



The minutes of the meeting held remotely on Tuesday 2<sup>nd</sup> February 2021 via Zoom.

**Those present:**

Cllr Trethewey (Chairman), Cllr Pound (Vice-Chairman), Cllr Hodgkinson, Cllr Riggs, Cllr P Jones, and Cllr S Jones

**In attendance:**

Mrs Sally Trethewey (Clerk)

**124/20 To accept apologies.**

There were no apologies received.

**125/20 Declarations of Interest in items on the Agenda**

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey declared a non-pecuniary interest on the following agenda item:

12) To consider Grant requests as follows:

- a) To consider the following local grant requests as per the council's Grant Policy.

St Erme and Trispen Fun Day Committee (St Erme Parish Post)- grant request of £200.00 towards the printing costs of the Parish Post

The clerk declared an interest on following agenda item as Treasurer to the St Erme Parish Post.

12) To consider Grant requests as follows:

- a) To consider the following local grant requests as per the council's Grant Policy.

St Erme and Trispen Fun Day Committee (St Erme Parish Post)- grant request of £200.00 towards the printing costs of the Parish Post

**126/20 Dispensations**

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

**127/20 To approve the minutes of the remote council meeting held on Tuesday 12<sup>th</sup> January 2021.**

The minutes previously circulated were agreed and it was, therefore.

**RESOLVED that the minutes of the meeting held remotely on Tuesday 12<sup>th</sup> January 2021 via Zoom be approved as a true record and duly signed.**

**Public Participation (15 minutes)**

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no members of the public present.

**128/21 Councillors to discuss any matters with Cornwall Councillor if present**

Cllr Eathorne-Gibbons was not in attendance.

### **129/20 Clerks update and report.**

The clerk reported on the following:

- **Devon & Cornwall Police:**  
Members were updated and informed on the new appointments of Inspector & Neighbourhood Team Leader
- **Cubert Parish Council:**  
Members received correspondence from Cubert Parish Council regarding 'Affordable Housing Cascades and Percentages'
- **New Noticeboard Cabinet:**  
The new Eglos Road noticeboard cabinet has been ordered and we are currently waiting for confirmation to collect.
- **Litter Picking**  
We have received a request to carry out litter picking within the parish for a D of E Award. The clerk has responded and has stated that we will look at this once the current lockdown has been lifted and that we would like to support the young person with this.
- **Clerk's Scheduled Holiday:**  
Members were reminded of the clerk's forthcoming annual leave between 15<sup>th</sup> Feb 2021 to 21<sup>st</sup> Feb 2021 and 22<sup>nd</sup> March 2021 to 28<sup>th</sup> March 2021.

Members were informed of all correspondences received.

### **130/20 Planning: -**

#### **a) To consider any planning applications received up to the date of the meeting: -**

- **PA20/11540: Resugga Farm, St Erme**  
**Installation of new sewage treatment plant and discharge to watercourse**

This application was discussed, and it was, therefore.

### **RESOLVED to support the application with no recommendations**

#### **b) Update on planning issues:**

- **Update on Cornwall Council planning decision.**  
PA20/09863: St Erme with Trispen CP School - APPROVED with conditions  
PA20/09518: Land West of Laurel Cottage, St Erme - APPROVED with conditions
- **To update on the Burrington's development**

There were no further updates at this time.

### **131/20 Highways:**

#### **a) To update on the CNA Highways Scheme submission for St Erme**

There were no updates on this item.

#### **b) To update on the flooding at the bottom of Trispen Hill**

There were no updates on this item, but we need to ensure the issue is reported to Cornwall Council each time it floods.

#### **c) A30 Dualling update**

The clerk has been in contact with the Community Relations Officers at Costain Ltd and Costain will be keeping the community up to date with the A30 dualling works via their Facebook page and through the St Erme Parish Post.

#### **d) To update on the research of 'Interactive Speed' signage for the Parish**

The clerk has been in contact with Perranarworthal Parish Council and Sticker Parish Council who have given feedback on their interactive speed signage and the processes they followed to get

them installed. They have offered to help us through the process, and it was agreed that we should look into this further and for the clerk to contact Cllr Peter Williams and Stuart Douglas once the current COVID restrictions have been lifted for a site visit to look at the three locations for the interactive signage. The locations to consider are at School Lane/Chapel Road towards the school. Eglos Road and Trispen Hill (south end). The clerk will also inform Mr Viv Bidgood from Cormac Ltd and ask him to attend. The clerk to update Cllr Eathorne-Gibbons to keep him informed.

The clerk will look at various companies that supply the signage to look at quotations and information on the types available.

**132/20 To update on the St Erme Emergency Plan response to COVID 19 and support of the community.**

The clerk reported that the Emergency Plan Committee are continuing to help those that require support with collection of shopping/medication etc. Requests have been less than in the previous lock downs, however we have been asked to help several people in the community who have been self-isolating.

The 'St Erme Community Larder' has had more families come forward for support with a further five families in the last three weeks. They are now supporting 38 families consisting of 93 individuals.

The Community Centre continue to offer a takeaway service on a Friday evening with deliveries or collection. They are providing free meals for children and young people up the age of 19 in full time education in the community Monday's to Friday's. This consists of three hot meals a week, two packed lunches and cereal and milk for breakfasts. There are currently 22 children receiving this.

**133/20 Finance:**

- a) To receive and approve the previously agreed 'Statement of Accounts for January 2021 /February 2021' as a true record and agree any additional invoices for payment.

Members received copies of the 'Statement of Accounts' below.

Statement of Payments and Accounts to be approved on 2nd February 2021				
Previously approved by email				
Name	Details of payment	Cost	VAT	Total
Sage UK	Payroll	£ 7.00	£ 1.40	£ 8.40
o2	Mobile Phone	£ 11.81	£ 2.36	£ 14.17
Mrs S Trethewey	Salary Month 10			
Mr G Brunsden	Salary Month 10			
				£ 1,375.46
To be approved at the meeting held on Tuesday 2nd February 2021				
Name	Details of payment	Cost	VAT	Total
Mrs S Trethewey	Expenses	£ 18.00		£ 18.00
Cornwall Council	Dog Bin Emptying	£ 35.63	£ 7.13	£ 42.76
				£ 60.76
Deposit Account	£ 26,910.94			
Current Account	£ 33,383.03			
<b>Total</b>	<b>£ 60,293.97</b>			
<b>O/S Cheques/FP</b>	<b>-£ 30.00</b>			
<b>Bank Balance 31.12.20</b>	<b>£ 60,263.97</b>			
<b>Jan/Feb Payments</b>	<b>-£ 1,768.01</b>			
<b>Total</b>	<b>£ 58,495.96</b>			

The accounts previously circulated were agreed and it was, therefore.

**RESOLVED that the 'Statement of Accounts' for January 2021/February 2021 be approved as a true record and duly signed.**

**b) To receive and discuss the council's receipts and payments against the budget.**

Members reviewed the receipts and payments against budget and there were no questions for the clerk.

**c) To discuss and agree an 'Internal Auditor' for the council's procedures.**

The clerk had obtained two quotations for an 'Internal Auditor' for this year's accounts and it was agreed and, therefore.

**RESOLVED for Rob Larter to carry out the council's 'Internal Audit of the Procedures' for year ending 31<sup>st</sup> March 2021**

**d) To receive a report from Cllr Hodgkinson on the Internal Controls check**

A copy of the 'Internal Control's Check Report' carried out by Cllr Hodgkinson had been previously circulated to members. Due to the current restrictions the clerk forwarded requested items electronically for the internal check. There were no questions for Cllr Hodgkinson who stated that there were no items of concern.

**134/20 To receive and respond to the following consultation:**

- **Cornwall Council: Consultation on the proposed 'Code of Conduct'.**

Members discussed the consultation and were in support of the draft changes to the 'Code of Conduct.'

Cllr Riggs gave his apologies and left the meeting.

Cllr Trethewey had declared a non -pecuniary interest on the next item and was placed the waiting room. Cllr Pound as Vice-Chairman stood in as Chairman for this item.

Sally Trethewey (Clerk) declared an interest as treasurer to the St Erme Parish Post and was placed into the waiting room for this agenda item.

**135/20 To consider Grant requests as follows:**

**a) To consider the following local grant requests as per the council's Grant Policy.**

- **St Erme and Trispen Fun Day Committee (St Erme Parish Post)- grant request of £200.00 towards the printing costs of the Parish Post.**

Members considered this request, and it was agreed and, therefore

**RESOLVED to grant the sum of £200.00 to the St Erme Parish Post as per the Council's Grant Policy.**

The Clerk and Cllr Trethewey re-joined the meeting and Cllr Trethewey stood back in as Chairman.

- **St Erme Silver Circle – grant request of £100.00 towards the cost of Christmas 'Memory Bags' for members**

Members considered this request, and it was agreed and, therefore.

**RESOLVED to grant the sum of £100.00 to the St Erme Silver Circle as per the Council's Grant Policy.**

**b) To consider requests for grants under LGA 1972 s137 for organisations outside of the parish as per our grant policy procedures.**

- **Citizens Advice Cornwall**
- **Marie Curie Cornwall – Emergency Appeal**

- Cornwall Hospice Care
- Cruse Bereavement Care Cornwall
- Victim Support

This item was discussed, and it was agreed and therefore

**RESOLVED to grant the sum of £40.00 each to the following organisations as per S137 LGA 1972**

- Citizens Advice Cornwall
- Marie Curie Cornwall – Emergency Appeal
- Cornwall Hospice Care
- Cruse Bereavement Care Cornwall
- Victim Support

**136/20 To agree for Playsafety Ltd - ROSPA to carry out the council's annual inspection of the play equipment at the School Park and Trispen Football Field**

This item was agreed, and therefore.

**RESOLVED for Playsafety Ltd to carry out the Annual Inspection of the Council's play equipment at the School Playing Field and Trispen Football Field.**

**137/20 To consider the format and invite guest speakers to the Annual Parish meeting on Tuesday 16th March 2021; subject to guidance from the Governments and NALC**

Members discussed this item and it was agreed to hold the Annual Parish meeting via Zoom on Tuesday 16<sup>th</sup> March 2021 at 7.30pm and to invite John Floyd from Census 2021 and Davis James and Jeff Mapps from Costain who will give an update on the A30 dualling Chiverton to Carland Cross.

**138/20 Councillors to report on any meetings attended as representatives:**

- **St Erme Cricket Club AGM (Cllr Pound)**

Cllr Trethewey reported that the cricket club had held their AGM via Zoom and the committee and officers were appointed. This season they will have three adult teams and the 1<sup>st</sup> team have been promoted to Division one. The new third team will play at Truro School, when the home pitch is not available. They were looking forward to hopefully having a full season this year.

- **Truro & Roseland Community Network meeting (Cllr S Jones & Cllr P Jones)**

Cllr P Jones reported on the meeting which included a COVID 19 update and a talk on planning enforcement. The clerk will forward the minutes of the meeting to members once received.

**139/20 To agree the date and time of the next full meeting of the council on Tuesday 2<sup>nd</sup> March 2021 and the Annual Parish meeting Tuesday 16<sup>th</sup> March 2021 (subject to Government guidance) to be held remotely via Zoom at 7.30pm.**

The above dates and times were agreed.

**PART 2**

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

**SIGNED**

**CHAIRMAN**

**DATED**