



The minutes of the meeting held on Tuesday 1st June 2021 at the St Erme Community Centre

Those present:

Cllr Hodgkinson (Vice-Chairman), Cllr Barnes, Cllr P Jones, Cllr S Jones, Cllr Riggs and Cllr Light

In attendance:

Mrs Sally Trethewey (Clerk) and Cllr Glasson (Cornwall Councillor)

Cllr Hodgkinson (Vice-Chairman) chaired the meeting

53/21 To accept apologies.

Apologies were received and accepted from Cllr Trethewey (Chairman) due to work commitments.

54/21 Declarations of Interest in items on the Agenda

- **Councillors to disclose any declarations of interests on any agenda items.**

There were no declarations of interest disclosed.

55/21 Dispensations

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

56/21 To approve the minutes of the annual meeting held on Wednesday 19th May 2021

The minutes previously circulated were agreed and it was proposed and seconded with all in favour and therefore,

RESOLVED that the minutes of the annual meeting held on Wednesday 19th May 2021 be approved as a true record and duly signed.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no members of the public present.

57/21 Councillors to discuss any matters with Cornwall Councillor if present

Cllr Glasson had forwarded the following report.

'This week I attended the first full council meeting and AGM of this current administration. Not much to report on inside County Hall just yet. Committees are due to start next week and I have not had much correspondence from residents of St Erme Parish.

I will also be attending the Truro and Roseland Network Meetings.

I had an introductory meeting with Mark O'Brien last week to get up to speed with matters in my division and found this extremely useful. I thank Sally for sharing the correspondence re Highways Budget and Options for priority. You have my full support in ensuring this work gets done and if there is anything you need me to do to push this forward, please do let me know.

I have made initial enquiries about the footpath that was suggested needed lighting'.

Cllr Light asked a question regarding the G7 summit stating that although not effecting our parish he had been told that some residents at St Mawgan had not been notified and made aware of the road closures in their area. Will businesses and residents receive any compensation if they are affected by the summit? Cllr Glasson stated that she was sad to hear of the lack of communication and that it will be inevitable that people and businesses will be disrupted during the summit. There should be a clean up operation after the event and was aware that newsletters and social media posts had been published on the schedules and road closures etc; but did not have any further information on this.

58/21 Clerks update and report.

The clerk reported on the following:

Cornwall Council: 'Register of Members Interest' forms.

Members were reminded that the deadline for submission of their 'Register of Members Interest' forms was the 7th June 2021

British Heart Foundation – Defibrillator Supplies

We need to purchase new defibrillator pads – an account will be set up through the British Heart Foundation to purchase supplies/equipment. The current pad will need to be replaced by October or before if used. The new pads usually have a 5 year life span until used.

Training events, invitations & meetings

The Truro & Roseland Community Network Area meeting: Tuesday 8th June 2021 at 7.00pm

Police Liaison meeting: Tuesday 22nd June 2021

CALC Code of Conduct Training via Zoom

28th July 2021: Cllr Trethewey, Cllr Barnes, Cllr Riggs and Cllr Light are booked in.

Cornwall Council – Planning Induction Training via Microsoft Teams

Tuesday 22 June: (12 noon – 13.00) National, Local and Neighbourhood Planning Policy

Wednesday 23 June: (10.00 – 11.15) Development Management - Getting Involved

Thursday 24 June (10.00 – 11.15) Enforcement and Compliance Appeals

Members were informed of all correspondences received.

59/21 Planning: -

a) To consider any planning applications received up to the date of the meeting: -

- **PA21/03528: St Erme Medical Centre, St Erme, Truro**
Listed building consent for installation of a ground source Heat Pump with borehole

This application was discussed, and it was agreed and therefore,

RESOLVED to support this application with no recommendations.

b) Update on planning issues:

- **Update on Cornwall Council planning decisions:**

There were no updates.

60/21 Highways:

a) To update on the CNA Highways Scheme submission for St Erme

The 'Statutory Consultation' was due out late May but has not yet been published. The Clerk had sent Mark O'Brien an email confirming the changes to the initial consultation that the council

wished to be included.

b) A30 Dualling update

There were no updates.

c) To update on the 'Interactive Speed 'signage for the Parish

Cormac Ltd have agreed the locations for the mobile interactive speed monitor. It was agreed for the clerk to obtain three quotations for a battery-operated speed monitor, to include an additional spare battery and software that allows the information on the signs to be changed.

d) To update and discuss options on reducing the number of vehicles driving on the emergency access road through Killigrew Gardens.

Following consultation with residents at Killigrew Gardens only 8 responses were received out of 63 properties. The Fire Department would prefer that bollards were not installed but would be able to gain access by cutting through them in an emergency. The Police stated that it would not be a problem for them, and the Southwest Ambulance Service would prefer that there were no bollards for easy access. The responses were as we thought they would be from the authorities.

It was agreed that we need to consider an alternative solution and Cllr Glasson (Cornwall Councillor), asked the Clerk to forward information on the history of this area and arrange to meet the clerk and Cllr Hodgkinson on site to look at the issues.

It was suggested by Cllr Barnes that it may be worth investigating if we could change the adopted footpaths status to an adopted road, so the Police and Cornwall Council would have more powers for enforcement.

e) To discuss the current speed limit on the A39 and junctions from the village following several accidents over the last couple of years.

This item was discussed, and it was agreed for the Clerk to email Cormac to chase up a response on this issue; requesting firm evidence on their decision not to look further at extending the 50mph speed limit from the south to cover both junctions of Trispen onto the A39, and to consider additional signage to remind users of the speed limit in the area.

If the council are not satisfied with the response, then a letter will be sent to Cllr Desmonde (Cornwall Council - Portfolio Holder) for their support on the matter.

f) To discuss concerns regarding deer on the A39

It has been noted that there has been an increase this year on the number of deer that have been runover on the A39. Members discussed the possibility of warning signs along the road of 'Deer' Crossing. It was agreed for the clerk to seek advice from the Cornwall Wildlife Trust, the RSPCA and Cornwall Council on this matter.

61/21 To update on the St Erme Emergency Plan response to COVID 19 and support of the community.

The clerk reported that 40 families in the parish were receiving support from the Community Larder. They are currently looking at opening on a Tuesday morning and promoting itself as helping to reduce food waste, which may open the larder up further to those that may be reluctant to attend.

62/21 Finance:

a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.

Name	Details of payment	Cost	VAT	Total
Zurich Insurance PLC	Annual Insurance	£ 816.40		£ 816.40
Mrs S Trethewey	Expenses	£ 18.00		£ 18.00
Mr M Pearson	Strimming Trispen Hill	£ 180.00		£ 180.00
SLCC	Annual Subscription	£ 166.00		£ 166.00
Sage UK	Payroll	£ 7.00	£ 1.40	£ 8.40
O2	Mobile Phone	£ 11.97	£ 2.39	£ 14.36
				£ 1,203.16

The accounts previously circulated were agreed and it was therefore,

RESOLVED that the 'Statement of Accounts' be approved as a true record and duly signed.

b) To receive and discuss the council's receipts and payments against the budget.
Members had received a copy and there were no questions.

c) To receive and adopt the Council's Annual Report for 2020/2021 and arrange printing.

The council's annual report previously circulated was agreed and it was proposed and seconded with all in favour and therefore,

RESOLVED to adopt the Annual Report for 2020/2021 and arrange printing through Cornwall Council to be delivered to every household in the parish.

63/21 To consider the council's Internal Audit report and 'Review the Council's Effectiveness of Internal Control's and address any recommendations

Members considered the internal audit report and reviewed its effectiveness of their internal controls. Some minor adjustments were addressed in relation to the on-going COVID 19 pandemic. Members proposed and seconded and therefore,

RESOLVED to approve the 'Review of the Council's Effectiveness of Internal Controls'

64/21 'General Data Protection Regulations' (GDPR)

To update and carry out the Annual Data Protection Report and review the 'Privacy' policy

Members carried out their Annual Data Protection report and reviewed the 'Privacy' Policy. It was felt that the council's Documents and Retention Policy needed updating to include the retention and disposal of email's held by the clerk and members email accounts. The Clerk will also look at an 'Information Protection Policy' for the Council.

65/21 To receive and agree on quotations for Road Sweeping for this financial year.

Quotations had been received from Cornwall Council and Southwest Sweepers. After consideration it was proposed and seconded and therefore

RESOLVED to use Southwest Sweepers for this financial year and for the clerk to arrange for the sweeping when required within the Council's budget.

66/21 To consider and discuss looking at forming a Climate Action Group for St Erme

This item was discussed, and Cllr Barnes suggested that if we are looking at setting up a working group, we should consider calling it an adaption group, as Climate Change is also about adapting and preparing for the changes ahead. Members agreed with Cllr Barnes and

the clerk will draft a post for the council's social media account etc. It was felt that the Council should adopt an Environmental Policy for the Parish; for the Council and working party to follow and work towards.

67/21 To adopt the following revised scheme of delegation and Supplementary documents,

- **Supplementary Standing Orders**
- **Supplementary Financial Regulations**

Members considered the revised supplementary documents and scheme of delegation, and it was proposed and seconded and therefore,

RESOLVED that the Supplementary Standing Orders, Financial Regulations and 'Scheme of Delegation' be adopted by the Council.

68/21 Councillors to report on any meetings attended as representatives:

There were no reports.

**69/21 To agree the date and time of the next meeting of the Council being held on Tuesday
6th July 2021**

The above date and time of the next meeting was agreed.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

70/21 To update and discuss the open space at the North of the Burrington development regarding the transfer of land.

There were no updates.

SIGNED

CHAIRMAN

DATED