



**The minutes of the meeting held on Tuesday 6<sup>th</sup> February 2024 at the St Erme Community Centre.**

**Those present:**

Cllr Trethewey (Chairperson), Cllr Hodgkinson (Vice-Chairperson), Cllr Gould, Cllr Light, Cllr Barnes, Cllr S Jones, and Cllr P Jones.

**In attendance:**

Sally Trethewey (Clerk).

**147/23 To accept apologies.**

Apologies were received and accepted from Cllr Karen Glasson.

**148/23 Declarations of Interest in items on the agenda**

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey declared a pecuniary interest on the following agenda item:

21) Staff / Employment.

Cllr Trethewey, Cllr Hodgkinson, Cllr Light, and Cllr Gould declared a non-pecuniary interest on the following agenda item:

13) To consider the following grants from local organisations as per the Council's Grant Policy.

- St Erme Playing Field Trust: £200 towards the cost of maintenance of Tren creek Park

Cllr S Jones declared a non-pecuniary interest on the following agenda item:

13) To consider the following grants from local organisations as per the Council's Grant Policy.

- St Erme Silver Circle: £250 towards the cost of a bus for outings/trips

**149/23 Dispensations**

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

**Public Participation (15 minutes)**

**The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.**

There were no members of the public present.

Cllr S Jones and Cllr P Jones joined the meeting.

**150/23 To approve the minutes of the meeting held on Tuesday 9<sup>th</sup> January 2024.**

The minutes of the meeting previously circulated were agreed and it was therefore,

**RESOLVED that the minutes of the meeting held on Tuesday 9<sup>th</sup> January 2024 be approved as a true record and duly signed.**

**151/23 Councillors to discuss any matters with Cornwall Councillor if present.**

Cllr Glasson had forwarded the following in a report.

- It is great to see the Speedwatch in full force and thank you to those who braved the awful weather. I hope to join you soon but please keep up the good work.
- Chapel Road, Trispen road closure. I have just today received this from Transport Services at Cornwall Council: - "Given that the highway infringement on Trispen Hill has now been removed since the pub was demolished last week, both operators will be serving all stops in Trispen & St Erme except for the Methodist Chapel stop in the centre of the closure with no changes to their timetables."

### **152/23 Clerks update and report.**

The clerk reported on the following:

- Tregassow Lane Bench – The bench has now been completed and installed at Tregassow Lane
- Cornwall Council Notification-of Road closure on 12<sup>th</sup> February 2024 to 16<sup>th</sup> February 2024 (24 hours).at the junction at Eglos Road to the junction of Trispen Hill.
- Parking Restrictions – the clerk updated members on the informal meeting for the parking restrictions and accessibility in the village.
- Play Equipment Maintenance – these works have now been completed and the invoice has been paid.

### **153/23 Planning:**

#### **a) To consider any planning applications received up to the date of the meeting.**

No planning applications had been received.

#### **b) To update on other planning issues:**

The clerk had received a response from Burrington Developments who have stated that they have a backlog and that they are still looking at transferring the open space land to the Parish Council.

### **154/23 Highways:**

#### **a) To update on the Community Speed Watch.**

Members have held three sessions during January, one of these was cancelled due to the weather.

A total of seven vehicles were caught speeding during the two sessions held at Eglos Road. PC Hill attended one of the sessions. Cllr Gould has now completed his training and is a member of the speed watch group. Further sessions will be arranged on a weekly basis for the remainder of the month.

#### **b) To receive and agree on a quotation received from Cormac for additional 20mph signage north of the village.**

Cormac had forwarded a quotation of a cost £860.44 for the additional 20mph signage as requested. This was discussed and it was agreed for the clerk to get clarification on the additional costs in the terms and conditions. It was therefore,

**RESOLVED for the clerk to request the works to be completed by Cormac at a cost of £860.44 once clarification had been received.**

#### **c) To receive an email from a parishioner regarding the provision of a grit bin and 'Ice' warning signs.**

This item was discussed, and it was agreed that the 'Statutory' duty lies with Cornwall Council for keeping the roads free of ice, including providing grit bins. Cllr Glasson (Cornwall Councillor) has requested that the junctions on the A39 be included in the precautionary salting routes. The Clerk will speak to Cllr Glasson again to request this. It was agreed to monitor the area on the road where the 'spring' is as this was not usually a problem and that we have recently had more rain than usual causing the fields to be saturated.

### **155/23 Finance:**

#### **a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.**

Name	Details of payment	Cost	VAT	Total
Nest	Pension Contributions (Nov)			
Nest	Pension Contributions (Oct)			
Sage	Payroll	£ 8.00	£ 1.60	£ 9.60
O2	Mobile Phone	£ 23.57	£ 4.71	£ 28.28
Nest	Pension Contributions (Dec)			
Mrs S Trethewey	Salary Month 10			
Mr M Kendall	Salary Month 10			
Nest	Pension Contributions (Jan)			
Mrs S Trethewey	Expenses	£ 26.00		£ 26.00
EQH & B Dymond & Son	Climate Group Compost/Polytunnel	£ 244.00	£ 48.80	£ 292.80
CR Danks	Installation of Bench	£ 420.00		£ 420.00
		£ 2,265.19	£ 55.11	£ 2,320.33

The following payments were agreed and added to the schedule for payment:

St Erme Playing Field Ltd: Hall Hire January = £16.00

St Erme WI: providing refreshments for Precept 2023 = £25.00

St Erme WI: providing refreshments for Annual Parish meeting 2023 = £25.00

St Erme WI: providing refreshments for Precept 2022 = £25.00

The 'Statement of Accounts' previously circulated were agreed and it was therefore,

**RESOLVED that the 'Statement of Accounts' be approved as a true record and duly signed.**

**b) To receive and discuss the council's receipts and payments against the budget.**

There were no questions.

**c) To receive a report from Cllr Hodgkinson & Cllr Gould on the Council's 'Internal Control' checks.**

Cllr Gould and Cllr Hodgkinson had carried out the 'Council's Internal Control' checks and there were no concerns highlighted.

**156/23 To receive and agree on a quotation to repair the mulch service under an item of Gym equipment.**

Members considered the quotations and options available and felt that it would be cost effective overall to replace the complete section of the mulch rather than carry out a repair. It was therefore,

**RESOLVED for SWPSI to replace the mulch on the effected piece of Gym equipment at a cost of £1,600.**

**157/23 To agree for Playsafety Ltd - ROSPA to carry out the council's annual inspection of the play equipment at the School Park and Trispen Football Field.**

This item was discussed, and it was therefore,

**RESOLVED for Playsafety Ltd to carry out the annual inspection of the Council's the play equipment.**

**158/23 To receive and agree on the Cornwall Council LMP 2024/2025.**

This item was discussed, and it was agreed and therefore,

**RESOLVED to continue with the Council's contract with Cornwall Council's LMP Agreement for 2024/2025.**

**159/23 To consider the following grants from local organisations as per the Council's Grant Policy.**

Cllr S Jones declared a non-pecuniary interest in the next item and left the room.

- **St Erme Silver Circle: £250 towards the cost of a bus for outings/trips**

Members discussed this item, and it was agreed and therefore,

**RESOLVED to grant the sum of £250 to the St Erme Silver Circle towards the cost of bus outings for the organisation, as per the Council's Grant Policy.**

Cllr S Jones rejoined the room.

Cllr's Trethewey, Hodgkinson, Light and Gould had declared a non-pecuniary interest in the next item and left the room.

It was proposed and seconded for Cllr Barnes to chair the next item.

- **St Erme Playing Field Trust: £200 towards the cost of maintenance of Tren creek Park.**

Members discussed this item, and it was agreed and therefore,

- **RESOLVED to grant the sum of £200 to the St Erme Playing Field Trust towards the cost of maintenance of Tren creek Park, as per the Council's Grant Policy.**

Cllr's Trethewey, Hodgkinson, Light and Gould rejoined the meeting.

Cllr Trethewey stood back in as Chairperson.

- **St Erme Cricket Club: £500 towards the cost of new training equipment.**

Members discussed this item, and it was agreed and therefore,

**RESOLVED to grant the sum of £500 to the St Erme Cricket Club towards the cost of new training equipment, as per the Council's Grant Policy.**

**160/23 To consider requests for grants under LGA 1972 s137 for organisations outside of the parish as per our grant policy procedures.**

- **Citizens Advice Cornwall**

Members considered this item, and it was discussed and agreed and therefore,

**RESOLVED to grant the sum of £100.00 to Citizens Advice Cornwall under the LGA 1972 s137 as per the Council's Grant Policy.**

- **Cornwall Cricket Board.**

Members discussed this item, and it was discussed and agreed and therefore,

**RESOLVED not to grant any monies to the Cornwall Cricket Board.**

**161/23 To receive a letter from the St Erme WI regarding releasing grant monies for a bench to celebrate their centenary year.**

This item was discussed, and it was agreed and therefore,

**RESOLVED to grant the sum of £400 to the St Erme WI towards a bench to celebrate the organisations centenary year, subject to the following conditions.**

That the bench is secured to a concrete slab and that the bench is put in the ownership of the Parish Council if the group folds. The grant will be forwarded to the St Erme WI with this month's pay schedule.

**162/23 To receive and consider a request from the St Erme Climate Adaption Group to separate from the Parish Council and merge with another local organisation in the Parish to open further funding opportunities.**

This item was discussed, and it was agreed that the merger with the St Erme Community Enhancement Group would benefit the Climate Adaption Group by opening further funding opportunities and support towards the groups aims of sustainability in the community. Members agreed that a budget can be kept to grant monies to the group towards sustainability projects that fit within the Council's Environmental Policy. The Council will continue to work towards items in their Policy. The Council will recommend that the group include the word sustainability in their title or within their publicity of the group.

It was therefore,

**RESOLVED that the St Erme Climate Adaption Group ceases as a sub committee of the Council and that a budget would be maintained in the Council's accounts for grant funding to the St Erme Community Enhancement Group for projects that fit in with the Council's Environmental Policy.**

**163/23 To consider the format and organise the Annual Parish meeting on Tuesday 19th March 2024.**

This item was discussed, and it was agreed to ask PC Allan Reed to give a talk on the Community Speedwatch and the St Erme Community Enhancement Group to give an update on their historical finger post and climate projects.

The Clerk will ask the St Erme WI if they would like to make and serve the refreshments for the evening.

The meeting will be advertised in the noticeboards, website, the Parish Post and on social media.

**164/23 Councillors to report on any meetings attended as representative:**

- **St Erme Playing Field Trust (Cllr Hodgkinson).**

Cllr Hodgkinson reported that the Community Larder is still well attended each week. The 'Trust' are still looking for grant funding for solar panels and to replace their lighting with LED lighting. They have recently replaced their TV aerial which had got damaged.

- **St Erme Village Hall (Cllr S Jones).**

Cllr S Jones did not attend the last meeting.

- **Police Liaison Group meeting (Cllr P Jones).**

Cllr P Jones did not attend the last meeting.

- **St Erme Community Enhancement Group (Cllr Light).**

They had held their AGM and Cllr Hodgkinson had been voted in as Chairperson.

- **Roseland & Truro Community Area Partnership (minutes circulated).**

The notes of the last meeting had been circulated to members.

**165/23 To agree the date and time of the next full meeting of the Council on Tuesday 5<sup>th</sup> March 2024 and the Annual Parish meeting on Tuesday 19<sup>th</sup> March 2024 at the St Erme Community Centre.**

The above dates and times were agreed.

## **PART 2**

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

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**SIGNED**

**CHAIRPERSON**

**DATED**

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