



The minutes of the meeting held on Tuesday 7th March 2023 at the St Erme Community Centre.

Those present.

Cllr Trethewey (Chairman), Cllr Hodgkinson (Vice-Chairman) and Cllr Light.

In attendance:

Mrs Sally Trethewey (Clerk), Paul Clarke (Legacy Homes), Gareth Ellis and Mark (CAD Architects), Ivan Tomlin (Planning for Results Ltd) and two members of the public.

191/22 To accept apologies.

Apologies were received and accepted from Cllr S Jones and Cllr P Jones (Holiday), Cllr Barnes (work commitments) and Cllr Glasson (Cornwall Councillor)

192/22 Declarations of Interest in items on the agenda

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey declared a pecuniary interest on the following agenda item.

- 19) To agreed overtime for the clerk of 9.5 hours to cover additional hours following annual holiday taken during February.

193/22 Dispensations

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

194/22 Paul Clark from Legacy Properties Ltd to update regarding their proposals for a potential development in St Erme on land south of Trispen.(15 minutes)

Paul stated that they have drawn up some concept layout plans known as 'Bubble Plans' which he circulated to members. They have started to carry out site appraisals for topography etc.

They have used information taken from the St Erme Neighbourhood Development Plan and the St Erme Local Landscape Character Assessments.

Paul stated that they felt it is important to retain the rural feel in the design and will look at ecological areas, and that the southern end of the site is more visible. They are looking at where the open space and hedge buffers should be with soft verges and the surface water management. They are looking at the principles of the development and affordable element with a good mix of housing.

They are looking at between 50 and 80 properties which will depend on the density of the size of properties.

A Community consultation/workshop will be held soon to see what is right for the community and what they would like to see.

They are not looking at a pre-app and will be looking at submitting a full planning application and consult further with the community.

It was pointed out that once a full planning application is submitted, the Parish Council responds as a Statutory Consultee on the plans in front of them, if Cornwall Council approve the plans there would be no further input by the Parish Council/community on any further changes to the plans

submitted! An application cannot be submitted to Cornwall Council and then be consulted on further with community.

Paul said that they would have to go away and look into this further.

The Chairman thanked Paul and his colleagues for attending.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

The agent for planning application No: PA23/01277 spoke in favour for their client's application stating that the wedding complex is running successfully, and they would like to widen the use for further functions. He stated that to fulfil the requirements of their European funding received, they need to look at employing more staff.

He stated that it was always the intention to expand the use for other occasions.

The Chairman thanked Ivan for attending and there were no questions.

195/22 To approve the minutes of the meeting held on Tuesday 7th February 2023

The minutes previously circulated were agreed and it was, therefore.

RESOLVED that the minutes of the meeting held on Tuesday 7th February 2023 be approved as a true record and duly signed.

196/22 Councillors to discuss any matters with Cornwall Councillor if present.

Cllr Glasson had given her apologies for the meeting, there were no items from members to discuss.

197/22 Clerks update and report.

The Clerk reported on the following:

Cllr Karen Glasson

- Cllr Glasson had forwarded an update and response regarding 'Parking Enforcement' provision. As a Council we can buy into Cornwall Council's Enforcement team for an officer to attend more regularly. We are not able to employ our own enforcement officer as the Statutory Power for this function cannot be transferred from Cornwall Council to Parish/Town level for this.
- Cllr Glasson had forwarded details on the Community Capacity Fund

O2 Mobile phone Contract – The council had received notification of a 17.3% (£3.48 pm) increase from April 2023.

Annual ROSPA Play Safety – The Annual Play Equipment Inspection will be carried out during April.

Staff Annual Leave – The clerk informed members of staff annual leave booked for March.

Members were informed of all correspondence received and reminded of forthcoming meetings and training.

198/22 Planning: -

- a) **To consider any planning applications received up to the date of the meeting.**
 - **PA23/01277: The Barn, Pengelly Farm, St Erme, Truro. Retention of a summerhouse and two ponds, construction of wedding venue and function building, provision of vehicular parking area, change of use of agricultural land to wedding/function venue without compliance**

with Condition 3 in relation to decision notice PA19/09856 dated 04.05.2020.

Members discussed this application, and it was proposed and seconded and all in favour to object to the application. It was, therefore.

RESOLVED to object to the application due to concerns of additional traffic on the rural road network to the site, which is in a sensitive countryside location; the full response submitted is as follows:

St Erme Parish Council object to this application for the following reasons:

We feel that Condition 3 is still required due to the nature of the rural single track road layout. The removal of this condition would increase the vehicular movements/use of the road at different times of day and night causing impact on the unclassified rural road network. This will have implications on the movement of farm machinery and the residents that occupy this quiet rural area.

Condition 3 was in place to 'retain control over the long-term use of the development in respect of ensuring that the use of the development does not result in any undue adverse impacts in terms of highway safety and amenity due to the sensitive countryside location'

As stated previously this venue is in a 'countryside location being divorced from any settlement and associated restricted accessibility. It was considered that the building is of a size and scale which could accommodate other activities which could generate different levels of trip rates at different times of day and different noise levels which may not be accepted in principle or may require mitigation measures'

Nothing has changed that warrants the removal of Condition 3, and it is important that it remains due to the sensitive countryside location and the reasons above.

- **PA23/00560: Photovoltaic Installation, Tregassow, St Erme, Truro. Removal of 3 containerised substations and replacement with 3 new containerised substations, at an existing solar farm. Modifications to site tracks within the site boundary.**

Members discussed this application, and it was proposed and seconded and all in favour to support the application with recommendations. It was, therefore.

RESOLVED to support the application with recommendations that the conditions set out by 'Historic Environmental Planning' are included and that any damage to the rural road network to the site during construction is repaired; the full response submitted is as follows:

St Erme Parish Council supports this application providing the conditions made by 'Historical Environment Planning' are included. We would also like to see a condition that the applicant has to make good any damage caused to the highway and natural drainage of the road (the unclassified road leading to the site) during construction.

b) Update on planning issues:

- **Cornwall Council planning decisions.**

There were no updates.

199/22 Highways:

a) To update on the Community Speed Watch.

There are nine volunteers registered and six of these have now carried out their on-line training. Once the final three have carried out their online training we can look at carrying out the on-site training and look at registering suitable locations.

Members to look at possible locations to carry out the speed watch and report back at the next meeting.

b) To update on the new locations for the Interactive Speed Sign and receive a quotation for a solar Elan City interactive speed sign.

The additional 4 mounting bars have been received; these have cost £114.12 including delivery. The jubilee clips have arrived, and these have cost £69.48 including delivery. Cllr Trethewey and Cllr Hodgkinson will put them up in the agreed locations.

We have received a quotation for a 'Solar Interactive Speed Sign' from Elan City (same as we already have, but powered by Solar) which is £2250.00 cost.

The solar panel that goes with this is a 80cm x 95cm, 80-watt solar panel w/ aluminium bracket mounting kit.

It was agreed that we need to check the location to make sure that it will fit and adhere to all the safety guidelines before agreeing to purchase this.

200/22 Finance:

- a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.

To be approved at the meeting held on Tuesday 7th March 2023				
Name	Details of payment	Cost	VAT	Total
Sage	Payroll	£ 7.00	£ 1.40	£ 8.40
O2	Mobile Phone	£ 20.10	£ 4.02	£ 24.12
Mrs S Trethewey	Salary Month 11			
Mr G Brunsdon	Salary Month 11			
PWLB	Loan Repayment	£ 2,860.47		£ 2,860.47
Mrs S Trethewey	Expenses	£ 47.99		£ 47.99
Printerland	Ink Toner	£ 178.20	£ 35.64	£ 213.84
A to Z Supplies	Refuse Bags	£ 23.94	£ 4.79	£ 28.73
Lyreco	Stationary	£ 67.24	£ 13.45	£ 80.69
St Erme Parish Post	Newsletter Printing (annual fee)	£ 264.99		£ 264.99
M Pearson	Grass Maintenance	£ 195.00		£ 195.00
St Erme Playing Field Trust	Grant	£ 400.00		£ 400.00
St Erme Silver Circle	Grant	£ 250.00		£ 250.00
Citizens Advice Cornwall	Grant s137	£ 100.00		£ 100.00
Cornwall Hospice Care	Grant s137	£ 100.00		£ 100.00
		£ 6,009.46	£ 59.30	£ 6,068.76

The following invoices had been received since the statement of accounts were published and it was agreed to include these for payment.

ElanCity (Mounting Bars) - £136.94 inc VAT
 St Erme Playing Field Ltd (Hall Hire) - £23.00
 St Erme Village Hall (Grant towards Defib) - £500.00

The 'Statement of Accounts' and invoices for payment were agreed and it was therefore

RESOLVED that the 'Statement of Accounts' be approved as a true record and duly signed and the clerk to arrange payment of the invoices.

- b) To receive and discuss the council's receipts and payments against the budget. Members had received copies and there were no questions.

- c) To approve the transfer of monies of £700 from the Open Spaces maintenance budget to a budget for King Charles III Coronation celebrations.

This item was discussed and it was proposed and seconded and therefore

RESOLVED to transfer the sum of £700 from the Open Spaces maintenance budget to a budget for King Charles III Coronation celebrations.

d) To receive a report from Cllr Hodgkinson on the Council's internal control checks.

Cllr Hodgkinson reported that he has carried out the 'Council's Internal Control' checks and there were no areas of concern highlighted. A copy of the full report to be circulated to members.

201/22 To receive and agree on the Cornwall Council Grass Cutting Agreement 2023-2024.

Members discussed this and it was noted that there had been no increase in the grant for this year. It was proposed and seconded and, therefore,

RESOLVED to continue the 'Grass Cutting Agreement' with Cornwall Council for 2023/2024.

The clerk will contact Cornwall Council and ask if the area of grass along the new footpath from the Treworgan View junction to the Burrington junction should be included in the agreement.

202/22 To discuss options and policies for applications and distribution of the Ventonteaue wind turbine Community Benefits monies.

Members discussed the type of projects and the criteria to distribute these monies for the community and whether a separate committee should be set up to consider applications.

It was agreed for members to think about this and to report back at the next meeting for further discussion.

203/22 To update and finalise any details for the Annual Parish meeting on Tuesday 14th March 2023.

Holly Whitelaw had agreed to be the guest speaker for the evening at a cost of £50.00 to come from the Chairmans Fund. The St Erme WI have agreed to provide and serve the refreshments at a cost of £25.00. Cllr Trethewey will give a Chairman's report and overview of the Council's activities over the year.

The meeting has been advertised on the council's website, noticeboard, Facebook page and in the St Erme Parish Post.

204/22 King Charles III Coronation:

a) To update on community events.

The following provisional events are being looked at by the St Erme Community Enhancement Group and are yet to be confirmed.

- Saturday 6th – Coronation showing on the Big Screen (adults only)
- Sunday 7th – Big Lunch & showing of the concert ?
- Monday 8th May – The Big Help Out ?

The Enhancement Group and the Climate Adaption Group are looking at 'Jubilee Planters' outside the school gates for the children to plant out and maintain.

b) To receive three quotations and agree on commemorative mugs for the King Charles III Coronation for the children at St Erme with Trispen CP School.

Members had received three quotations for 180 coronation mugs.

These were discussed and it was proposed and seconded with all in favour and, therefore,

RESOLVED to purchase 180 coronation mugs from Prince William Pottery (Ray Sanders Ltd) for their Bespoke King Charles Crest Mug with one colour personalisation on the back at a cost of £476.00. To be presented to the children at St Erme with Trispen CP School.

It was approved for the Clerk to order and arrange payment for the above.

205/22 To receive and respond to the Cornwall Council '2023 Off Street Parking Order' consultation.

Members had no comments on the above.

206/22 To consider a grant request from the St Erme Cricket Club of £500.00 towards the cost of repairs of one of their mowers, as per the 'Council's Grant Policy'.

This item was discussed, and it was proposed and seconded and, therefore.

RESOLVED to grant the sum of £500 to the St Erme Cricket Club towards the cost of repairs to their mower as per the Council's Grant Policy. It was agreed for the clerk to make payment in March before the end of the financial year.

207/22 To consider purchasing a sign for the Truthan View gate along the Public Right of Way No: 321/12/1.

There had been concerns that the gate at Truthan View was being left open and that this entrance was not far from the PROW that leads to the busy A39. Members discussed this and agreed to purchase two signs saying, 'Please Close the Gate'. It was mentioned that the gate may be hanging off its hinges and needs checking before the signs are ordered. Cllr Trethewey agreed to check this.

It was therefore,

RESOLVED to purchase two small signs once the condition of the gate has been checked.

Cllr Trethewey had declared an interest on the next item.

208/22 To agreed overtime for the clerk of 9.5 hours to cover additional hours following annual holiday taken during February.

As the council would be inquorate to consider this item it was agreed to forward this item to the next meeting of the Council in April.

209/22 Councillors to report on any meetings attended as representative:

- **St Erme Climate Adaptation Working Group**

Cllr Trethewey updated members on the work of the group.

- **St Erme Playing Field Trust (Cllr Hodgkinson)**

Cllr Hodgkinson reported that they were looking at purchasing a new amplifier. The larder is going well and has many regular attendees. The old cricket scoreboard and store will be given back to the Playing Field Trust for use once the new scoreboard has been completed.

210/22 To agree the date and time of the Annual Parish meeting to be held on Tuesday 14th March 2023 and the next full meeting of the council on Tuesday 4th April 2023.

The above dates and times were agreed.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

CHAIRMAN

SIGNED

DATED