



The minutes of the meeting held on Tuesday 7<sup>th</sup> September 2021 at the St Erme Community Centre.

**Those present:**

Cllr Trethewey (Chairman), Cllr Hodgkinson (Vice Chairman), Cllr Riggs and Cllr P Jones

**In attendance:**

Mrs S Trethewey (Clerk) and Cllr Glasson (Cornwall Councillor)

**101/21 To accept apologies**

Apologies were received from Cllr Light (holiday), Cllr Barnes (unwell), and Cllr S Jones (unwell)

**102/21 Declarations of Interest in items on the agenda**

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey declared a pecuniary interest on the following agenda items:

13) To discuss the option of gifting the Council's gym equipment and toddler equipment at Trispen Football Field to the St Erme Playing Field Trust.

17) To consider and agree to replace the Council's mobile phone and upgrade the contract

21) To discuss and agree 14hrs overtime payment for the Clerk

**103/21 Dispensations**

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested

**104/21 To approve the minutes of the extraordinary meeting held on Tuesday 24<sup>th</sup> August 2021**

The minutes previously circulated were agreed and it was therefore

**RESOLVED that the minutes of the extraordinary meeting held on Tuesday 24<sup>th</sup> August 2021 be approved as a true record and duly signed.**

**Public Participation (15 minutes)**

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no members of the public present

**105/21 Councillors to discuss any matters with Cornwall Councillor if present**

Cllr Glasson reported that she is still working on getting answers regarding the data figures for accidents on the A39 and hopes to update on this soon.

Cllr Glasson has started a regular litter pick in Probus and would love to organise the same in St Erme Parish; if anyone is interested or can help with any that regularly already meet.

The Chairman stated that we do not currently have a litter picking group and this is something we could look into to see if there is any community interest.

The Chair of Cornwall Council has written to all members to ask if we would like to purchase wildflower seeds for our divisions, red, white and blue flowers, to sow ready for the Queen's Platinum Jubilee next year. Cllr Glasson has committed to doing this from her Community Chest and would love to work with the PC to get these planted in time.

The Chairman asked for this item to be put on the agenda of the next meeting to discuss further.

Casework that has been raised with Cllr Glasson recently includes Truthan View and the parking issues there. She has spoken with Cornwall Council and will be looking into this further. There are some obstruction issues on the junction, which should be reported to the police if happening regularly. Yellow lines could be an option but wanted thoughts from the Parish Council.

The Chairman stated that we were aware of the issues at this junction, and it had been brought to the Council a couple of years ago. There is a highways law on the distances of parking from a junction and opposite driveways etc., however these do need to be enforced. The problem with double yellow lines, is that it seems a simple solution but the consultation alone to implement a scheme can cost in the region of several thousand pounds and would still need to be enforced if implemented. It is a difficult situation as parking in the village is limited especially along Trispen Hill where the houses were built before cars existed. Additional parking was put in at Truthan View by the open space for the village as the new junction into Truthan View had taken several parking spaces.

It was agreed for the clerk to look into the legal distances and to put a post on the Council's Facebook page and in the next issue of the Parish Post advising of the legal requirements and encourage residents to report any issues to the relevant authorities.

The Chairman thanked Cllr Glasson.

#### **106/21 Clerks update and report**

The clerk reported on the following:

**Rouses Corner:** As this could not be added to the highways scheme to clerk will report to Cornwall Highways for consideration.

**Killigrew Gardens:** The clerk will obtain three quotations for signage for 'Emergency Vehicles Only' at the Eglos Road entrance

#### **St Erme WI Centenary – Badge sponsorship and parish emblem**

The clerk has written to the St Erme WI in support of sponsoring the WI Centenary badge and has responded to the WI to confirm the cost.

The use of Parish emblem and agreements with the designer were checked and as thought the parish emblem is an official emblem for the Parish Council and could only be used by them or with the Council's permission for sponsorship etc.

#### **Defibrillator – St Erme Village Hall**

The Clerk is waiting for the St Erme Village Hall to officially write to the Council regarding this item, to be able to look further into this item and any relevant funding

#### **Daffodil Bulbs for Eglos Road**

Cllr P Jones stated that the company they have used previously are no longer selling or donating Daffodil bulbs. It was agreed for the clerk to research other companies and costs.

**Members had received copies of the following correspondences and were reminded of forthcoming training and meetings:**

- CALC – Report on Localism 'Principal Council's working with Local Council's'
- Cornwall Council – Community Ownership fund 'First Round Applications'

## 107/21 Planning:

### a) To consider any planning applications received up to the date of the meeting: -

- **PA21/07843: Land at Fiddlers Green, Carland Cross Windfarm, St Newlyn East Construction and operation of a 10MWp solar photovoltaic development within the parameters of the existing Carland Cross Windfarm with variation of Condition 2 and 3 of Decision Notice PA19/08080 dated 26.05.21**

This application was discussed as it was proposed and seconded and therefore

**RESOLVED to support the application with no recommendations.**

### b) Update on planning issues:

- **Burrington Developments – Northern Open Space**

The clerk has chased up this item and we are waiting a response from Burrington Developments

## Highways:

### a) To update on the 'Mobile Interactive Signage'

The signage has been received and will be put in place shortly

### b) To update on the CNA Highways Scheme for the Village

The scheme has been approved to go to 'Statutory Consultation' which should be during September.

### c) To update on reducing the speed limit past the village on the A39.

Cllr Glasson is waiting to talk to Cllr Desmonde (CC Portfolio Holder) regarding this issue and will report back shortly.

## 109/21 To update on the St Erme Emergency Plan response to COVID 19 and support of the community.

There are around 40/50 families attending the Community Larder who collect regularly, 36 of these are registered, the additional attend and collect food waste that would otherwise go to land fill.

We have received a couple of requests over the last month to help with prescriptions collections for those that have been self-isolating.

## 110/21 Finance:

### a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.

Name	Details of payment	Cost	VAT	Total	D*
Mrs S Trethewey	Expenses	£ 125.99		<b>£ 125.99</b>	D
PWLB	Loan Repayment	£ 3,005.82		<b>£ 3,005.82</b>	D
Broxap Ltd	New Picnic Bench	£ 562.00	£ 112.40	<b>£ 674.40</b>	D
PKF Littlejohn LLP	Infernal Audit Insurance Review	£ 200.00	£ 40.00	<b>£ 240.00</b>	D
				<b>£ 4,046.21</b>	
<b>D* - Delegated/Previously Agreed</b>					

The Clerk informed members that the fixing plates had not been received with the Picnic Bench from Broxap and that this payment will not be made until the complete order has been received.

The accounts previously circulated were approved and the clerk's report regarding the Broxap Ltd invoice had been noted. It was therefore

**RESOLVED for the Statement of Accounts to be approved and duly signed.**

**b) To receive and discuss the council's receipts and payments against the budget.**

Members had no questions on this item

**c) To receive the external report of the Annual Return for year ending 31<sup>st</sup> March 2021**

The external report of the Annual Return for year ending 31<sup>st</sup> March 2021 had been received and there were no items highlighted. The Clerk will publicise the 'Notice of Conclusion of Audit' on the Council's website and noticeboards.

**d) To discuss items for the Council's draft precept for 2022/2023**

Members discussed items to be included in the precept for 2022 and the clerk will have the 1<sup>st</sup> draft available to consider for the next meeting of the Council. The public precept meeting was discussed and it was agreed for the usual format and to invite Luci Isaacson BEM as a guest speaker on Climate change.

**e) To receive a report on the council's internal controls carried out by Cllr P Jones.**

Members had received copies of the internal control check carried out by Cllr P Jones, and there were no questions or areas of concern highlighted.

**111/21 To consider and agree the works required to include in the Council's tenders for grass verges, weed treatments and Public Rights of Way from 1<sup>st</sup> April 2022 for a three year contract and agree costs of advertisement.**

Members considered the contents of the tenders and agreed to include a tender for the northern open space at the Burrington Estate subject to the transfer of land being completed. An environmental alternative option for weed treatments will also be included. The clerk to advertise for a three-year tender on the council's social media page, the website and noticeboards

**112/21 To update and decide the next steps to set up a Climate Adaption Working Group to take forward the Council's Environmental Policy.**

It was agreed to ask Luci Isaacson BEM to attend as a Guest Speaker at our public precept meeting. The clerk will also post on social media and the noticeboards to see if anyone would be interest in joining an adaption working party.

**113/21**

It was

**RESLVED to defer the next agenda item to the next full meeting of the council in October as follows:**

- 13) To discuss the option of gifting the Council's gym equipment and toddler equipment at Trispen Football Field to the St Erme Playing Field Trust.

**114/21 To consider and respond to the following consultations:**

- **Cornwall Council – Draft Cornwall AONB Management Pan 2022-2027**

This item was discussed and there were no comments on the consultation

**115/21 To receive an email from Bude Stratton Town Council to consider a resolution to call for policy changes at government level and Cornwall Council's Housing Authority to take action on the Housing crisis.**

This item was discussed, and it was agreed for the Clerk to draft a response from comments made by members to circulate for approval prior to sending.

**116/21 To receive and respond to an email from Cllr Jordan (CC) regarding how we feel that the new Cornwall Council administration can make changes for the benefit of our communities.**

Members discussed this and a few items that members put forward were noted by the Clerk. It was agreed for the item to be placed on the next agenda for further comments before submitting.

**It was agreed for the following item to be considered later in the meeting and agenda item 18 was brought forward.**

17) To consider and agree to replace the Council's mobile phone and upgrade the contract

**117/21 Councillors to report on any meetings attended as representatives:**

There were no reports

**118/21 To agree the date and time of the next meeting of the Council being held on Tuesday 5th October 2021**

The above date and time were agreed

## **PART 2**

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

**SIGNED                                    CHARMAN                                    DATED**