



The minutes of the meeting held on Tuesday 1st October 2024 held at the St Erme Community Centre.

Those present:

Cllr Trethewey (Chairperson), Cllr Hodgkinson (Vice-Chairperson), Cllr Light, and Cllr P Jones.

In attendance:

Sally Trethewey (Clerk) and one member of the public.

96/24 To accept apologies.

Apologies were received and accepted from Cllr Gould (work commitments), Cllr S Jones (unwell), Cllr Barnes (work commitments), and Cllr Karen Glasson (Cornwall Councillor). Cllr Hodgkinson forwarded apologies as he will be slightly late to the meeting.

97/24 Declarations of Interest in items on the agenda

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey declared a pecuniary interest on the following agenda item:

15) Staff / Employment

- a) To review the clerk's salary and expenses and to arrange for the clerk's appraisal.
- b) To review the Council's Pension Scheme with NEST
- c) To consider and agree overtime payment of 13hrs hours for additional hours worked to catch work following holiday in July/August.

98/24 Dispensations

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

A member of the public expressed their concerns regarding the increase of traffic along the rural road from the bridge over the A39 to Pengelly. There have been a few accidents on the bends and felt that additional signage, a reduced speed limit or traffic calming was required.

The Chairperson thanked the member of the public.

Cllr Hodgkinson joined the meeting.

99/24 To approve the minutes of the meeting held on Tuesday 3rd September 2024.

The minutes previously circulated were agreed and it was proposed and seconded, and therefore,

RESOLVED that the minutes of the meeting held on Tuesday 3rd September 2024 be approved as a true record and duly signed.

100/24 Councillors to discuss any matters with Cornwall Councillor if present.

Cllr Glasson had given her apologies. Cllr Light asked if the Clerk could ask Cllr Glasson to find out when the remaining works at Carland Cross roundabout will be completed.

101/24 Clerks update and report.

The Clerk reported on the following:

Notification of Road Closure – members were informed of the forthcoming road closure. Between St Erme To Nankilly, on 7th October 2024 (09:30 to 15:30 hours).

Damaged Noticeboard: Cllr Hodgkinson and Cllr Gould have carried out the repairs to the noticeboard.

Cornwall Association of Local Council's –

- Members were informed of the new role of Deputy County Officer and the appointment of Lee Dunkley.
- Information on the forward planning for elections 2025 had been received and forwarded to members.

St Erme Village Hall Centenary Celebrations: - Members were reminded of the forthcoming Centenary celebrations.

Members were informed of all correspondences received and reminded of forthcoming meetings and training events.

102/24 Planning:

a) **To consider any planning applications received up to the date of the meeting.**

- **PA24/06550: Land adjacent to St Erme & Trispen School St Erme, Truro
Proposed surface water drainage detention basin in conjunction with application PA23/09949.**

This application was discussed, and it was proposed and seconded and therefore,

RESOLVED to object to this application for the following reasons:

The proposals do not go far enough to alleviate the historical and existing flooding that is regularly along the road (locally known as Tregassow Lane) adjacent to the site where the new junction into the development will be.

This flooding was highlighted in our objection to PA23/09949, this stretch of road floods of a length of 100m during wet weather and even a small amount of rain results in standing water for several days. The current proposals will not be able to cope with the run-off water from the proposed development and with the water runoff from Tregassow Lane.

The drainage pipes shown in the plans fall well short of this road, the pipes should be extended to the lane where it floods to alleviate flooding from this point onwards.

There is strong concern over the possible flooding at Allium Court and the new properties if this is not addressed appropriately.

- **PA24/05595: Pencoose Farmhouse, St Erme, Truro
Proposed detached annex for family and side extension to existing dwelling and associated works.**

This application was discussed, and it was proposed and seconded and therefore,

RESOLVED to object to this application for the following reasons:

We consider that the proposed detached annex is too large and far from the main dwelling house to be considered as an annex and should be classed as a new dwelling and this should be reflected and considered as such in any future planning application.

We have no objection to the proposed small extension to the main dwelling house.

- **PA24/07075: 2 Pencoose Barns, St Erme, Truro
Conversion of existing garage, forming detached annexe family use, including construction of dormer window and veranda.**

This application was discussed, and it was proposed and seconded and therefore,

RESOLVED to support this application with the following condition:

The change of the structure of the garage although is detached from the main dwelling is already in

situ and there are no major changes to the outside of the building.

We request that there are conditions put in place stating that the annexe must be tied to the main dwelling and only used for family use. Any changes to this such as private renting or holiday lets should be subject to a further planning application.

- **PA24/07245: Glen View, St Erme, Truro.**

Works to tree covered by a tree preservation order (TPO) G1.2, G1.5, & G1.7 – crown lift.

This application was discussed, and it was proposed and seconded and therefore,

RESOLVED to support this application with the following condition:

That no works are carried out that could reduce the life of the trees.

b) To update on Cornwall Council planning decisions:

- **PA23/09949: Coastline Housing Ltd – Land adjacent to St Erme & Trispen School.**

Members had agreed to request that this application go to Cornwall Council's full planning committee. It was agreed for Cllr Gould to represent the Council in our objection to the application. Cllr Hodgkinson will attend if Cllr Gould is unable too. Cllr Glasson has requested that this application goes to the planning committee.

- **PA24/05643: 2 Truthan View, Trispen, Truro - APPROVED**

d) Other planning updates:

There were no other updates.

103/24 Highways:

a) To update on the Community Speed Watch.

We have held two sessions at Trispen Hill north of the village. The majority were abiding by the speed limits and 11 people across the two sessions were logged over the speed limit.

Muti directional sessions at all our sites have been approved.

b) To update on items regarding the Public Rights of Way.

Since the last meeting Cornwall Highways have cut the hedges along the PROW No: (321/11/1).

c) To update and discuss Cornwall Council's grass maintenance of the verges.

Cornwall Highways have now cut all the grass verges in the parish and trimming around the signage. It was agreed to highlight the areas to Cornwall Council that we wish not to be included in any future 'No Mow May' schemes, this includes the open recreational areas within Polisken Way, Killigrew Gardens, Polglase Walk and Trevella Vean. Correspondence to be copied to Cllr Glasson.

d) To update on a damaged finger post.

Whilst hedge cutting Cormac were witnessed damaging and knocking off a finger post of one of the old directional signage posts at the Probus junction.

We have been informed by another employee, that Mark Bruce (Highway Safety Inspector), that the damaged finger post will be returned to the depot for repair and will be reset back on site.

The Clerk to follow this up.

e) To receive a letter from a parishioner regarding investigation of the provision of traffic calming and speed limits on the road from the A39 bridge to Pengelly Farm.

This item was discussed, and it was agreed to write to Cornwall Highways and request that this road and the speed of traffic is looked at and consideration given on how it can be made safer such as warning signage for 'speed, walkers, cyclist, horse riders' etc., possible traffic calming either side of the 'S' bends at Penhale Cottages or speed restrictions. Cllr Glasson to be copied into correspondence.

f) To receive formal notification of the termination of the Council’s maintenance contracts from the Council’s contractor.

Our contractor has given us three months’ formal notice to terminate their contract and has agreed with us a finish date of 31st December 2024. They will bring everything up to a good standard and complete the last PROW maintenance and weed treatment and an additional grass cut if required prior to this date.

The only maintenance that is carried out between January and the end of March is a clearing of ‘Little Lane’ the footpath between Chaple Road and Trispen Hill opposite the shop.

104/24 Finance:

a) To receive the financial ‘Statement of Accounts’ for the year to date and to approve payments.

Sage UK	Payroll	£ 10.00	£ 2.00	£ 12.00
O2	Mobile Phone	£ 8.59	£ 1.72	£ 10.31
Rural Services Partnership Ltd	Membership	£ 50.00	£ 10.00	£ 60.00
Mrs S Trethewey	Salary Month 6			
Mr M Kendall	Salary Month 6			
Nest	Pension Contributions (Sept)			
HMRC	HMRC Payment			
Mrs S Trethewey	Expenses	£ 149.60	£ 24.72	£ 174.32
Lyreco UK Ltd	Stationary	£ 28.45	£ 5.69	£ 34.14
Printerland Ltd	Ink Toner	£ 133.00	£ 26.60	£ 159.60
Probus Parish Council	FPN Officer Services (July)	£ 170.50		£ 170.50
Probus Parish Council	FPN Officer Services (August)	£ 170.50		£ 170.50
		£ 2,097.28	£ 70.73	£ 2,168.01

The ‘Statement of Accounts’ and payments were agreed, and it was proposed and seconded and therefore,

RESOLVED that the ‘Statement of Accounts’ be approved as a true record and duly signed. The Clerk will arrange payment of the invoices.

b) To receive and discuss the council’s receipts and payments against the budget.

The receipts and payments against budget and the bank reconciliation were previously circulated. There were no questions.

c) To update on the Council’s on-line banking procedures.

The bank mandate has been submitted and the additional access for on-line banking should be completed before the next meeting.

d) To discuss the Council’s 1st draft budget for 2025/2026 and the format of the public precept meeting to be held on Tuesday 19th November 2024.

Members discussed the draft precept and budget, and slight changes were made, to be considered at the next meeting of the Council.

It was agreed to ask the St Erme Silver Circle if they would like to provide and serve the refreshments for the public meeting. We will launch the ‘Community Benefits Fund’ at this meeting and have an update from the ‘Health & Wellbeing’ working party.

The Clerk will advertise the event on Facebook, in the St Erme Parish Post, in the parish noticeboards and on the council’s website.

105/24 To discuss and agree on the launch and publicise the Council’s Community Benefit Fund scheme.

It was agreed that this will be launched at the public precept meeting in November and the Clerk will write and invite the local organisations to the meeting. This will be advertised with the publicity for the public precept meeting too.

106/24 To agree the purchase of a memorial wreath for Remembrance Day (under Section 137 of the Local Government Act (LGA) 1972) and agree for the Chairperson to attend the Village Remembrance Day Service at St Erme Church.

This item was discussed, and it was agreed for Cllr Trethewey to attend the service on behalf of the council and it was therefore,

RESOLVED to purchase a memorial wreath as per Section 137 of the Local Government Act (LGA) 1972).

107/24 To finalise details for the Council's Scarecrow for the Scarecrow competition.

Cllr Gould and Cllr Hodgkinson have agreed to make and put in place the council's scarecrow for the competition.

108/24 Councillors to report on any meetings attended as representative:

- **St Erme Playing Field Trust (Cllr Hodgkinson).**

Cllr Hodgkinson stated that the 'Trust's' AGM will be held on 21st October and there were no further updates.

- **St Erme Village Hall (Cllr Gould).**

Cllr Gould had sent his apologies and there was no update to report.

- **St Erme Community Enhancement Group (Cllr Trethewey).**

Cllr Trethewey reported that the group were hoping to hold another event with the Truro Nourish Hub in November.

In the Community Garden the apple trees that are years old have developed canker, so they are going to be removed and replaced, and they are going to put in raised beds too.

- **St Erme Cricket Club (Cllr Gould)**

Cllr Gould had sent his apologies and there was no update to report.

109/24 To agree the date and time of the next meeting of the Council on Tuesday 5th November 2024 and the Public Precept meeting on Tuesday 19th November 2024.

The above date and time were agreed.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

SIGNED

CHAIRPERSON

DATED