



## The minutes of the meeting held on Tuesday 4<sup>th</sup> July 2023 at the St Erme Community Centre

### Those present:

Cllr Trethewey (Chairman), Cllr Hodgkinson (Vice-Chairman), Cllr P Jones, Cllr S Jones, Cllr Light, and Cllr Gould.

### In attendance:

Mrs Sally Trethewey (Clerk to the Council), Cllr Glasson (Cornwall Councillor) and one member of the public.

### 72/23 To accept apologies.

Apologies were received and accepted from Cllr Barnes (work commitments).

### 73/23 Declarations of Interest in items on the agenda

- **Councillors to disclose any declarations of interests on any agenda items.**

There were no declarations of interest disclosed.

### 74/23 Dispensations

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

### Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no questions from the member of the public present.

### 75/23 To approve the minutes of the meeting held on Tuesday 6<sup>th</sup> June 2023.

The minutes previously circulated were agreed and it was proposed and seconded and therefore,

**RESOLVED that the minutes of the meeting held on Tuesday 6<sup>th</sup> June 2023 be approved as a true record and duly signed.**

### 76/23 Councillors to discuss any matters with Cornwall Councillor if present.

Cllr Glasson updated on the crash data between the Council and Devon & Cornwall Police which shows an anomaly. Cornwall Council are now looking at linking into the crash data with Vision Zero Southwest's website. They will look at adding the data from 2021 and ongoing.

Cllr Glasson will keep us updated on this.

Cllr S Jones asked how the Chiverton roundabout was working. Cllr Glasson stated it was having a huge effect on Chacewater, Shortlanesend and the A39 Carland to Truro roads. Cornwall Councillors had had a meeting with Costain to try and find solutions to help with this.

Cllr Glasson stated that she will speak to Cornwall Council's building control to see at what point they may be able to get involved to speed the issues with the Public House and associated road restrictions at Trispen Hill.

## **77/23 Clerks update and report.**

**The Clerk reported and updated on the following:**

### **Cornwall Council:**

- The Countryside Access Team have informed us that there is a new sign that we can collect and fit ourselves from Scorrion to replace the damaged Public Right of Way sign opposite the Village Hall. They have stated that they do not have the resources to do this themselves as it is not a priority.
- Cormac have stated that they have reviewed the locations in the village that were part of the rewinding programme and have agreed to cut the open spaces fully for the remainder of the year.
- Cornwall Council's Waste and Recycling team and Biffa will have a stand at this year's annual Funday on 29<sup>th</sup> July 2023.
- The 'No Dog' signage for the School Playing Field has been received and will be put up shortly.

Members were notified of all correspondences received and reminded of all meetings and training events.

## **78/23 Planning:**

**a) To consider any planning applications received up to the date of the meeting.**

**i) PA23/04078: Millbrook Cottage, St Erme, Truro**

**Construction of a first floor rear extension, dormer, and associated works.**

Members considered this application, and it was proposed and seconded and therefore

**RESOLVED to support the application with no recommendations.**

**ii) PA23/04786: Pengelly View, Pengelly Farm, St Erme, Truro**

**Proposed extension to existing garage / workshop, forming new workshop and games room, in lieu of structure permitted under Certificate of Lawful Proposed Use. (PA22/11351).**

Members considered this application, and it was proposed and seconded and therefore

**RESOLVED to support the application with the following conditions:**

- 1) That the proposed garage / workshop remains in the curtilage of and tied to the main dwelling house and cannot be sold off as a separate unit.
- 2) That the proposed building cannot be converted or used as a holiday let, Air B&B or accommodation of any kind, or used to generate an income

**b) Other planning issues:**

**i) To update on Cornwall Council planning decisions.**

PA23/02410: Land northeast of The Bungalow, St Erme – APPROVED

PA23/01277: Pengelly Farm, St Erme, Truro – APPROVED WITH CONDITIONS

**ii) To update on Legacy Homes proposals.**

Legacy Properties had forwarded their revised layout of draft proposals and were looking at submitting a full planning application shortly. There were no comments on this item.

**iii) To update on the transfer of the Open Space north of the Burrington's Estate.**

There has been no further communication from Burrington's on this issue and the Clerk will continue to chase this.

## **79/23 Highways:**

**a) To update on the Community Speed Watch.**

We have added eight sites for assessment to the portal for approval by the Police. One site at Trispen Hill has since been approved. There is currently a back log of sites to be approved and risk

assessed so the remaining sites are still outstanding. As we now have one site approved, we can arrange for the on-site training to take place.

**b) To receive and consider the quotation received from ElanCity for a solar interactive speed sign and associated costs.**

We have received an updated quotation for the solar interactive speed sign to be placed along School Lane. The cost is £2250.00 which includes the radar speed sign, a 100W solar panel and mounting kit, two batteries and transport costs.

This item was discussed, and it was proposed and seconded and therefore

**RESOLVED to purchase the Solar Interactive Speed Sign from ElanCity at a cost of £2250.00**

**c) Members update regarding accessibility of the village, addition yellow lines and no waiting restriction.**

A draft map has been drawn up by the Clerk and Chairman showing the areas discussed and agreed for the double yellow lines, no waiting restriction outside the shop and drop kerbs around the village for accessibility. These have been forwarded to Cormac requesting a detailed plan to be drawn up to be used for consultation with the community on the proposals.

**80/23 Finance:**

**a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.**

To be approved at the meeting held on Tuesday 4th July 2023				
Name	Details of payment	Cost	VAT	Total
Sage	Payroll	£ 7.00	£ 1.40	£ 8.40
O2	Mobile Phone	£ 23.57	£ 4.71	£ 28.28
Mrs S Trethewey	Salary Month 3			
Mr G Brunsden	Salary Month 3			
HMRC	1st Qtr Payment	£ 138.81		£ 138.81
Mrs S Trethewey	Expenses	£ 38.76	£ 2.55	£ 41.31
M Pearson	Grass Maintenance	£ 195.00		£ 195.00
M Pearson	Weed Treatments	£ 580.00		£ 580.00
The Society of Local Council's	Clerks Annual Subscription	£ 177.00		£ 177.00
A to Z Supplies	Refuse Bags	£ 40.97	£ 8.19	£ 49.16
Printerland	Ink Toner	£ 259.29	£ 51.86	£ 311.15
		£ 3,025.54	£ 68.71	£ 3,094.25

**The following invoices have been added to the above for payment as follows:**

Vision ICT (GA4 Admin Fee): £40.00 plus £8.00 VAT = £48.00

M Pearson (Tree maintenance): = £50.00

St Erme PFL (Hall Hire – June) = £18.00

The 'Statement of Accounts' were agreed, and it was therefore

**RESOLVED that the 'Statement of Account's' be approved as a true record and duly signed.**

**b) To receive and discuss the council's receipts and payments against the budget.**

Members had received copies of the receipts & payments against budget and there were no questions.

**c) Members to consider any conflicts of Interest with BDO LLP who are carrying out our Annual Governance Review and respond.**

Members considered any conflicts of interest, and it was

**RESOLVED that no members of the Council had any conflicts of Interest with BDO LLP**

**81/23 To receive and respond to the following consultations and Surveys.**

- a) **To receive and respond to Cornwall Council's 'Countrywide 20mph Speed Limits consultation for Phase 2 of the Truro & Roseland CNA'.**

Members had no comments on this consultation.

- b) **Cornwall Councils of 'Homechoice' review.**

Members discussed this review, and it was agreed to respond stating that they felt it is important that the local connection criteria are kept for rural areas.

**82/23 To receive and agree on quotations to carry out maintenance on the Council's play equipment.**

The clerk has looked at companies for quotations for the works and we had only received one firm quotation from Southwest Play Safety at a total cost of £1408.00.

This item was discussed and although only one quotation had been received it was felt that the cost was acceptable for the works.

It was proposed and seconded and therefore

**RESOLVED for Southwest Play Safety to carry out the maintenance work on the Council's play equipment for a cost of £1408.00**

**83/23 To receive and consider a request for a grant to the Trispen & St Erme Hardship Fund (C/O Trispen Methodist Church) or £550.00 as per the Council's Grant Policy.**

This application was considered as per the Council's Grant Policy. Members considered the application, and it was proposed and seconded and therefore

**RESOLVED to grant the sum of £550.00 to the Trispen and St Erme Hardship Fund once a copy of the groups Criteria & Vetting Documents/Policy have been forwarded showing the groups processes when considering grants. A report will also be required for the Council's next Public Precept meeting in November 2023.**

**84/23 To consider and agree on quotations to replace the bench at Tregassow Lane.**

This item was discussed, and several quotations received. The clerk was asked to check on-line further at a company suggested by Cllr Gould that may be cheaper. It was agreed for the clerk to look into this and forward the information to members who will respond with their preferred company.

This was discussed and it was agreed and therefore

**RESOLVED to look at the additional company and for the Clerk to share with members who will report back with their preferred option. The Clerk will then order from the company that the majority prefer. The total budget for the purchase of the bench is £500 cost and with an installation fee of £300.00.**

**85/23 To agree three top priorities for our area to take forward to the next Community Area Partnership meeting.**

This item was discussed, and it was agreed that the top three priorities to take forward are planning enforcement, building control and grass maintenance.

**86/23 Councillors to report on any meetings attended as representative:**

- **St Erme Climate Adaptation Working Group**

The group have decided that they will not meet until September now and will be arranging trips through the summer. The community garden is going very well, and they are supplying vegetables and fruit to the Community Larder and the Centres kitchen.

- **Police Liaison meeting (Cllr Hodgkinson)**

Cllr Hodgkinson reported that there were 25 people in attendance with 8 police officers. It was reported that drink spiking in Truro had reduced which is good and Truro is funding a Safer Streets project. They are currently promoting the Neighbourhood Watch Scheme and have introduced a Heritage Watch Scheme to protect historical sites of which there are 3500 in Cornwall and Devon. A new Devon & Cornwall Police website is being created and will have a section for crime figures. They have employed a new speed constable who will be supporting Community Speed Watch Groups and listed all the groups which included ours.

- **St Erme Playing Field Trust (Cllr Hodgkinson)**

The committee are looking at funding for solar on the roof and have been shortlisted for the social fund for new LED lighting. They would like to redecorate the lounge bar and are looking at replacing the chairs for this room too. The committee are still looking for a new treasurer for when the current one steps back at the AGM.

- **St Erme Village Hall (Cllr S Jones)**

Cllr S Jones stated that the committee had not met.

- **St Erme Community Enhancement Group (Cllr Trethewey)**

The Coronation events went well, and Mr & Mrs Keeler were thanked for hosting and sharing their gardens and were presented with a commemorative book of photos of the event.

The group are arranging a clean up of the flower borders on the grass verge outside the Community Centre on 9<sup>th</sup> September.

They are looking at renewing the Parish maps in the noticeboards and would like to design a leaflet to promote the public rights of way and walks in the parish.

The 'Big Help Out' was well supported and they would like to make this an annual event. They had been unsuccessful for the Social Fund for the historical finger posts so will be looking at further funding for this.

**87/23 To agree the date and time of the next meeting of the Council on Tuesday 5<sup>th</sup> September 2023.**

The above date and time were agreed.

**SIGNED**

**CHAIRMAN**

**DATE**