



The minutes of the meeting held on 4th March 2025 at the St Erme Community Centre.

Those present:

Cllr Hodgkinson (Vice-Chairperson), Cllr Light, Cllr P Jones, Cllr S Jones, Cllr Gould and Cllr Trethewey from 7.40pm (Chairperson).

In attendance:

Cllr Karen Glasson (Cornwall Councillor), Helen Nicholson (Roseland and Truro CAP Manager) and Sally Trethewey (Clerk).

183/24 To accept apologies.

Cllr Trethewey apologised for arriving late to the meeting.

Cllr Hodgkinson (Vice-Chairperson) chaired the first part of the meeting.

184/24 Declarations of Interest in items on the agenda

- **Councillors to disclose any declarations of interests on any agenda items.**

There were no declarations of interest disclosed.

185/24 Dispensations

- **Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

Cllr Trethewey (Chairperson) arrived at the meeting and apologised for being late. Cllr Trethewey Chaired the remaining meeting.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no questions from members of the public.

186/24 To approve the minutes of the meeting held on Tuesday 4th February 2025.

The minutes previously circulated were agreed and it was proposed and seconded and therefore,

RESOLVED that the minutes of the meeting held on Tuesday 4th February 2025 be approved as a true record and duly signed.

187/24 Councillors to discuss any matters with Cornwall Councillor if present.

Cllr Gould mentioned the Downing Ltd Solar application. Cllr Karen Glasson confirmed that an appeal on the decision has not been lodged yet.

Cllr Glasson will forward a response when received regarding the leasing of the Council's car parks.

It was agreed to bring agenda item 13 forward.

188/24 To receive a report from the Health & Wellbeing Working Group and resolve for the Council to apply to the Cornwall Council Capacity Fund for a 'Volunteer Co-ordinator Pilot Project.'

Members had received a report, and this item was discussed at length. It was proposed and seconded and therefore,

RESOLVED that the Council apply to the Community Capacity Fund on behalf of the Health & Wellbeing Working Group for £18050.00 towards their 'Supporting Volunteering & Health & Wellbeing' project.

189/24 Clerks update and report.

The clerk reported on the following:

Noticeboard Repairs: The Perspex and bracket have been purchased at a cost of £75.73 as previously agreed. The Perspex has now been fitted, and it was agreed to purchase 'rubber sheeting' for the bracket for a more secure fit. The cost of this will be £8.17.

K6 telephone repairs: The new hinges and paint have been delivered, just waiting for the door to be re hung. The materials cost £107.60, the invoice for labour will follow once completed.

Chancery Close car park: We have received complaints from a resident regarding untaxed cars etc in the Chancery Close car park taking up spaces. These will be reported to Cornwall Council.

Staff Holidays: Members were informed of staff holidays.

Elections: Details and timetable for the forthcoming elections taking place on 1st May 2025 have been forwarded to all members. Publicity has been published on the Council's social media page and the relevant information will be displayed in the Council's noticeboards and website.

Members were informed of all correspondence received and reminded of forthcoming training and meetings.

190/24 Planning:

a) To consider any planning applications received up to the date of the meeting.

There were no planning applications.

b) To update on Cornwall Council planning decisions

▪ PA25/00170: 5 Day Planning Protocol – update

Members had been informed of the 5-day planning protocol on this application, and it was agreed to agree with the planning officer's recommendation.

c) Cornwall Council: Call for Sites –

To provide comments on the deliverability and suitability of the land that has been suggested and any land that the Council may feel is suitable to meet the housing need in our area.

Members discussed the sites that had been put forward and the Clerk will respond with the Council's comments.

Members agreed to put forward the small parcel of land to the West at Trispen Hill, which was highlighted in the St Erme Neighbourhood Development Plan for bungalows suitable for the over 55's.

d) Neighbourhood Priority Statements-

Members to consider to 'Register an Interest' in being a part of the Neighbourhood Priority Statement 'Pilot.'

Members discussed this and it was agreed to 'Register an Interest' for a Neighbourhood Priority Statement for St Erme.

191/24 Highways:

a) To update on the Community Speed watch.

There are two new members that are currently completing their onsite training and one other member who had shown an interest has not completed their on-line training.

It was asked if a co-ordinator needed to be present at each session. The clerk will check this.

192/24 Finance:

a) To receive the financial 'Statement of Accounts' for the year to date and to approve payments.

| Name | Details of payment | Cost | VAT | Total |
|-----------------------------|--|------------|---------|------------|
| Sage UK | Payroll | £ 10.00 | £ 2.00 | £ 12.00 |
| O2 | Mobile Phone | £ 11.00 | £ 2.20 | £ 13.20 |
| X2 Connect Ltd | Phone Box maintenance Repairs | £ 107.60 | £ 21.52 | £ 129.12 |
| Mrs S Trethewey | Salary Month 11 | | | |
| Mr M Kendall | Salary Month 11 | | | |
| Nest | Pension Contributions (Feb) | | | |
| Mrs S Trethewey | Expenses | £ 101.73 | £ 15.15 | £ 116.88 |
| Probus Parish Council | FPN Officer Back Pay (Salary Increase) | £ 17.01 | | £ 17.01 |
| Probus Parish Council | FPN Officer Contract | £ 159.12 | | £ 159.12 |
| St Erme Parish Post | Annual Fee | £ 280.00 | | £ 280.00 |
| St Erme Cricket Club | Grant | £ 400.00 | | £ 400.00 |
| St Erme Playing Field Trust | Grant | £ 300.00 | | £ 300.00 |
| Citizens Advice Cornwall | S137 Grant | £ 100.00 | | £ 100.00 |
| | | | | |
| | | £ 2,705.91 | £ 40.87 | £ 2,746.78 |

It was agreed to add the following invoice for payment to the above:

St Erme Playing Fields Ltd (Hall Hire Feb) = £31.00

The 'Statement of Accounts' previously circulated were agreed and it was proposed and seconded and therefore,

RESOLVED that the 'Statement of Accounts' be approved as a true record and duly signed. The Clerk will arrange payment for the invoices.

b) To receive and discuss the council's receipts and payments against the budget.

Members had received copies of the accounts against budget and bank reconciliation and there were no questions.

c) To receive a report from Cllr Light on the Council's Internal Control checks.

Cllr Light reported that he had carried out the Council's internal control checks and that there were no issues highlighted.

192/24 To receive an email from Truthan View Management Committee regarding the litter bin at Truthan View requesting that the Council consider paying for the litter bin to be emptied or to arrange for its removal.

Members discussed this item, and it was agreed that as a Council we are unable to pay for the emptying of the bin as it is located on private land which is overseen by a management company. The Clerk will respond stating this and that the Council will remove the bin if this is what they request.

193/24 To agree for Playsafety Ltd - ROSPA to carry out the council's annual inspection of the play equipment at the School Park and Trispen Football Field.

This was agreed and it was proposed and seconded and therefore,

RESOLVED for Playsafety Ltd to carry out the annual inspection of the Council's play equipment.

194/24 To receive and agree on the Cornwall Council LMP 2025/2026.

The rates for 2025/2026 have increased by 1.1% from the previous year, and the grant offer is £700.65 for the cutting of Public Rights of Way (PROW) in our parish.

It was proposed and seconded and therefore,

RESOLVED to continue the Council's LMP partnership agreement with Cornwall Council for 2025/2026.

195/24 To receive an invitation to visit Cornwall Wildlife Trusts HQ to hear about their ambitions to create a fully accessible community allotment, garden, and wellbeing space.

This was discussed and all members said that they would be happy to attend a site visit depending on work restrictions. The Clerk will arrange a date with the Cornwall Wildlife Trust.

196/24 To receive a letter from Redruth Town Council regarding support in their motion for Cornwall Council to consider a fairer way of proportioning the proceeds from for the new second home council tax premiums.

It was agreed for the clerk to respond that we agree in principle that the proceeds could be redistributed more evenly where needed, but that this legally may not be possible as there may be restrictions associated with this.

197/24 To receive an email for members to consider a 'Notice for Parish Councils and Local Authorities to declare a 'Farming and Food Security Crisis' and to address the issue through adoption of a 'Food Security Restoration Policy'.

This item was discussed, and it was agreed to support the cause in principle. The Clerk will ask for further information on the 'Policy' before the Council formally adopts it.

198/24 To update on the Community Benefit Fund applications.

The Clerk reported that four applications had been received, and the organisations have been invited to the Annual Parish meeting to put forward their projects and funding bids.

199/24 To update and agree on the format of the Annual Parish meeting on Tuesday 18th March 2025.

The clerk confirmed that Cornwall Council- Waste & Recycling will be attending to talk about the new waste recycling scheme. The organisations that have submitted Community Benefit Fund applications will talk about their projects.

The Silver Circle will be providing and serving refreshments, and the event will be published in the usual places.

200/24 Councillors to report on any meetings attended as representative:

- **St Erme Playing Field Trust (Cllr Hodgkinson)**

Cllr Hodgkinson reported that the Community Centre were looking at revamping/decorating the lounge bar area and to purchase some new IT equipment. They were looking at funding to help with the cost.

- **St Erme Village Hall (Cllr Gould)**

Cllr Gould reported that they had been discussing Health & Safety and that they are looking at getting the gas bottles caged and locked up. They had been approached by a Coffee van company for the use of the car park area to sell coffees. The current Chairperson has stated that they will not be standing again at their next AGM.

- **St Erme Community Enhancement Group (Cllr Trethewey)**

Cllr Trethewey reported that the officer's roles had been filled at their AGM. They had agreed to carry out another 'Compost' scheme this year for the community. They had agreed to have a 'Patron' scheme for the Community Garden. They will be holding a 'Litter Pick' on Saturday 29th March and will hopefully be holding another 'Food & Film' night in April.

- **St Erme Cricket Club (Cllr Gould)**

Cllr Gould reported that the club's finances were alright, and they were looking at applying for funding. They are carrying out testing works on the ground. The Club held a lady's event and are now looking at entering a 'Ladies' team.

- **Roseland & Truro CAP meeting (Cllr Trethewey)**

Cllr Trethewey reported that they had discussed the Community Capacity Funding and the different projects. The CAP area was looking at submitting a larger bid focusing on Health and Wellbeing.

Parishes gave an update on their areas.

- **Police Liaison meeting (Cllr P Jones)**

Cllr P Jones attended and there was nothing new to report.

201/24 To agree the date and time of the Annual Parish meeting on Tuesday 18th March 2025 and the next full Council meeting on Tuesday 1st April 2025.

The above dates and times were agreed.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

SIGNED

CHAIRPERSON

DATE

CONFIDENTIAL

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