



The minutes of the meeting held on Tuesday 4th April 2023 at the St Erme Community Centre.

Those present:

Cllr Trethewey (Chairman), Cllr Hodgkinson (Vice-Chairman), Cllr Barnes and Cllr Light.

In attendance:

Mrs Sally Trethewey (Clerk), Gareth Ellis (CAD Architects) and four members of the public.

1/23 To accept apologies.

Apologies were received and accepted from Cllr S Jones & Cllr P Jones (holiday) and Cllr Glasson (Cornwall Councillor). Allen Harris and David James (Costain Ltd) also sent their apologies.

2/23 Declarations of Interest in items on the agenda

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey declared a pecuniary interest on the following agenda item:

- 17) To agreed overtime for the clerk of 17.5 hours to cover additional hours following annual holiday taken during February/March.

3/23 Dispensations

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

4/23 Paul Clark from Legacy Homes Ltd and Gareth Ellis (CAD Architects) to update regarding their proposals for a potential development in St Erme on land south of Trispen.(15 minutes).

Paul Clarke was not present, and Gareth Ellis gave an update on their proposals for development. Gareth stated that they had a good turnout at the consultation event within the region of 60 people attending. He stated that there was a lot of discussion regarding the type of affordable housing with a lot of interest in the open market affordable element and bungalows for the older generation and those with disabilities.

There were concerns over amenities such as health care provision and the capacity of the school.

Gareth forwarded some draft drawings of their initial proposals which showed 78 dwellings. 27 affordable and 51 open market dwellings.

They are currently looking at the ecological and biodiversity elements of the scheme. They would like the development to have a rural feel of a village.

Cllr Light joined the meeting.

Gareth Ellis asked if there were any questions.

Q. We note that your affordable element is about 30% of the scheme, we would prefer this element at 50%, you still have time to negotiate with the landowner. We understand that you need to make money, and this is a business, but it needs to be what the local community needs. If you are stating that we need affordable dwellings, then this is the figure we should be looking at.

A. Gareth said that he will take this back to the developer as they may be able to include additional affordable units.

Q. We notice that you have not included any 1-or 2-bedroom bungalows only 3-bedroom ones on the open market. We need to think about those who wish to downsize.

Q. What will the parking ratio be per property; as we do not want to see any problems with parking on the roads?

A. Gareth stated that they will be looking at 2 parking spaces for each property across the board.

Gareth stated that the consultation showed that there were several young families looking at buying.

Q. What are the plans to minimise any flood risk and any runoff from the site?

A. They will look at this and surveys were being carried out and will put any required measures in place such as using a system with crates etc?

Q. What will they do to make sure that there is adequate infrastructure such as utilities, internet etc?

A. All the relevant agencies will be consulted on the provision, and they will have to contribute to these if necessary. They are in discussions with BT regarding phones and internet provision.

Q. Have you thought about moving the entrance to the site further to the east so there would be better visuals from the development due to the corner?

A. This is something we can relook at.

Q. Looking at the draft plans there seems to be a lot of shared ownership on the roads apart from the main access. We would prefer all the roads to be adopted by highways. This helps with dealing with maintenance issues such as clearing soak a ways and street lighting etc.

A. We can relook at this.

Gareth stated that they are looking at holding a 2nd public consultation event in a few weeks.

There were no more questions and the chairman thanked Gareth for attending.

5/23 Allen Harris and David James (Costain Ltd) to update on the Social Value Fund and dualling of the A30. (15 minutes).

Allen and David had given their apologies.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

A member of the public stated that they were aware that a large planning application for a Solar Farm north of the Parish near Landrine was due to be submitted to Cornwall Council by Downing Developments. There are concerns that this application which include food security and the loss agricultural land, the effects on the SSSI, the Cornwall Wildlife site and the effects to local businesses. They stated that 750m of hedgerow has already been removed and worried of the effect that this would have on the baseline for the ecological report. The application is the size of 168 football pitches, One acre of land can sustain eight people for a year and the Country is only 54% sufficient on food production now.

An action group against the proposals has been formed who will be submitting a document to the Council shortly.

The chairman thanked the member of the public.

6/23 To approve the minutes of the meeting held on Tuesday 7th March 2023.

The minutes previously circulated were agreed and it was proposed and seconded and therefore,

RESOLVED that the minutes of the meeting held on Tuesday 7th March 2023 be approved as a true record and duly signed.

7/23 Councillors to discuss any matters with Cornwall Councillor if present.

Cllr Glasson was not present but forwarded the following:

- 1) The Leader of the Council has announced that the Level 3 Devolution Deal is to be rejected. The Council will pursue a Level 2 Deal which will negate the need to elect a Mayor.
- 2) Cornwall Council has been awarded an extra £5million to repair potholes. I am keen to report as many as possible so please let me know of any areas of concern.
- 3) It was lovely to join you for the village litter pick and to meet at the Village Hall after, a really nice morning, thanks everyone.

Cllr Trethewey asked if members had any issues, they wished for the clerk to ask Cllr Glasson.

Cllr Barnes asked if the clerk could contact Cllr Glasson regarding his concerns over the amount of homeless people in Truro and especially concerning the new homeless shelter due to open shortly which may result in more homeless people occupying the streets during the day. His concern is for everyone that visits the City Centre, local people, the elderly, children, and visitors to the area. Is there anything that is being done to address the homeless on the street during the day and evenings when they are not in the shelters?

It is good that shelters are being provided to help the homeless during the night, but it may impact the city more during the day/evening, causing concern for safety.

The Clerk will forward this question to Cllr Glasson.

8/23 Clerks update and report.

The clerk reported on the following:

Community Network Area Partnerships – members have received an update on developing and implanting the new Community Area Partnerships (CAPs)

Climate Emergency Development Plan Document – The clerk attended a training event on the documents policies and planning processes.

Defibrillator – A replacement Zoll Plus CPR D Pads has been purchased.

Vacancy for Councillor (co-option) – Notices have been displayed on the Council's Facebook page, noticeboards and on their website for the vacancy with a deadline for applications by 16th April 2023.

To receive letters of thanks for donations/grants from the following organisations :-

- St Erme Silver Circle
- Citizens Advice
- Cornwall Hospice Care

The clerk had notified members of all correspondences received and members were reminded of all forthcoming training and meetings.

It was agreed to add the following invoices for payment to the 'Statement of Accounts'

British Heart Foundation (new defibrillator Pads) = £168.00 inc. VAT

St Erme Playing Fields Ltd (Hall Hire March) = £39.00

St Erme Playing Fields Ltd (Hall Hire February) = £23.00

It was proposed and seconded with all in favour and, therefore.

RESOLVED to approve the 'Statement of Account's as a true record and for the Clerk to arrange payment.

b) To receive and discuss the council's receipts and payments against the budget.

Members had received copies and there were no questions.

12/23 King Charles III Coronation:

a) To update on community events.

The events being considered by the St Erme Community Enhancement Group and other village organisations are as follows:

- **Saturday 6th** – Coronation showing on the Big Screen (adults only), The Community Enhancement Group are covering the hall costs and the St Erme Silver Circle will provide food for their members and non-members to bring their own food.
- **Sunday 7th – Big Lunch**
This may now be held at Tregassow Manor and include their Bluebell walk or if not at the St Erme Community Centre tbc.
- **Sunday 7th Church Service**
To be held at Tregassow Manor or at St Erme Church tbc
- **Monday 8th May – The Big Help Out**
They are hoping to organise some volunteering in the Community with refreshments and the possibility of local organisations having stalls to promote their groups and any volunteering opportunities they may have.
- The Enhancement Group and the Climate Adaption Group have got the Jubilee Planters ready outside the School Gates for the children to plant out.

b) To update on the commemorative mugs for the King Charles III Coronation for the children at St Erme with Trispen CP School.

The clerk informed members that the coronation mugs had been delivered and that a date will be arranged to present the mugs to the children at St Erme with Trispen CP School

13/23 To update and consider purchasing a sign for the Truthan View gate along the Public Right of Way No: 321/12/1.

Members discussed this item, and it was felt that two signs were needed saying 'Please Shut the Gate'. It was proposed and seconded and all in favour and, therefore.

RESOLVED for the Clerk to purchase two signs at a cost of £16.70.

14/23 To consider a request from the St Erme Climate Adaption Group to plant a memorial tree in the village for Edwin Riggs.

This item was discussed, and it was agreed that it would be nice to remember Edwin in this way. The clerk will contact Edwin's partner to make sure that she is happy for us to arrange this. We will look at planting a tree in the Autumn somewhere in the village, possibly an Ash tree.

15/23 To discuss options and policies for applications and distribution of the Ventonteague wind turbine Community Benefits monies.

This item was discussed, and it was agreed for the Clerk to draft a policy, in which members can then work on and amend if required.

16/23 To review the following:

- **The council's Risk Assessment**

The Council's risk assessment was discussed, and it was agreed to add a risk assessment for the Community Speed Watch and for the maintenance of Interactive Speed Sign ready for commencement. The Clerk will update the risk assessment if the council carry out any new activities or purchase any new equipment.

- **The council's Insurance cover**

Members had received a copy of the current Insurance Policy/Schedule with a copy of the Asset Register.

Members considered the current cover and felt that it is adequate for the council's assets and activities.

There is one more year of a long-term agreement with Zurich that ends on 1st June 2024. The Clerk will arrange for new quotations in a years time for consideration.

- **The council's Grant's Policy**

Members discussed the council's Grant Policy and agreed that there were no updates required at this time.

Cllr Trethewey declared a pecuniary interest on the next agenda item and left the room.

Cllr Hodgkinson chaired the next agenda item.

17/23 To agreed overtime for the clerk of 17.5 hours to cover additional hours following annual holiday taken during February/March.

Members discussed this item, and it was proposed and seconded and, therefore.

RESOLVED to pay the Clerk overtime of 17.5 hours for additional hours worked to catch up from annual leave; to be paid with the April salary.

Cllr Trethewey re-joined the meeting as Chairman.

18/23 Councillors to report on any meetings attended as representative:

- **St Erme Climate Adaptation Working Group (Cllr Barnes)**

The new flowerbeds were ready for planting up by the school and plants have been ordered. The group will be holding a film night with short Climate Films such as 'Food for Thought' at the Community Centre on Saturday 13th May, with locally sourced food, that comes within 10 miles of St Erme.

- **St Erme Playing Field Trust (Cllr Hodgkinson)**

The Playing Field Trust have a new secretary lined up for their AGM when the current secretary resigns. They are also looking or a new treasurer. They have co-opted on a new member who will be looking after the Centres social media.

- **St Erme Community Enhancement Group (Cllr Light)**

The committee are relaunching their Best Garden competition this year and publicity is now going out for this.

They are holding a Coronation raffle to raise funds for the committee and coronation events.

- **Truro & Roseland Community Network Area meeting (Cllr Trethewey)**

There were two talks at the last meeting one was for the 'Levelling Up Fund' which the next round of funds goes live in May and will need to be completed by March 2025. They look at business, community, and environmental schemes.

The other talk was about Community Speed Watch where they used Chacewater as an example, where they were having difficulty on enforcing their 20mph speed limit. This provided evidence for the police and enforcement agencies to come out and enforce the speeding in this area.

- **St Erme Village Hall**

The secretary of the St Erme Village Hall sent in a report.

The Committee has been working to ensure that its policies and operating procedures have been updated. They have put in place revised/new policies including health and safety, terms and conditions of hire, safeguarding and equality/diversity which will be presented at the Annual General Meeting for approval and implementation. The Hall's asset register has been updated.

The Committee would like to thank St Erme Parish Council for its contribution towards the cost of the new defibrillator.

The usage of the Village Hall continues to grow, whilst maintaining the level of regular users. There Annual General Meeting will be held on Thursday 1 June both at 7.30 pm.

19/23 To agree the date and time of the Annual Meeting of the Council on Tuesday 2nd May 2023.

The above date and time were agreed.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

20) To review the salary and terms of employment for the Street Cleanser/Environmental Enforcement Officer

SIGNED

CHAIRMAN

DATED