



The minutes of the meeting held on Tuesday 9<sup>th</sup> January 2024 at the St Erme Village Hall.

**Those present:**

Cllr Trethewey (Chairperson), Cllr Hodgkinson (Vice Chairperson), Cllr P Jones, Cllr Light, and Cllr Gould.

**In attendance:**

Mrs S Trethewey (Clerk)

**133/23 To accept apologies:**

Apologies were received and accepted from Cllr S Jones (at another Council meeting), Cllr Barnes (unwell) and Cllr Karen Glasson (Cornwall Councillor)

**134/23 Declarations of Interest in items on the agenda**

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey declared a pecuniary interest on the following agenda item:

14) Staff / Employment.

- b) To update regarding the NEST pension contributions and gratuities

**135/23 Dispensations**

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

**Public Participation (15 minutes)**

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no members of the public present.

**136/23 To approve the minutes of the meeting held on Tuesday 5<sup>th</sup> December 2023.**

The minutes previously circulated were agreed and it was proposed and seconded and therefore,

**RESOLVED that the minutes of the meeting held on Tuesday 5<sup>th</sup> December 2023 be approved as a true record and duly signed.**

**137/23 Councillors to discuss any matters with Cornwall Councillor if present.**

Cllr Glasson was not present.

Cllr P Jones left the room.

**138/23 Clerks update and report.**

The clerk reported on the following:

**Tregassow Lane Bench** – Installation is hopefully taking place this week.

**Cherilyn Mackrory MP** had circulated a letter to parishioners requesting opinions on the Fair Park Solar Farm planning application.

**Cornwall Council** – Members had received information on election costs to help prepare their budgets.

**Thank you** – As previously agreed the clerk had sent a card and flowers the owners of the local shop and post office on their retirement and thanking them for their support to the community over the last 18years.

Members were informed of all correspondence received and reminded of forthcoming meetings and training events.

Cllr P Jones rejoined the meeting.

#### **139/23 Planning:**

**a) To consider any planning applications received up to the date of the meeting.**

No planning applications had been received.

**b) Other planning issues:**

**i) To update on Cornwall Council planning decisions.**

There were no planning decisions from Cornwall Council

**ii) Other planning items:**

• **Cornwall Council: Update on Planning Fees and Planning Consultation deadlines.**

Members had received copies of the information, and the contents were noted.

• **PA23/01386/PREAPP: Land NW of Polglaze Cottage, Trispen, Truro**

This item was for information purposes and no comments were made.

**iii) To update on the transfer of land north of Burringtons.**

There were no updates on this item.

#### **140/23 Highways:**

**a) To update on the Community Speed Watch.**

Members held a session in December at the new location at the top of EglosRoad facing West along Chaple Road/School Lane. Two speeding vehicles have been reported.

**b) To update on additional 20mph signage north of the village.**

The clerk had chased this item and was advised that the quotation should be received soon.

**c) To update on the consultation results for proposals for the parking restrictions and accessibility in the village.**

It was agreed for the clerk to arrange an informal meeting to look at the results and comments made during the consultation and review the draft plan. The revised plan will be brought back to a full council meeting for consideration.

**d) To update on the damaged stile on footpath number 321/7/1.**

Cornwall Council have reported this to the landowner as it is their responsibility to repair the style.

**e) To discuss the implications of the total road closure from Trispen Hill junction at Chaple Road to the Eglos Road north junction re-scheduled for 12<sup>th</sup> February 2024 to 16<sup>th</sup> February 2024.**

There were concerns over the traffic implications along Trispen Hill and the effects on the bus service during the closure. The Clerk will ask Cllr Glasson (Cornwall Councillor) to help consult with the bus companies for further information on the measures being put in place.

#### **141/23 Finance:**

**a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.**

Name	Details of payment	Cost	VAT	Total
Sage	Payroll	£ 8.00	£ 1.60	£ 9.60
O2	Mobile Phone	£ 23.57	£ 4.71	£ 28.28
Mrs S Trethewey	Salary Month 9			
Mr M Kendall	Salary Month 9			
Mrs S Trethewey	Expenses	£ 156.00		£ 156.00
HMRC	3rd Qtr HMRC Payment	£ 538.55		£ 538.55
		£ 2,072.01	£ 6.31	£ 2,078.32

The 'Statement of Accounts' and 'Bank Reconciliations' previously circulated were agreed and it was proposed and seconded and therefore,

**RESOLVED that the 'Statements of Accounts and Bank Reconciliation' be approved as a true record and duly signed.**

**b) To receive and discuss the council's receipts and payments against the budget.**

Members had received copies of the receipts and payments against budget and there were no questions.

**c) To arrange an Internal check on the Council's Procedures.**

It was agreed for Cllr Hodgkinson & Cllr Gould to carry out the internal control checks on the Council's procedures prior to the next meeting.

**d) To receive quotations and agree an auditor to conduct the Council's Internal Independent Examination for the financial year ending 31<sup>st</sup> March 2024.**

Members considered the quotations received and it was proposed and seconded and therefore,

**RESOLVED for Linda Coles to conduct the Council's Internal Independent Examination for the financial year ending 31<sup>st</sup> March 2024 at a cost of £250.00.**

**142/23 To receive and agree on a quotation to repair the mulch service under an item of Gym equipment.**

The quotation has not been received so it was agreed to forward this item to the next meeting.

**143/23 To discuss and agree on working with Probus Parish Council and share the cost of training for a new Enforcement Officer.**

This was discussed and it was agreed that we would like to continue to provide an Environment Enforcement Officer at St Erme. It was agreed to look at sharing the cost of the training and discuss a way forward with Probus Parish Council regarding employment. Cllr Gould will look into any VAT implications of the Council's providing a service to each other.

**144/23 Councillors to report on any meetings attended as representative:**

- **St Erme Playing Field Trust (Cllr Hodgkinson)**

There was no update to report.

- **St Erme Village Hall (Cllr S Jones)**

There was no update to report.

**145/23 To agree the date and time of the next full meeting of the Council on Tuesday 6<sup>th</sup> February 2024 at the St Erme Community Centre.**

The above date and time were agreed.

**PART 2**

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

**SIGNED**

**CHAIRPERSON**

**DATED**