



The minutes of the meeting held on Tuesday 7th February 2023 at the St Erme Community Centre.

Those present:

Cllr Trethewey (Chairman), Cllr Hodgkinson (Vice-Chairman), Cllr P Jones, Cllr Light, and Cllr S Jones.

In attendance:

Mrs Sally Trethewey (Clerk), Cllr Karen Glasson (Cornwall Councillor) and one member of the public.

The Chairman and members of the Council to remember Cllr Edwin Riggs who has sadly passed away.

Cllr Trethewey said that he was very sad to hear that Cllr Edwin Riggs had passed away. Ed had been a Parish Councillor for 5 years and was always keen to get involved and was on many local committees including the St Erme Climate Adaption Group and on the St Erme Playing Field Trust Committee. He got involved in the community from the start by helping out at village events such as the Trispen & St Erme Funday. Ed will be greatly missed, especially for his sense of humour and wit. Condolences have been sent to his family.

There will be a minute's silence at the start of the meeting in remembrance.

A minutes silence was held to remember Cllr Edwin Riggs.

170/22 To accept apologies.

Apologies were received and accepted from Cllr Barnes (work commitments)

171/22 Declarations of Interest in items on the agenda

- **Councillors to disclose any declarations of interests on any agenda items.**

The following declarations of interest were disclosed:

Cllr Trethewey, Cllr Hodgkinson and Cllr Light declared a non-pecuniary interest on the following agenda item:

- 15) To consider the following grants from local organisations as per the Council's Grant Policy.
- St Erme Playing Field Trust: £400.00 towards the cost of maintenance of Tren creek Park

Cllr Trethewey, Cllr Hodgkinson, Cllr P Jones and Cllr Light declared a non-pecuniary interest on the following agenda item:

- 17) To consider the 'Expression of Interest' letters received for consideration to support and put forward for the National Highways Social Value Fund.(Appendix 7)
- St Erme Community Enhancement Group- towards the cost of repairing/replacing the finger posts in the Parish.

Cllr Trethewey, Cllr Hodgkinson and Cllr Light declared a non-pecuniary interest on the following agenda item:

- St Erme Playing Field Trust – towards either new LED lighting or tarmacking of their car park.

Cllr Trethewey, Cllr Hodgkinson and Cllr Light declared a non-pecuniary interest on the following agenda item:

- 18) To receive a request from the St Erme & Trispen Fun Day Committee in support of applying to the S106 monies towards a new storage shed to securely store their equipment in and possibly the Playing Field Trusts tractor. The amount applying for will be £25,000.

172/22 Dispensations

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

Due to without a dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of business.

It was therefore,

RESOLVED for Cllr Hodgkinson to have a dispensation in relation to items involving the St Erme Playing Field Trust, the St Erme Community Enhancement Group and the Trispen and St Erme Fun Day Committee until the end of May 2023.

and for

Cllr Trethewey to have a dispensation in relation to items involving the St Erme Community Enhancement Group until the end of May 2023.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

The member of the public updated members on the Trispen & St Erme Hardship Fund who stated that they have received several donations with 11 monthly regular donations. They were now in the position to receive applications for support. Cllr Glasson had offered to help those that apply to look at any alternate help that is available from outside sources.

The Chairman thanked the member of the public for their update.

173/22 To approve the minutes of the meeting held on Tuesday 10th January 2023.

The minutes previously circulated were agreed and it was therefore,

RESOLVED that the minutes of the meeting held on Tuesday 10th January 2023 be approved as a true record and duly signed.

174/22 Councillors to discuss any matters with Cornwall Councillor if present.

Cllr Glasson stated that she has signed up to the St Erme Community Speed Watch and is happy to help with this.

There were no questions from members.

175/22 Clerks update and report.

The clerk updated on the following:

- Cllr Karen Glasson had forwarded a letter of condolence to members on the sad death of Cllr Riggs.
- Cllr Glasson was looking into the Ventonteague Wind Turbine Community Benefits monies.

- Members were informed of the Microsoft 365 notification of 9% increase from subscriptions from April 2023
- Members were informed of scheduled staff annual leave for February and March.

Members were reminded of all forthcoming training and meetings and had been informed of all correspondences received.

176/22 Planning: -

- a) To consider any planning applications received up to the date of the meeting.**

No applications had been received.

- b) Update on planning issues.**

Members were informed that Paul Clark from Legacy Properties Ltd will be attending the next meeting to update on their proposed proposals.

177/22 Highways:

- a) To update on the Community Speed Watch.**

The St Erme Community Speed Watch Group has now been set up with the Clerk and Cllr Hodgkinson as the co-ordinators who have completed their on-line training. One other volunteer has also completed their training.

The other volunteers have been contacted to register and to carry out their training. We will need to try and get a few more community volunteers to be able to get this scheme up and running.

The Clerk will advertise this further.

- b) To update on the new locations for the Interactive Speed Sign and agree any associated costs.**

Cormac have agreed the new locations for the speed sign, subject to checking with the neighbouring properties. The residents of the effected properties have now been contacted and are happy with the locations.

It was discussed and therefore,

RESOLVED to purchase four additional mounting boards from Elan City and to purchase nine jubilee clips to be able to mount the interactive signage at the new locations.

- c) To look at the reviewed maps of the current parking restrictions and agree on how to take this forward.**

Cllr Hodgkinson has been out and taken photos of these areas and members were asked to look at the locations at different times of the day to see how it would affect existing parking.

The Clerk has spoken to Mr Matthews at the local shop, and he agreed that a limited waiting time outside of the store of 30 minutes between the hours of 8.00am to 8.00pm would help if it was possible.

It was mentioned that visibility to cross the road at Trispen Hill by the PROW from Chapel Road is very poor; making it difficult to cross at this location due to cars parking and would need to be considered when looking at the parking restrictions.

Members discussed the areas and agreed the locations for consultation with the community. The clerk will mark the map and ask Cormac if they would make maps of the proposed changes that we can use to consult with. Cllr Glasson requested to be copied into the correspondence with Cormac.

178/22 Finance:

- a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.**

Name	Details of payment	Cost	VAT	Total
Sage	Payroll	£ 7.00	£ 1.40	£ 8.40
O2	Mobile Phone	£ 20.10	£ 4.02	£ 24.12
Mrs S Trethewey	Salary Month 10			
Mr G Brunsdon	Salary Month 10			
Mrs S Trethewey	Expenses	£ 26.00		£ 26.00
St Erme PFL	Hall Hire - December	£ 16.00		£ 16.00
Printerland	Ink Toner	£ 192.00	£ 38.40	£ 230.40
		£1,755.63	£ 43.82	£1,799.45

The 'Statement of Accounts' previously circulated were agreed and it was proposed and seconded and therefore,

RESOLVED that the 'Statement of Accounts' be approve as a true record and duly signed.

b) To receive and discuss the council's receipts and payments against the budget.

Members had received copies and there were no questions.

c) To arrange a member to carry the Council's internal control checks.

The clerk will ask Cllr Barnes to carry out the Council's internal controls prior to the next meeting, Cllr Hodgkinson agreed to carry them out if Cllr Barnes is unable too.

d) To agree an auditor to carry out the Council's Internal Independent Examination for the financial year ending 31st March 2023

Two quotations had been received and this item was discussed and it was proposed and seconded and therefore

RESOLVED for Robert Larter to carry out the Council's 'Internal Independent Examination' for the year ending 31.03.23 at a cost of £175.00

179/22 To receive and agree on the Cornwall Council LMP 2023/2024.

Members considered the LMP agreement for 2023/2024 and it was agreed and therefore.

RESOLVED to continue with the Cornwall Council LMP Agreement for 2023/2024 for the Public Rights of Way.

180/22 To consider and respond to the following consultations:

- **Cornwall Council – To respond to the 'Proposed Deal for Cornwall' consultation.**

Members discussed this item at length, and it was agreed and, therefore,

RESOLVED to respond at follows:

The new deal does not offer enough additional power or funding to justify the changes in governance. We do not like the idea of one person such as a 'Mayor for Cornwall' with so much power and we therefore do not support the 'Devolution Deal' as it stands.

- **The Department for Levelling Up, Housing and Communities consultation on changes to the National Planning Policy Framework.**

This item was discussed, and members supported the changes to the NPPF.

181/22 To agree for Playsafety Ltd - ROSPA to carry out the council's annual inspection of the play equipment at the School Park and Trispen Football Field.

This item was discussed, and it was,

RESOLVED to continue with Playsafety Ltd to carry out the annual inspection of the Council's play equipment.

182/22 To consider the format and organise the Annual Parish meeting on Tuesday 14th March 2023.

Holly Whitelaw has agreed to attend as guest speaker for the evening and will do a 30 minute presentation. Cllr Trethewey will give an update on the year to date and the St Erme WI have agreed to provide and serve the refreshments for £25.00 to cover their costs.

The clerk will make sure that the meeting is well publicised.

183/22 To discuss and agree on any community celebrations for the King Charles III Coronation.

The St Erme Community Enhancement Group are looking at holding several events over the weekend. To include showing the Coronation on the big screen at the Community Centre for adults.

On the Sunday (8th) they are hoping to hold a 'Big Lunch' event at the community centre, where people come along and bring their own food and then to show the concert in the evening.

On the Monday they would like to get involved in the 'Big Help Out' and carry out some volunteering work in the village.

It was discussed if the Parish Council should offer some kind of commemorative souvenir for the children at St Erme with Trispen CP School.

It was agreed for the clerk to obtain quotations for commemorative mugs that will only be distributed to the children that attend the local school.

184/22 To consider the following grants from local organisations as per the Council's Grant Policy.

- **St Erme Silver Circle: £250 towards the cost of a bus for trips**

This item was discussed, and it was proposed and seconded and therefore,

RESOLVED to grant the sum of £250.00 to the St Erme Silver Circle towards the cost of mini bus outings as per the Council's Grant Policy.

Cllr Trethewey, Cllr Light and Cllr Hodgkinson declared a non-pecuniary interest on the next item.

Cllr Trethewey and Cllr Light left the room.

Cllr Hodgkinson had received a dispensation to remain in the meeting to discuss and vote on the next agenda item.

As Vice-Chairman Cllr Hodgkinson chaired the next agenda item.

- **St Erme Playing Field Trust: £400.00 towards the cost of maintenance of Tren creek Park**

This item was discussed, and it was proposed and seconded and therefore,

RESOLVED to grant the sum of £400.00 to the St Erme Playing Field Trust towards the cost of maintaining Tren creek Park as per the Council's Grant Policy.

Cllr Trethewey and Cllr Light re-joined the meeting.

Cllr Trethewey stood back in as Chairman.

185/22 To consider requests for grants under LGA 1972 s137 for organisations outside of the parish as per our grant policy procedures.

- **Citizens Advice Cornwall**
- **Cornwall Hospice Care**

This item was discussed, and it was proposed, and seconded and therefore,

RESOLVED to grant the sum of £100.00 each to Citizens Advice Cornwall and Cornwall Hospice Care under the LGA 1972 s137.

186/22 To consider the 'Expression of Interest' letters received for consideration to support and put forward for the National Highways Social Value Fund.

Cllr Trethewey, Cllr Light , Cllr P Jones and Cllr Hodgkinson declared a non-pecuniary interest on the next item.

Cllr P Jones and Cllr Light left the room.

Cllr Hodgkinson and Cllr Trethewey had received a dispensation to remain in the meeting to discuss and vote on the next agenda item.

- **St Erme Community Enhancement Group- towards the cost of repairing/replacing the finger posts in the Parish.**

This item was discussed and it was proposed and seconded and therefore

RESOLVED to support the St Erme Community Enhancement Committee with their 'Expression of Interest' for a grant from the National Highways Social Fund.

Cllr Trethewey, Cllr Light and Cllr Hodgkinson declared a non-pecuniary interest on the next item.

Cllr P Jones re-joined the meeting, Cllr Light remained out the room and Cllr Trethewey left the room.

Cllr Hodgkinson had received a dispensation to remain in the meeting to discuss and vote on the next agenda item.

Cllr Hodgkinson chaired the next agenda item.

- **St Erme Playing Field Trust – towards either new LED lighting or tarmacking of their car park.**

This item was discussed, and it was proposed and seconded and therefore

RESOLVED to support the St Erme Playing Field Trust Committee with their 'Expression of Interest' for a grant from the National Highways Social Fund.

Cllr Trethewey and Cllr Light re-joined the meeting.

Cllr Trethewey stood back in as Chairman.

- **St Erme & Trispen Hardship Fund – towards financial support for local parishioners in need.**

This item was discussed, and it was proposed and seconded and therefore,

RESOLVED to support the Trispen and St Erme Hardship Fund with their 'Expression of Interest' for a grant from the National Highways Social Fund.

Cllr Trethewey, Cllr Light and Cllr Hodgkinson declared a non-pecuniary interest on the next item.

Cllr Trethewey and Cllr Light left the room.

Cllr Hodgkinson had received a dispensation to remain in the meeting to discuss and vote on the next agenda item.

Cllr Hodgkinson chaired the next agenda item.

187/22 To receive a request from the St Erme & Trispen Fun Day Committee in support of applying to the S106 monies towards a new storage shed to securely store their equipment in and possibly the Playing Field Trusts tractor. The amount applying for will be £25,000.

This item was discussed, and it was proposed and seconded and therefore,

RESOLVED to support the Trispen & St Erme Fun Day Committee with their application to apply for the s106 monies towards a new storage shed.

Cllr Trethewey and Cllr Light re-joined the meeting.

Cllr Trethewey stood back in as Chairman.

188/22 To receive and consider an email from the 'Tamar Toll Action Group.'

Members discussed this item, and it was agreed to write a letter in support that the tolls should be removed from the Tamer Bridge and Torpoint Ferry and the maintenance should now be covered by the government and not the local authority's; as many other crossings in the UK are now government funded.

189/22 Councillors to report on any meetings attended as representative:

- **St Erme Climate Adaptation Working Group (Cllr Barnes)**

The community compost scheme was well supported and the group are now working on a small community garden/orchard at the Community Centre. They are hoping to plan some trips to sustainable projects in the area.

- **St Erme Playing Field Trust (Cllr Hodgkinson)**

The committee are looking at replacing the lighting in the main hall with LED lighting and are currently looking at applying for funding.

- **St Erme Village Hall Committee (Cllr S Jones)**

The committee had recently held their AGM and new officers were appointed to cover long term vacancies.

- **Truro & Roseland Community Area Network meeting (Cllr Trethewey)**

At this meeting they talked about the 'New Deal for Cornwall' and the NPPF consultation.

It looks like the next round of CNA Highways Funding will be concentrating more on transport schemes.

190/22 To agree the date and time of the next full meeting of the council on Tuesday 7th March 2023 and the Annual Parish meeting to be held on Tuesday 14th March 2023.

The above dates and times were agreed.

Cllr S Jones and Cllr P Jones have given their apologies for the next three meetings due to holiday.

SIGNED

CHAIRMAN

DATED