



The minutes of the meeting held on Tuesday 1st February 2022 at the St Erme Community Centre.

Those present:

Cllr Trethewey (Chair), Cllr Hodgkinson (Vice-Chair), Cllr Light, Cllr P Jones, Cllr Barnes, Cllr Riggs and Cllr S Jones.

In attendance:

Sally Trethewey (Clerk).

200/21 To accept apologies.

Apologies were received and accepted from Cllr Karen Glasson (Cornwall Councillor).

201/21 Declarations of Interest in items on the agenda

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey, Cllr Light, Cllr Hodgkinson and Cllr Riggs disclosed a non-pecuniary interest on the following agenda item.

- 14) To receive an email from the St Erme Playing Field Trust regarding the gifting of the Council's gym and toddler equipment at Trispen Football Field to them or to enter into an agreement for a peppercorn lease of the land.

Cllr Trethewey declared a pecuniary interest on the following agenda item.

- 18) To agree the payment of 6hrs overtime for the Clerk.

202/2 Dispensations

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no members of the public present.

203/21 To approve the minutes of the meeting held on Tuesday 11th January 2022

The minutes previously circulated were agreed and it was proposed and seconded with all in favour and therefore

RESOLVED that the minutes of the meeting held on Tuesday 11th January 2022 be approved as a true record and duly signed by the Chairman.

204/21 Councillors to discuss any matters with Cornwall Councillor if present.

Cllr Glasson had given her apologies. Cllr Light would like to know why the time frame for finishing the Pydar Street development will take 8 years to complete. Why will it take this long and how are Cornwall Council going to address the car parking issues in Truro, for those that work and visit? It was agreed for the Clerk to email these questions to Cllr Glasson for a response.

205/21 Clerks update and report

The clerk reported as follows:

Litter Bin:

A replacement litter bin for Chancery Close has been ordered and we are waiting delivery.

Staff Holidays:

Members were notified of forthcoming staff holidays.

Members were notified of all correspondences received and were reminded of forthcoming meeting and training events.

Cornwall Association of Local Council's AGM:

It was agreed for Cllr S Jones (voting member) and Cllr Light to attend this meeting as representatives of the Council.

Police Liaison meeting:

Cllr P Jones and Cllr Riggs will be attending this meeting.

206/21 Planning:

a) To consider any planning applications received up to the date of the meeting.

No planning applications had been received.

b) Update on planning issues:

• Update on Cornwall Council planning decisions:

There were no updates to report.

• Burrington Developments – Northern Open Space

The landscaping of the trees looks to have been completed apart from the wildflowers. Members were asked to inspect the area prior to the next meeting to look at commencing the transfer of land.

207/21 Highways:

a) To update on the CNA Highways Scheme

There were no updates at this time, the Clerk will contact Helen Nicholson for an update before the next meeting.

b) To update on reducing the speed limit past the village on the A39.

There were no further updates, the Clerk will ask Cllr Karen Glasson for an update on this and her meeting with Cllr Desmonde

c) To update on the repainting of yellow/white lines in the village.

The Clerk had contacted Cormac requesting that the yellow/white lines in the village are inspected and repainted. Photos of the worst areas i.e., the Killigrew Gardens / Polglase Walk junctions were sent with the request.

The following response has been received from Cormac

'I'm conscious the attached locations were progressed for renewal in the 2018/19 financial year. I have asked that consideration is given for lining renewal from the new financial year when budgets will become available again – the budget for this year has been fully committed. Given limited budgets it is worth highlighting that it is unlikely that all lining in the village can be prioritised. Junction markings will take priority.'

It was agreed to respond to Cormac highlighting the worst areas that we felt should be a priority for the yellow and white lining to be renewed. Cllr Hodgkinson agreed to take photos to forward to the clerk to include in her response. It was noted that Cllr Glasson (Cornwall Councillor) had

requested that Helen Nicholson (Truro & Roseland Community Network Manager) look into this further.

208/21 To update on the St Erme Community Larder and community support.

The number attending the larder is gradually rising with around 45 to 50 families attending each week. The majority class themselves as in need and several people attend and collect the food waste that would otherwise be going to landfill. The St Erme Playing Field Trust are in the process of applying for further grants.

It was felt that it would be a good to hold a drop in event on a Monday when the larder is open and invite someone from Cornwall Council, Citizens Advice, Age Concern etc. to offer advice on benefits and other financial support etc. The Clerk will speak to Cllr Glasson (Cornwall Council) to see if Cornwall Council can help with this.

209/21 Finance:

- a) To receive the financial ‘Statement of Accounts’ for the year to date and to approve payments.**

To be approved at the meeting held on Tuesday 1st February 2022					
Name	Details of payment	Cost	VAT	Total	D*
Sage	Payroll	£ 7.00	£ 1.40	£ 8.40	D
Cornwall Council	Election Fee	£ 255.00		£ 255.00	D
St Erme Church	Grant s137	£1,500.00		£ 1,500.00	
O2	Mobile	£ 18.00	£ 3.60	£ 21.60	D
Mrs S Trethewey	Salary Month 10				D
Mr G Brunsden	Salary Month 10				D
Mrs S Trethewey	Expenses	£ 18.00		£ 18.00	D
St Erme Playing Fields Ltd	Hall Hire - December	£ 13.50		£ 13.50	
Cornwall Council	Highway Licence Fee	£ 85.00		£ 85.00	
				£ 3,286.75	
D* - Delegated/Previously Agreed					

The accounts previously circulated were agreed and it was proposed and seconded and therefore

RESOLVED that the ‘Statement of Accounts’ be approved as a true record and duly signed.

- b) To receive and discuss the council’s receipts and payments against the budget.**
Members had received copies and there were no questions.

- c) To agree an auditor to carry out the Council’s Internal Independent Examination for the financial year ending 31st March 2022.**
Members considered the quotations received and it was agreed and therefore

RESOLVED for Rob Larter to carry out the Council’s ‘Internal Independent Examination’ for the financial year ending 31st March 2022 at a cost of £175.00.

210/21 Street Cleansing:

- a) To update and agree purchasing equipment for community volunteer litter picking days.**

The community litter picks will take place in March/April and will include one Saturday morning and a weekday afternoon with the local school to start with. The Clerk will conduct the risk assessment and have a guidance sheet for the community volunteers to read before they start. This will be circulated with the local school who will conduct their own risk assessments too. We will ask the school if they would like to design posters about disposing of litter etc.

The Clerk had obtained costings for the council to purchase equipment for the Community Litter Picking events, which includes, litter pickers, gloves, hi vi vests and bin bags and to provide refreshments at the Community Centre on return. It was therefore

RESOLVED for the Clerk to purchase the required equipment and be re-imbursed through the Clerk's expenses with a budget up to a maximum of £150.00.

b) To review and agree purchasing additional equipment for the Council's Street Cleanser.

The Clerk had completed a staff appraisal with the Street Cleanser and talked about any further equipment required to make the job easier. A new waterproof fluorescent jacket and litter pickers are required. It was agreed and therefore

RESOLVED that the Clerk purchase a new waterproof jacket and two litter pickers for the street cleanser and be re-imbursed through the Clerk's expenses with a budget up to a maximum of £100.00

211/02 To agree for Playsafety Ltd - ROSPA to carry out the council's annual inspection of the play equipment at the School Park and Trispen Football Field.

The council's annual inspection of their play equipment is due in April. This was discussed and it was proposed and seconded and therefore

RESOLVED to use Playsafety Ltd to carry out this year's inspections at a cost of £70.00 + VAT, which includes 5 items of play equipment per site. There is a fee of £3.50 plus VAT per extra item for each additional play item over 5.

212/21 To consider the format and invite guest speakers to the Annual Parish meeting on Tuesday 15th March 2022.

It was agreed to invite guest speakers from Costain to update on the A30 dueling. Members felt that it would be interesting to have someone to talk about any archeological findings that have been found so far too. The Clerk will contact the St Erme WI to see if they would provide and serve the refreshments for the evening. The Annual Parish meeting will be advertised in the St Erme Parish Post, in the council's noticeboards, on the website and social media page.

Cllr Trethewey, Cllr Light, Cllr Hodgkinson and Cllr Riggs had declared a non-pecuniary interest on the next item and left the room.

It was proposed and seconded and therefore

RESOLVED for Cllr S Jones to Chair the next agenda item.

213/21 To receive an email from the St Erme Playing Field Trust regarding the gifting of the Council's gym and toddler equipment at Trispen Football Field to them or to enter into an agreement for a peppercorn lease of the land.

Members discussed this item, and it was agreed with all in favour to reply stating that it would be in the best interests of the community and the St Erme Playing Field Trust if the Parish Council retains ownership of the equipment and to lease the land from the St Erme Playing Field Trust for a peppercorn rent to be agreed.

Cllr Trethewey, Cllr Light, Cllr Hodgkinson and Cllr Riggs rejoined the meeting.

Cllr Trethewey stood back in as Chairman.

214/21 To update and agree on the community celebrations for the Queens Platinum Jubilee

The notes of the jubilee meeting with local organisations had been previously circulated. The St Erme Community Enhancement Group had agreed to reform and oversee The Queen's Platinum Jubilee Celebration's. They will work with other local organisations and apply for funding. The Parish Council will look at providing souvenirs for the children and will speak to St Allen Parish Council to look at having a joint event for the 'Lighting of a Beacon'

215/21 To consider requests for grants under LGA 1972 s137 for organisations outside of the parish as per our grant policy procedures.

- **Women's Centre Cornwall**

Members considered the grant request, and it was proposed and seconded and therefore

RESOLVED to grant the sum of £100.00 to the Women's Centre Cornwall as per the Council's Grant Policy and under the LGA 1972 s137

216/21 Councillors to report on any meetings attended as representatives

Cllr S Jones attended the Truro & Roseland Community Network meeting via Microsoft Teams and reported the following.

Truro Police Station are looking at a grant to reopen in Pydar Street station and will hopefully have an additional officer covering the Tregony and Truro area.

Zoe Hall from highways attended and stated that there had been 47 parking offences in Cornwall, and they are carrying out school patrols at drop off and collection times and going around talking to primary schools about safe parking etc. They are also tackling 'Hot Spots' areas of traffic congestion. The Clerk will forward the draft minutes once received.

Cllr Trethewey had declared a pecuniary interest on the next item and left the room.

Cllr Hodgkinson chaired the next agenda item

217/21 To agree the payment of 6hrs overtime for the Clerk

Members discussed the overtime which was due to catch up work following annual leave. It was proposed and seconded and therefore

RESOLVED to pay the Clerk 6 hrs overtime with the March salary.

Cllr Trethewey re-joined the room and chaired the remaining meeting'

218/21 To agree the date and time of the next meeting of the Council being held on Tuesday 1st March 2022 and the Annual Parish meeting on Tuesday 15th March 2022 at 7.30pm

The above dates and times were agreed

SIGNED

CHAIRMAN

DATED