



The minutes of the meeting held on Tuesday 4th February 2025 at the St Erme Community Centre.

Those present:

Cllr Trethewey (Chairperson), Cllr Hodgkinson (Vice-Chairperson), Cllr Light, Cllr Gould, Cllr P Jones, and Cllr S Jones.

In attendance:

Mrs Sally Trethewey (Clerk).

164/24 To accept apologies.

There were no apologies.

165/24 Declarations of Interest in items on the agenda

- **Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey, Cllr Hodgkinson, Cllr Light and Cllr Gould declared a non-pecuniary interest on the following agenda item:

- 10) To receive a request for a grant as per the Council's Grant Policy from:
 - a) St Erme Playing Field Trust: £300.00 towards the cost of maintenance of Tren creek Park.

Cllr Gould declared a non-pecuniary interest on the following agenda item:

- 10) To receive a request for a grant as per the Council's Grant Policy from:
 - b) St Erme Cricket Club: £400.00 towards the cost of new training equipment.

Cllr Trethewey and Cllr Light declared a non-pecuniary interest on the following agenda item:

- 10) To receive a request for a grant as per the Council's Grant Policy from: (Appendix 6)
 - c) Trispen & St Erme Funday Committee: To request that the £275.00 allocated for new tables & chairs, be forward to the next financial year towards funday activities and entertainment.

166/24 Dispensations

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

It was proposed and seconded and therefore,

RESOLVED that Cllr Hodgkinson has a dispensation for the following agenda item, as without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of business.

- 10) To receive a request for a grant as per the Council's Grant Policy from:
 - a) St Erme Playing Field Trust: £300.00 towards the cost of maintenance of Tren creek Park.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no members of the public present.

167/24 To approve the minutes of the meeting held on Tuesday 14th January 2025.

The minutes previously circulated were agreed and it was proposed and seconded and, therefore.

RESOLVED that the minutes of the meeting held on Tuesday 14th January 2025 be approved as a true record and duly signed by the Chairperson.

168/24 Councillors to discuss any matters with Cornwall Councillor if present.

There were no items.

169/24 Clerks update and report.

The clerk updated and reported on the following:

Cornwall Council: Members received notification of charge for the annual fee for emptying the Council's one litter bin for 2025/2026 at a cost of £344.50pa.

Maintenance Contracts: Two references had been received, and the contracts will now be forwarded for the contractor to sign for the Council's LMP, grass maintenance, and weed contracts.

Marazion Town Council: Members received a response from their email sent.

Defibrillator: The replacements have now been received, and the defibrillator is back in the cabinet ready for use.

VE Day Celebrations: Members were informed of the national VE Day celebrations due to be held on Thursday 8th May, details can be viewed on the following link [VE Day 80](#).

Staff Holidays: Members were informed of forthcoming staff holidays.

170/24 Planning:

a) To consider any planning applications received up to the date of the meeting.

- PA25/00170: Pencoose Farmhouse, St Erme, Truro

Proposed linked annex for independent family care and associated works.

This item was discussed and after consideration it was proposed and seconded and, therefore.

RESOLVED to approve this application subject to the following conditions:

1) That the annex cannot be used for businesses purposes and is for the sole use of family members of the main dwelling house.

2) The annex is tied to the main dwelling house and cannot be sold as a separate dwelling."

b) To update on Cornwall Council planning decisions:

Members were informed of the following planning application decisions:

PA24/09170: Pengelly Barns, Pengelly, St Erme: APPROVED

PA24/08847: 2 Pencoose Barns, St Erme: APPROVED

c) Other planning items:

There were no other planning items.

171/24 Highways:

a) To update on the Community Speed watch.

We have two new members that are currently completing their onsite training and one other member who has been sent the details to register and complete the on-line training.

Three Speed watch sessions have taken place over the last three weeks, a small number were caught over the speed limit and had been reported.

172/24 Finance:

- a) To receive the financial ‘Statement of Accounts’ for the year to date and to approve payments.

Name	Details of payment	Cost	VAT	Total
Sage UK	Payroll	£ 10.00	£ 2.00	£ 12.00
O2	Mobile Phone	£ 11.00	£ 2.20	£ 13.20
Mrs S Trethewey	Salary Month 10			
Mr M Kendall	Salary Month 10			
Nest	Pension Contributions (Jan)			
Mrs S Trethewey	Expenses	£ 26.00		£ 26.00
BHF Shops Ltd	Defibrillator Supplies	£ 156.66	£ 31.33	£ 187.99
Printerland	Ink Toner	£ 180.00	£ 36.00	£ 216.00
St Erme Silver Circle	Grant	£ 250.00		£ 250.00
Trispen Methodist Church	Grant: Trispen Hardship Fund	£ 275.00		£ 275.00
		£ 2,127.91	£ 71.53	£ 2,199.44

The following invoice for payment was added, which had been received after the agenda was published:

St Erme Playing Fields Ltd (Hall Hire January) = £41.00 cost.

The ‘Statement of Accounts’ previously circulated were agreed and it was proposed and seconded and therefore,

RESOLVED that the ‘Statement of Accounts’ be approved as a true record and duly signed, the Clerk will arrange the payment of the invoices.

- b) To receive and discuss the council’s receipts and payments against the budget.

The receipts and payments against budget and bank reconciliation were previously circulated and there were no questions from members.

173/24 To receive a request for a grant as per the Council’s Grant Policy from:

Cllr Trethewey, Cllr Light and Cllr Gould had declared an interest on the next item and left the room.

Cllr Hodgkinson had declared an interest on the next item but was given a dispensation to remain in the meeting and be able participate in any vote.

- a) **St Erme Playing Field Trust: £300.00 towards the cost of maintenance of Trencreek Park.**

This item was discussed, and it was proposed and seconded and, therefore,

RESOLVED to grant the sum of £300.00 to the St Erme Playing Field Trust as per the Council’s Grant Policy.

Cllr Gould had declared a non-pecuniary interest on the next item and remained out of the room.

Cllr Light and Cllr Trethewey rejoined the meeting.

- b) **St Erme Cricket Club: £400.00 towards the cost of new training equipment.**

This item was discussed, and it was proposed and seconded and therefore,

RESOLVED to grant the sum of £400.00 to the St Erme Cricket Club as per the Council’s Grant Policy.

Cllr Trethewey and Cllr Light declared a non-pecuniary interest on the following agenda item and left the room.

Cllr Gould rejoined the meeting.

- c) Trispen & St Erme Funday Committee: To request that the £275.00 allocated for new tables & chairs, be forward to the next financial year towards funday activities and entertainment.**

This item was discussed, and it was proposed and seconded and therefore,

RESOLVED that the sum of £275.00 to be forwarded to the next financial year towards funday activities and entertainment.

Cllr Light and Cllr Trethewey rejoined the meeting.

- 174/24 To consider requests for grants under LGA 1972 s137 for organisations outside of the parish as per our grant policy procedures.**

- **Citizens Advice Cornwall**

This item was discussed, and it was proposed and seconded and therefore,

RESOLVED to grant the sum of £100.00 to Citizens Advice Cornwall under the LGA 1972 s137 as per the Council's Grant Policy.

- 175/24 To receive a report from the Health & Wellbeing Working Party regarding:**

- **applying to the Community Capacity Fund**

This item was discussed, and the associated risks were considered. It was proposed and seconded and therefore,

RESOLVED in principle to apply for funding to the Community Capacity Fund for a Volunteer Coordinator and associated costs as a pilot project to support the community. The Working Group will complete the costing and application form. This will be put to the Council at their March meeting to formally agree submission.

- **registering an 'Expression of Interest' to the Roseland & Truro CAP Youth Engagement Project**

This item was discussed, and it was agreed to 'Register an Expression of Interest' for the CAP Youth Engagement Project.

- **funding towards a 'What's on Booklet.'**

This item was discussed, and it was agreed in principle and subject to the cost being within budget to fund the cost of producing the 'What's on Booklet' for the community.

- 176/24 To consider and respond to the following consultations:**

- **Cornwall Council: Cornwall Interim Policy Position Statement.**

This item was discussed and the comments made was that there is concern that the types of houses being built are not what is needed by communities, in relation to cost and affordability. Landowners are currently land banking to obtain the best prices, this needs to be addressed.

There are concerns at how the government can override Neighbourhood Plans by changing Policy.

- **Government: Strengthening the Standards and Conduct Framework for Local Authorities in England.**

There were no comments to respond.

- 177/24 To receive an email regarding the 'Climate & Nature Bill' and consider signing a petition calling for the revocation of the Climate Change Act 2008 and related Net Zero targets.**

This item was noted, with no response.

178/24 To consider and agree on repairs to the Council' K6 phone box.

The door on the phone box had been damaged during the recent storms. This was discussed and it was agreed and therefore,

RESOLVED to purchase the materials to repair the door and for A Peters to carry out the repairs up to a cost of £300.00.

179/24 To consider and agree on the repairs of the Council's Noticeboard at Trispen Hill.

The noticeboard had been vandalised and been reported to the police as a crime. The repairs required was discussed and it was proposed and seconded and therefore,

RESOLVED to purchase a new sheet of Perspex and a new bracket up to a cost of £100.00. Cllr Gould and Cllr Hodgkinson will carry out the work.

180/24 To consider the format and organise the Annual Parish meeting on Tuesday 18th March 2025.

This item was discussed, and it was agreed to invite Cornwall Council to update and talk about the new waste and recycling scheme, applicants from the Community Benefit Fund to present their applications, the Chairmans Report and a talk on 'What's involved in being a Parish Councillor' as the local elections are taking place on 1st May. It was agreed to ask the Silver Circle to provide and serve the refreshments, the Council will cover these costs.

The Clerk will advertise the meeting in the usual places such as noticeboards, social media, website etc.

181/24 Councillors to report on any meetings attended as representative:

- **St Erme Playing Field Trust (Cllr Hodgkinson)**

There was no update.

- **St Erme Village Hall (Cllr Gould)**

There was no update.

- **St Erme Community Enhancement Group (Cllr Trethewey)**

The group had held their AGM and the officers' roles had been filled. They are looking at holding their Community Compost Scheme at the end of February. They will be carrying out a Community Litter Pick at the end of March and holding another 'Food & Film' night on 26th April.

- **St Erme Cricket Club (Cllr Gould)**

They are looking at applying to the Community Benefit Fund. The Club are holding a Woman's and Girls Cricket event at the beginning of March.

182/24 To agree the date and time of full council meeting on Tuesday 4th March 2025 and the Annual Parish meeting on Tuesday 18th March 2025.

The above dates and time were agreed.

SIGNED

CHAIRPERSON

DATED