



The minutes of the meeting held on Tuesday 5th March 2024 at the St Erme Community Centre.

Those present:

Cllr Trethewey (Chairman), Cllr Hodgkinson (Vice-Chairman), Cllr Light, Cllr Gould, Cllr P Jones, and Cllr S Jones.

Those present:

Mrs Sally Trethewey (Clerk), Cllr Karen Glasson (Cornwall Councillor) and three members of the public.

168/23 To accept apologies.

Apologies were received and accepted from Cllr Barnes (unwell).

169/23 Declarations of Interest in items on the agenda

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey declared a pecuniary interest on the following agenda item.

17) Staff / Employment.

- d) Cllr Gould to update on advice received regarding the Clerks gratuity/pension contributions.

170/23 Dispensations

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

A member of the public asked about the sewage capacity for future development in the Parish.

The Chairman explained that Southwest Water are a statutory consultee to planning applications and can request funds from developers if they feel that the system requires upgrading due to any new proposals.

171/23 To approve the minutes of the meeting held on Tuesday 6th February 2024.

The minutes previously circulated were agreed and it was therefore,

RESOLVED that the minutes of the meeting held on Tuesday 6th February 2024 be approved as a true record and duly signed.

172/23 Councillors to discuss any matters with Cornwall Councillor if present.

Cllr Glasson reported that she is chasing the portfolio holder regarding adding the junctions of the A39 to the primary gritting routes.

173/23 Clerks update and report.

The Clerk reported on the following:

- **Notification** from Cornwall Council has been received for the following road closure. Road from Well Meadow Bungalow to A39 at St Erme, Treworgan, St Erme. On 16th April 2024 – 8.30am to 3.30pm.
- **UK Government-** It was agreed for the Clerk to order a free portrait to commemorate the accession of His Majesty King Charles III.
- **Repairs to Mulch Safety Surface** – These works at Trispen football field have been ordered and we are waiting for a date for commencement.
- **St Erme Village Hall Constitution** – A copy had been forwarded to members to respond as individuals.
- **St Erme Community Centre** – Members were informed of the hall hire increase from April 2024.

Members were informed of all correspondences received and reminded of forthcoming meetings and training events.

174/23 Planning:

a) To consider any planning applications received up to the date of the meeting.

- **Planning Application PA23/09949: Coasting Housing.**

A public consultation had been previously held regarding this application.

Members discussed this application at length and considered all the elements of these proposals carefully.

After consideration it was proposed and seconded with all in favour and therefore,

RESOLVED to object to this application due to concerns in relation to: The St Erme Neighbourhood Development Plan, landscape (St Erme Local Landscape Character Assessment), historical, flooding, highways, education, food security, and the submitted Travel Plan. Members felt that it was the right type of development needed, but totally in the wrong location.

- **Planning Application PA24/00819: Rafters, Trispen.**

This application was discussed, and it was proposed and seconded with all in favour and therefore,

RESOLVED to support the application with no recommendations.

- **Planning Application PA24/00891: Parkland, Toyota, Carland Cross**

This application was discussed, and it was proposed and seconded with all in favour and therefore,

RESOLVED to support the application with no recommendations.

b) Cornwall Council 'A Call for Sites' for the next Cornwall Local Plan.

Members discussed this item, and it was agreed not to respond to Cornwall Council's 'A Call for Sites'.

c) To update on other planning issues:

PA23/01386/PRE: Advice given by Cornwall Council

Cllr Glasson left the meeting.

175/23 Highways:

a) To update on the Community Speed Watch.

Members have booked two more sessions for w/c 4/03/24 at School Lane and are hoping to book at least one session per week subject to members being available.

b) To update on the delivery of additional 20mph signage north of the village.

We received a response from Cormac regarding our questions on the 'Terms and Conditions', these came back satisfactory, and the works have been programmed in.

c) To receive and agree the updated draft for 'Parking Restrictions'

Members agreed to add two further locations to the restrictions, one being left of the junction as you enter Poliskan Way and a location at the bottom of Eglos Road by the pedestrian entrance to the Burrington Estate south of the site. The clerk will forward the proposals to Cornwall Council for consideration. The drop kerbs will be considered once a walk around the village has taken place as discussed and agreed at the last meeting.

176/23 Finance:

a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.

Name	Details of payment	Cost	VAT	Total
St Erme Playing Fields Ltd	Hall Hire - January	£ 16.00		£ 16.00
St Erme WI	Refreshments - Precept meeting 2023	£ 25.00		£ 25.00
St Erme WI	Refreshments - Annual Parish 2023	£ 25.00		£ 25.00
St Erme WI	Refreshments - Precept meeting 2022	£ 25.00		£ 25.00
St Erme WI	Grant	£ 400.00		£ 400.00
Sage UK	Payroll	£ 8.00	£ 1.60	£ 9.60
O2	Mobile Phone	£ 23.57	£ 4.71	£ 28.28
Mrs S Trethewey	Salary Month 11			
Mr M Kendall	Salary Month 11			
Nest	Pension Contributions (Feb)			
Mrs S Trethewey	Expenses	£ 26.00		£ 26.00
St Erme Village Hall	Hall Hire - January 2024	£ 12.00		£ 12.00
St Erme Cricket Club	Grant	£ 500.00		£ 500.00
St Erme Playing Field Trust	Grant	£ 200.00		£ 200.00
St Erme Silver Circle	Grant	£ 250.00		£ 250.00
Citizens Advice Cornwall	Grant - S137	£ 100.00		£ 100.00
		£ 3,097.86	£ 6.31	£ 3,104.17

The following invoices were added to the payments above:

Printerland Ltd (Ink Toner) £270.05 + £54.01 VAT = £324.06

PWLB (Loan Repayment) = £2763.57

The 'Statement of Accounts' above were agreed and it was proposed and seconded and therefore,

RESOLVED that the 'Statement of Accounts' be approved as a true record and duly signed by the Chairman.

b) To receive and discuss the council's receipts and payments against the budget.

Members had received copies and there were no questions.

177/23 To pass a resolution to sign up to the civility and respect pledge.

Members discussed this item, it was proposed and seconded and therefore,

RESOLVED to sign up to the civility and respect pledge. The Clerk will draft a 'Dignity at Work' policy to be adopted at the next meeting.

178/23 To receive an email from St Erme Cricket Club for support in their application of £826.24 from s106 monies towards a new wooden fence along the field boundary.

This item was discussed, and it was proposed and seconded and therefore,

RESOLVED to support St Erme Cricket Club in their application to Cornwall Council for S106 monies of £826.24.

179/23 To agree to register with Cornwall Council's on-line training portal at a cost of £35.00 per delegate to gain access to a range of on-line learning resources.

This item was discussed, and it was proposed and seconded and, therefore.

RESOLVED to register the Clerk on Cornwall Councils training portal at a cost of £35.00.

180/23 To discuss the current position regarding the 'Public Rights of Way' community leaflet.

It was discussed previously that it would be good to promote the parishes Public Rights of Way with a leaflet showing suggested routes, of what people may see along the way etc. and to highlight the level of accessibility and access to each path. Including photos and general information. Cllr Hodgkinson stated that the photos and information have now been gathered. It was agreed that these can now be put together by the St Erme Community Enhancement Group and that the Council have a budget of £500 towards the cost of producing and printing the leaflets. Cllr Hodgkinson will report back to the St Erme Community Enhancement Group.

181/23 To consider the format and organise the Annual Parish meeting on Tuesday 19th March 2024.

The St Erme Community Enhancement Group will give a presentation and the Clerk was waiting to hear back from the manager of Cornwall Community Speed Watch. As a backup it was agreed for Cllr Trethewey to talk about the St Erme Speed Watch Group if required.

The refreshments have been organised and the meeting has been advertised.

182/24 Councillors to report on any meetings attended as representative:

- **St Erme Playing Field Trust (Cllr Hodgkinson).**

Cllr Hodgkinson reported that a new aerial had been installed to replace the damaged one. The centre had been offered some LED lighting at cost. They were getting ready to install the new shed along with the Trispen & St Erme Fun Day Committee using the allocated S106 monies.

- **St Erme Village Hall (Cllr S Jones).**

The next meeting was scheduled for the following week, so there was no update.

183/23 To agree the date and time of the Annual Parish meeting on Tuesday 19th March 2024 and the next full meeting of the Council on Tuesday 2nd April 2024 at the St Erme Community Centre.

The above dates and times were agreed.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

SIGNED

CHAIRMAN

DATED

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184/23 Staff / Employment.