



The minutes of the meeting held on Tuesday 5<sup>th</sup> April 2022 at the St Erme Community Centre at 7.30pm.

**Those present:**

Cllr Trethewey (Chairperson), Cllr Hodgkinson (Vice-Chairperson), Cllr Light and Cllr Riggs.

**In attendance:**

No other members of the public were present.

**1/22 To accept apologies.**

Apologies were received and accepted from Mrs S Trethewey (Clerk – unwell), Cllr Barnes (unwell), Cllr P Jones (personal reasons), Cllr S Jones (personal reasons) and Cllr Glasson (Cornwall Councillor – unwell)

**2/22 Declarations of Interest in items on the agenda**

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Light declared a pecuniary interest on the following agenda item:

7) Planning:

- a) To consider any planning applications received up to the date of the meeting.

- PA22/02052 & PA22/02636: Trevella, Trevella Lane, Trispen, Truro

Listed consent and Demolition of conservatory, construction of orangery. Internal alterations including installation of a lift.

**3/22 Dispensations**

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

**Public Participation (15 minutes)**

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no members of the public present.

**4/22 To approve the minutes of the meeting held on Tuesday 1<sup>st</sup> March 2022**

The minutes of the meeting previously circulated were agreed and it was proposed and seconded and therefore

**RESOLVED that the minutes of the meeting held on Tuesday 1<sup>st</sup> March 2022 be approved as a true record and duly signed.**

**5/22 Councillors to discuss any matters with Cornwall Councillor if present.**

Cllr Glasson had given her apologies.

**6/22 Clerks update and report.**

As the clerk was not present it was agreed to forward this agenda item to the next meeting.

**7/22 Planning: -**

- a) **To consider any planning applications received up to the date of the meeting.**

- **PA21/12836: Chy-An-Gwel, Trevella Lane, Trispen, Truro**  
**Conversion of detached double garage, to a rental dwelling**

This application was discussed, and it was agreed and therefore

**RESOLVED to support this application with a condition that the garage conversion is tied to the main dwelling and cannot be sold separately.**

Cllr Light had declared a pecuniary interest on the next item and left the room.

- **PA22/02052 & PA22/02636: Trevella, Trevella Lane, Trispen, Truro**  
**Listed consent and Demolition of conservatory, construction of orangery. Internal alterations including installation of a lift.**

This application was discussed, and it was agreed and therefore

**RESOLVED to support this application with no recommendations.**

Cllr Light re-joined the meeting.

**b) Update on planning issues:**

- **Update on Cornwall Council planning decisions:**

There were no updates.

**8/22 Highways:**

**a) To update on the CNA Highways Scheme.**

Members are still waiting confirmation of the wording of the 'Welcome Signs' and have been told that the works are scheduled to take place in May.

**b) To update on reducing the speed limit past the village on the A39.**

There were no updates.

**c) To update on the repainting of yellow/white lines in the village.**

Photos of the worst areas in the village were forwarded to Cormac to be included in this financial year. A response has been received from Cormac Ltd as follows:

*'I have asked for enforceable yellow lining renewal works and junction white lining to be scoped up in line with the information provided. If we can combine works, we will obviously look to do this, however, given lead-in times and the CNP works already commissioned and programmed, this may not be feasible.'*

**d) To discuss an email received from a resident regarding the painting of parking bays for Killigrew Gardens / Polglase Walk roads.**

The resident would like the council to consider painting parking bays on the road, adjacent to the kerb. To make for the maximum number of vehicles to be safely parked and to prevent vehicles parking on both sides where it is too narrow for emergency vehicles to get through.

Members discussed this item and understood the residents' concerns, however members felt that due to the cost of carrying out these works which would include a consultation fee could not be considered on its own at this time.

Members agreed to relook at this again along with other areas in the Parish that may benefit with additional yellow lining or parking bays; after the existing yellow lines have been re painted.

**9/22 To update on the St Erme Community Larder and community support. (Appendix 5)**

The number attending the larder has maintained around the 50/55 per week. The Tuesday session has been reduced to one hour to 10.00am to 11.00am.

Cllr Karen Glasson has attended two open surgeries while the Larder had been open to offer advice and support. Although these have not been well attended Cllr Glasson is happy to try a couple more sessions.

**10/22 To agree renewal of the Cornwall Association of Local Council's subscription for 2022/2023**

This item was discussed, and it was agreed and therefore

**RESOLVED to renew the Cornwall Association of Local Council's annual subscription for 2022/2023 at a cost of £555.88.**

**11/22 Finance:**

- a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.

To be approved at the meeting held on Tuesday 5th April 2022				
Name	Details of payment	Cost	VAT	Total
PWLB	Loan Repayment	£ 2,957.37		<b>£ 2,957.37</b>
Sage	Payroll	£ 7.00	£ 1.40	<b>£ 8.40</b>
O2	Mobile	£ 18.00	£ 3.60	<b>£ 21.60</b>
Insignia Ltd	Jubilee Coins	£ 720.00	£ 144.00	<b>£ 864.00</b>
Mrs S Trethewey	Expenses	£ 142.18		<b>£ 142.18</b>
St Erme PFT	Grant	£ 500.00		<b>£ 500.00</b>
St Erme Cricket Club	Grant	£ 1,250.00		<b>£ 1,250.00</b>
Wicksteed Leisure Ltd	Paint	£ 33.50	£ 6.70	<b>£ 40.20</b>
A to Z Supplies	Litter Pickers	£ 37.98	£ 7.60	<b>£ 45.58</b>
Mrs S Trethewey	Salary Month 12			
Mr G Brunsdon	Salary Month 12			
Mrs S Trethewey	Expenses	£ 26.00		<b>£ 26.00</b>
HMRC	4th Qtr Payment for 2021/2022	£ 185.08		<b>£ 185.08</b>
St Erme Playing Fields Ltd	Hall Hire February	£ 40.50		<b>£ 40.50</b>
Cornwall ALC Ltd	Annual Subscription	£ 477.96	£ 77.92	<b>£ 555.88</b>
Printerland	Ink Toner	£ 178.99	£ 35.80	<b>£ 214.79</b>
A to Z Supplies	Refuse Sacks	£ 18.99	£ 3.80	<b>£ 22.79</b>
				<b>£ 5,560.89</b>

The 'Statement of Accounts' previously circulated were agreed and it was therefore

**RESOLVED that the 'Statement of Accounts' and payments be approved as a true record and duly signed.**

- b) To receive and discuss the council's receipts and payments against the budget.

Members had received copies of the expenditure against budget and there were no questions.

**12/22 To receive and agree an amendment in cost of our 3-year weed treatment contract due to commence 1<sup>st</sup> April 2022.**

The Council's agreed contractor asked if the Council would consider an increase for this tender due to a sharp increase in the price of Glyphosate. This would be an additional £80 per treatment, which would be an increase of £160.00 per year.

Members discussed this and as they had set aside £1,200 in their budget and the cost including the increase per year would be £1,160; it was proposed and seconded and therefore

**RESOLVED to accept the additional cost of £160.00 per year for the weed treatments for the three-year tender.**

**13/22 To consider and agree on the distribution of grants to parish organisations for 2022/2023 as per the Council's Grant Policy.**

It was agreed that this item to be forwarded to the next meeting of the council.

**14/22 To receive an email from a resident regarding the School Playing Field and to agree to renew the latch on the gate to the north of the park.**

Members had discussed this item and had received a quotation from the contractor who installed the gates to replace the missing latch and to re concrete the loose centre post of the gate at Tower Road for a cost of £285.00. It was therefore

**RESOLVED to ask Team Maintenance Ltd to carry out the works at a cost of £285.00.**

The Clerk will respond to the resident advising of the agreed works and to give advice on reporting any anti-social behaviour to the police.

**15/22 The Queen's Platinum Jubilee**

**a) To update on the St Erme Community Enhancement Groups scheduled Jubilee Events.**

Members were updated on the schedule of events. The 'Lighting of the Beacon' may not be able to take place unless a suitable location is found.

**b) To receive an invitation for a representative/s of local organisations to join a Jubilee parade in Truro with a banner.**

It was agreed for the Clerk to notify local organisations to see if there was any interest in them representing the Parish at this event.

**c) To receive an email from the St Erme Community Enhancement Group to consider a permanent memorial in the parish to mark the event by naming the open space north of Burrington's 'Jubilee Green' or 'Jubilee Park'.**

Members considered this and it was felt that it would be nice to name the open space after the Queens Jubilee to mark this event. The open space should be transferred to the Council this year. It was proposed and seconded and therefore

**RESOLVED to name the open space to the north of the new Burrington's Estate as 'Jubilee Green' to mark the Queen's Platinum Jubilee.**

**d) To receive and consider having a Parish Council flower display at St Erme Church's Flower Festival**

Members discussed this item, and it was felt that we should take part in the Flower Festival, and that this may involve having to pay someone to do a floral arrangement for the Council. The Clerk to look further into this.

**16/22 To agree the purchase of a litter bin to replace the one at Polisken Green which is damaged.**

Members discussed this item, and it was agreed and therefore

**RESOLVED to purchase a replacement bin from Broxap Ltd, at a cost of £94.00 including delivery.**

**17/22 To consider a budget for the St Erme Emergency Plan Committee**

Members considered the report put forward by the St Erme Emergency Plan Committee who would like to purchase some equipment that can be used in the event of an activation of the Plan, and they would like to hold a thank you event for the volunteers with refreshments.

There are available unspent monies carried forward from the previous financial year from the grant budget that members can agree to transfer to a new budget for the St Erme Emergency Plan. The available money from this budget is £600.00.

This was discussed and it was agreed and therefore



**PART 2**

**Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.**

**SIGNED**

**CHAIRMAN**

**DATED**

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