



The minutes of the meeting held on Tuesday 14th January 2025 at the St Erme Community Centre.

Those present:

Cllr Trethewey (Chairperson), Cllr Hodgkinson (Vice-Chairperson), Cllr Light, Cllr P Jones, and Cllr Gould.

In attendance:

Sally Trethewey (Clerk to the Council) and Cllr Karen Glasson (Cornwall Councillor).

149/24 To accept apologies.

Apologies were received and accepted from Cllr S Jones (unwell).

150/24 Declarations of Interest in items on the agenda

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey declared a non-pecuniary interest on the following agenda item:

7) Planning:

- a) To consider any planning applications received up to the date of the meeting.
 - PA24/09170: The Barn, Pengelly Weddings, Trispen
Proposed first floor Office extension.

151/24 Dispensations

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no members of the public present.

152/24 To approve the minutes of the meeting held on Tuesday 3rd December 2024.

The minutes previously circulated were agreed and it was proposed and seconded with all in favour and therefore,

RESOLVED that the minutes of the meeting held on Tuesday 3rd December 2024 be approved as a true record and duly signed.

153/24 Councillors to discuss any matters with Cornwall Councillor if present.

Cllr Light stated that he felt that Cornwall Council leasing their car parks to a private company is not the way forward. There needs to be a better system where Cornwall Council get the profits. They need to look at the bigger picture rather than try to get a quick income and look at it in the longer term.

Cllr Glasson stated that she does not agree with Cornwall Council's decision on this and said that they say the maintenance costs are too high. Cllr Glasson will put forward Cllr Lights concerns.

Cllr Glasson asked the clerk to share with local groups that the Prosperity Fund will be open for funding again in February. The Clerk will forward this information to groups on the launch of the funding in February with information on how to apply.

Cllr Glasson asked if the Council or local organisations were doing anything for VE Day on 8th May 2025, as not much has been circulated regarding this. Cllr Trethewey stated that this had not been discussed and that we had not received any information on any National events.

Cllr Trethewey thanked Cllr Glasson.

154/24 Clerks update and report.

The clerk reported on the following:

Bell Geospace – Members had been notified that Bell Geospace will be conducting Airborne Geophysical Surveys in our area.

Cornwall Council – Road Closure Order

Members were notified of the road closure at the Layby from Truthan to A39 Truthan, St Erme between 6th January 2025 to 14th January 2025.

CALC: Members had received an update on Employers National Insurance and the effects that this will have on Town & Parish Council who are not exempt from the new employer's contributions.

Cornwall Council – Phil Mason (CC Strategic Director) has sent out a response to all Council's regarding the email sent out by a group called NED Board, Newquay Airport.

St Erme Community Benefit Fund – Parish organisations have been notified that the fund is open for applications with a deadline of 28th February 2025.

St Erme Village Hall Committee – members received a letter thanking the Parish Council for their support for the Village Hall Centenary Celebrations.

Damaged Noticeboard: The Clerk informed members that the noticeboard on the side of the shop at Trispen Hill had been vandalised and the Perspex will need replacing. This has been reported to the police via their website and the Clerk will obtain estimates to get the Perspex replaced.

Defibrillator: The defibrillator had been used and has currently been removed. The replacement supplies have been ordered at a cost of £188.00, and notification has been posted on social media informing the public and the locations shared of the other defibrillators in the village.

Trispen & St Erme Funday AGM: Members were notified of the date of their AGM and that they will be reviewing and updating their constitution at this meeting and to agree to become a registered charity with the Charity Commission.

The clerk informed members of all correspondence received and reminded members of forthcoming meetings and training events.

Cllr Trethewey had declared a non-pecuniary interest on the next agenda item and left the room. Cllr Hodgkinson chaired the next agenda item.

155/24 Planning:

- a) **To consider any planning applications received up to the date of the meeting.**
 - **PA24/09170: The Barn, Pengelly Weddings, Trispen**
Proposed first floor Office extension.

This application was discussed, and it was proposed and seconded and therefore,

RESOLVED to support this application with no recommendations.

Cllr Trethewey rejoined the room and chaired the remaining meeting.

b) To update on Cornwall Council planning decisions:

- PA24/07503: Glendroc, Trispen: This application has been approved by Cornwall Council.

c) Other planning items:

- **To update on PA23/09949 & PA24/06550:**

Coastline Housing Ltd – Land adjacent to St Erme & Trispen School.

Cllr Trethewey and Cllr Karen Glasson (Cornwall Councillor) spoke at the Strategic Planning meeting in objection to these applications; however, Cornwall Council approved both applications.

Members were disappointed that Cornwall Council did not consider about the school becoming landlocked which will prevent the school being able to expand in the future as the village naturally grows and felt that this is very short-sighted of them.

- **To receive and consider a letter from the Mayor of Marazion Town Council regarding a Cornwall Council’s Planning and Enforcement.**

Members discussed this item at length, and it was agreed to respond to say that they sympathise with Marazion Town Council, but as a Parish, we would find it difficult to support this at this time.

156/24 Highways:

a) To update on the Community Speedwatch.

The clerk informed members that two people have come forward and are in the process of carrying out the on-line training, who will then be required to have face to face training. The Clerk and Cllr Hodgkinson will arrange sessions to get these completed.

b) To receive a response from Cornwall Council regarding obligations to maintain the grass open space areas.

Members had received a reply from Cornwall Council stating that Cornwall Council has no formal obligation to maintain these areas to the same standard in perpetuity. The cutting of the grass on these areas of non-highway land is not a legal responsibility and does not give Cornwall Council any entitlement to the property.

This was discussed and it was agreed to reply stating that we do not agree with this statement.

c) To receive a report from our maintenance person regarding two overgrown styles on bridleway 321/9/1 and a loose post at the kissing gate on footpath 321/7/1.

This item was discussed, and it was noted that the two overgrown styles were not part of St Erme’s LMP and was in the neighbouring Parish of Ladock.

The kissing gate has been previously reported, and Cornwall Council have been in correspondence with the landowner.

157/24 Finance:

a) To receive the financial ‘Statement of Accounts’ for the year to date and to approve payments.

| Name | Details of payment | Cost | VAT | Total |
|-----------------------|--|------------|--------|------------|
| Sage UK | Payroll | £ 10.00 | £ 2.00 | £ 12.00 |
| GLS Supplies | Bin Bags | £ 19.99 | £ 4.00 | £ 23.99 |
| St Erme PFL | Hall Hire November | £ 42.00 | | £ 42.00 |
| St Erme PFL | Hall Hire - December | £ 21.00 | | £ 21.00 |
| O2 | Mobile Phone | £ 11.00 | £ 2.20 | £ 13.20 |
| Mrs S Trethewey | | | | |
| Mr M Kendall | | | | |
| Nest | | | | |
| Mrs S Trethewey | Expenses | £ 186.00 | | £ 186.00 |
| HMRC | 3rd Qtr Payment | £ 382.31 | | £ 382.31 |
| Probus Parish Council | Enforcement Officer - 1st Oct to 13th Dec | £ 437.58 | | £ 437.58 |
| St Erme Village Hall | Hall Hire (Dec) Health & Wellbeing meeting | £ 12.00 | | £ 12.00 |
| | | £ 2,341.34 | £ 8.20 | £ 2,349.54 |

The 'Statement of Accounts' previously circulated were agreed and it was proposed and seconded and therefore,

RESOLVED that the 'Statement of Accounts' be approved as a true record and duly signed. the Clerk will arrange the payment of the invoices.

b) To receive and discuss the council's receipts and payments against the budget.

Members had received copies of the receipts and payments against budget and the bank reconciliation and there were no questions.

c) To receive a report from Cllr P Jones on the Council's Internal Control checks.

Cllr P Jones had carried out the internal control checks and reported that there were no concerns highlighted.

d) To agree an auditor to conduct the Council's Internal Independent Examination for the financial year ending 31st March 2025.

This item was discussed, and it was agreed and therefore,

RESOLVED for Linda Coles to carry out the Council's Internal Independent Examination for the financial year ending 31st March 2025 at a cost of £250.00.

158/24 To receive a request for a grant as per the Council's Grant Policy from:

a) St Erme Silver Circle for a grant of £250.00 towards the cost of bus trip outings during 2024/2025.

This item was discussed, and it was proposed and seconded and therefore,

RESOLVED to grant the sum of £250.00 to the St Erme Silver Circle as per the Council's Grant Policy towards the cost of minibus outings.

b) Trispen & St Erme Hardship Fund for a grant of £275.00.

This item was discussed, and it was proposed and seconded and therefore,

RESOLVED to grant the sum of £275.00 to the Trispen Hardship Fund via Trispen Methodist Church as per the Council's Grant Policy to help parishioners through hardship.

159/24 To receive and respond to the 'Local NHS 10 Year Plan Survey' and agree attendance to the engagement workshop.

This item was discussed, and it was agreed that members should respond individually to this survey.

160/24 To receive report from the Health & Wellbeing Working Party and consider applying for funding from the Community Capacity Fund for a feasibility study for youth provision.

The Health & Wellbeing Working Group reported that the recent survey highlighted areas that parishioners feel is lacking within the community. This highlighted several possibilities to look at in more depth. One of the areas highlighted was the lack of youth provision and groups for parent and toddlers in our community.

The Community Capacity Fund is going to re-open for another year and it is possible that this fund may support the cost of a feasibility study which pays someone to do a bit more in depth consultation with parishes about youth provision - where/ when this could happen, costs, even trial it. There could be several events involved, or surveys.

This could involve employing a community development worker. Initially the work would be trying out some of the ideas and securing longer term funding for the post.

Members considered this and it was agreed that further information would be required and what it would involve for the Parish Council to apply and commit to employing someone for the position. There are limited funds as the budget for the next financial year has already been set and

members would need to consider all risks associated with committing to employing someone for this role.

Is this something that could be applied for jointly with neighbouring parishes etc, with the Roseland & Truro CAP area?

The working party will arrange further meetings with Helen Nicholson (Roseland & Truro CAP Manager), to discuss further the various options and what this would involve.

The Clerk will report back and ask the working group for more details on the costs associated with the application and project and what the Parish Council will be committing too. It was agreed to put this on the agenda of the next meeting.

161/24 Councillors to report on any meetings attended as representative:

- **St Erme Playing Field Trust (Cllr Hodgkinson).**

It was reported that the committee have now set up an events working group who will focus putting on events for the community and fundraising for the 'Trust. They were looking at working alongside Carn to Cove again to host different events.

The committee had agreed to purchase new and replacement Christmas lights from the funds that had been raised by the Christmas committee throughout the year.

- **St Erme Village Hall (Cllr Gould).**

There was no report.

- **St Erme Community Enhancement Group (Cllr Trethewey).**

Cllr Trethewey reported that they have coopted a new member to the group that is linked to the School. There was nothing further to report.

- **St Erme Cricket Club (Cllr Gould).**

Cllr Gould reported that the club had issues in sorting out the new league requirements and were looking for support in hosting foreign students with accommodation for the season. Funding for this is limited.

The club has arranged for someone to look and give advice about the outfield and how it is maintained to help with how the balls bounce. The club has been marked down on this previously and they are looking at spending money to get this right.

162/24 To agree the date and time of full council meeting on Tuesday 4th February 2025.

The above date and time were agreed.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

SIGNED

CHAIRPERSON

DATED

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