED that draft precept of £35,866 is put forward at the Public Precept meeting being held remotely on Tuesday 17th November 2020 via Zoom for consultation.

85/20 To receive and consider grants requests as per the council's Grant Policy:

- **St Erme Church: £1,500 towards the cost of maintaining the Church yard**

This item was discussed, and it was agreed and therefore

RESOLVED to grant the sum of £1,500 to St Erme Church for the maintenance of the Church yard under LGA 1972 s137.

86/20 To adopt the following and policies:

- **Enforcement Procedures and Environmental Crime Policy**
- **Body Worn Video Camera Policy**
- **Lone Worker Policy**
- **Safeguarding Policy**
- **Whistleblowing Policy**

The policies were considered, and it was agreed and therefore

RESLOVED to adopt the following Policies and Procedures

- **Enforcement Procedures and Environmental Crime Policy**
- **Body Worn Video Camera Policy**
- **Lone Worker Policy**
- **Safeguarding Policy**
- **Whistleblowing Policy**

87/20 To receive and consider taking part in the Cornwall Council's "We're Watching You" Anti-Dog Fouling Campaign

Members discussed this item and it was agreed that if we can find a member of the Community who is willing to commit to the criteria of the campaign we would support them and apply to Cornwall Council.

This can only be carried out by a member of the public and is not open for members of the council or their employees.

88/20 Members to report on any meetings or training attended as representatives:

- **Local Council Planning Conference Wednesday 21st October 2020: Cllr P Jones**

Cllr Jones was unable to attend this event.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

89/20

90/20

91/20

92/20 The agree the date and time of the Public Precept meeting on Tuesday 17th November 2020 and the next full meeting of the council on Tuesday 1st December 2020 to be held remotely via Zoom

The date and times of the meetings above were agreed.

SIGNED

CHAIRMAN

DATED