# St Erme Parish Council



# Clerk to the Parish Council Sally Trethewey, 1 Forestry House, St Erme, Truro Cornwall, TR4 9BW

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The minutes of the extraordinary meeting held on Tuesday 8<sup>th</sup> August 2023 at the St Erme Community Centre.

#### Those present:

Cllr Trethewey (Chairman), Cllr Hodgkinson (Vice-Chairman), Cllr P Jones, Cllr Light, Cllr Barnes, and Cllr Gould.

#### In attendance:

Mrs sally Trethewey (Clerk)

#### 88/23 To accept apologies.

Apologies were received and accepted from Cllr S Jones (unwell) and Cllr Glasson (Cornwall Councillor).

89/23 Councillors to disclose any declarations of interests on any agenda items.

There were no declarations of interest declared.

## 90/23 Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

There were no dispensations requested.

#### **Public Participation (30 minutes)**

Public Bodies (Admission to Meetings) Act 1960 as amended by S100 of the Local Government Act 1972. With the Chairman's permission, Local Government Electors for the Parish may make representations to the Council on any item on the Agenda. The public are given 10 minutes to discuss any item on the agenda, after this period the

members of the public may stay at the meeting but will not be able to comment or participate.

There were no members of the public present.

#### 91/23 Employment

a) To agree the format and details for the interviewing of applicants for the position of Street Cleaner and arrange a date and venue.

The Council's street cleaner had handed their notice in, and the position had been advertised on the council's website, noticeboards and on Facebook.

It had been agreed to advertise this as soon as possible due to the Council's partnership contract with Cornwall Council. The details and terms of the employment remain the same and the salary was reviewed and will be brought in line with the LGA National Salary Award Scheme: SCP 11 (LC1 - 7 to12) and reviewed annually in October.

It was agreed that the position of Environment Enforcement Officer will be looked at separately and will be on the agenda of the next meeting.

Members discussed the format and questions for the interviews, and it was agreed and therefore

RESOLVED that Cllr Hodgkinson and Cllr Gould carry out the interviews for the position and a date and times were agreed.

Members discussed and reviewed the risks associated with the position and it was agreed that H&S clothing and new equipment would be required. The clerk will look at what is required and costings for a trolley and additional wheelie bin.

#### b) To discuss and agree on any entitlements and gifts.

Members were sorry to lose Mr Brunsden and wished him well in his new job. Members wished to recognise Mr Brunsden's 18 years' service to the Council, and it was agreed and therefore

## RESOLVED to purchase a £50.00 gift voucher for a meal at a local restaurant to be given to Mr Brunsden and arrange for a card to be signed by all members.

## 92/23 To arrange a date and format for a Public meeting for the Legacy Properties Planning application.

The Council had received notification of the following planning application:

PA23/04633: Legacy Properties

Land south of Eglos Road, St Erme

Residential development and associated access roads, landscaping, and services.

As this is a large application for up to 80 dwellings it was agreed that the Council should hold a public meeting to gauge the views and opinions of the community.

It was therefore

# RESOLVED to hold a public meeting on Tuesday 24<sup>th</sup> August 2023 at the St Erme Community Centre; plans will be available to view from 7.00pm and the meeting will commence at 7.30pm.

This meeting will be advertised on the council's website, noticeboards, Facebook page and by leaflet drop to all properties in the village.

The application will then be discussed and considered at the full council meeting in September.

## 93/23 To agree the date and time of the next full meeting of the Council on Tuesday 5<sup>th</sup> September 2023.

The next meeting of the Council will be on Tuesday 5<sup>th</sup> September 2023 at the St Erme Community Centre.

Cllr Barnes and Cllr Gould gave their apologies for the next meeting.

SIGNED C	CHAIRMAN	DATED