



---

**The minutes of the meeting held on Tuesday 3<sup>rd</sup> February 2026 at the St Erme Community Centre.**

**Those present:**

Cllr Trethewey (Chairperson), Cllr Hodgkinson (Vice-Chairperson), Cllr Light, Cllr Baird, and Cllr P Jones.

**In attendance:**

Sally Trethewey (Clerk to the Council) and two members of the public.

**185/25 To accept apologies.**

Apologies were received and accepted from Cllr S Jones (who was unwell).

**186/25 Declarations of Interest and Dispensations.**

**a) Councillors to disclose any declarations of interests on any agenda items.**

Cllr Trethewey, Cllr Light and Cllr Hodgkinson declared a non-pecuniary interest on the following item.

12) To receive a request for a grant as per the Council's Grant policy.

b) St Erme Playing Field Trust – To grant £400.00 towards the cost of painting the wood on the outside of the Community Centre.

Cllr Trethewey declared a pecuniary interest on the following agenda item.

21) To agree overtime for the Clerk.

**b) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.**

There were no dispensations requested.

**Public Participation (15 minutes)**

**The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.**

The members of the public present expressed their concerns with the proposed changes to planning application PA26/00196 on the Coastline Housing application.

They felt that the change in materials will make a difference to the aesthetics of the development and the location of the proposed changes to the Cornish hedging was unclear, and they felt that just hedging would be difficult to maintain and develop/grow into a strong hedge.

There were concerns over the surface water drainage onsite and if there will be a drainage interceptor tank at the drainage pond.

The Clerk stated that this should be addressed in their submission of details to discharge under condition 15 (Surface Water)

Cllr Trethewey thanked the members of the public.

**187/25 To approve the minutes of the meeting held on Tuesday 13<sup>th</sup> January 2026.**

The minutes previously circulated were agreed and it was proposed and seconded and therefore,

**RESOLVED that the minutes of the meeting held on Tuesday 3<sup>rd</sup> February 2026 be approved as a true record and duly signed.**

**188/25 Councillors to discuss any matters with Cornwall Councillor if present.**

Cllr Glasson was not present.

**189/25 Clerks update and report.**

The clerk updated on the following.

**Cornwall Council** gave an update on Storm Goretti and encouraged Town and Parish Councils to produce Community Emergency Plans for their communities.

**NHS Engagement:** The Council and community had received an invitation to a Neighbourhood Health & Wellbeing event for patients of the Three Spires and Lander Medical practices.

**Roseland & Truro CAP Area:** Notes of the last meeting and information on their 'Youth Provision Development and Community Engagement Plan' had been forwarded to members.

**Action for Hedgehogs:** Information on 'A ready-made biodiversity solution for your Council' to help hedgehogs had been received.

**Casual Vacancy:** Advertisement for co-option had been published with a response date by 4<sup>th</sup> February 2026 giving 4 weeks' notice as per the Council's Co-option Policy. No interest or applications had been received, and the clerk will re-advertise this position.

The clerk reminded members of forthcoming training events and meetings and had forwarded information of all correspondence received.

**190/25 Planning:**

**a) To consider any planning applications received up to the date of the meeting.**

- **PA26/00196: Land at St Erme, Truro TR4 9BW  
Non-material amendments in relation to decision notice PA23/09949 dated  
18.06.25.**

This application was discussed and it was proposed and seconded and therefore

**RESOLVED to object to the application for the following reasons.**

We feel strongly that the natural rural appearance/view from the North and Northeast would be affected and would detract and have a significant impact on the rural landscape and historical settlement; making the development look more urban than rural. The changes would also detract from St Erme Church which is Grade II listed. The original plans with stone gables and slate hangings helped to soften the harsh appearance that the development would have from the North and Northeast.

These changes would be against the St Erme Local Landscape Character Assessment in this area, and is within a 2023 Candidate of an Area of Great Landscape Value.

The changes from Cornish Hedging to just hedging is not in keeping with the settlement edge and rural location, this helps to soften the natural appearance of the development and would be more effective. Not only will these changes effect the rural nature of the location, but they will also be extremely hard to maintain. Will these changes have an effect on the BNG calculations?

- **PA26/00011: Land Northwest of 1 Pencoose Barns, St Erme  
Change of use to part of field to horticulture including construction of sand  
school.**

This application was discussed and it was proposed and seconded and therefore

**RESOLVED to support this application.**

- **PA25/09709: 10 Cherry Tree Close, St Erme, Truro.  
Proposed rear extension and new front porch.**

This application was discussed and it was proposed and seconded and therefore

**RESOLVED to support this application.**

- **PA25/02374: Truthan Manor, Truthan, St Erme, Truro.  
Listed Building Consent for the renovation of existing Manor and Cottage,  
removal of small contemporary lean-to and raised pool, new pool house, and  
demolition of stables for replacement garden storage**

This application was discussed and it was proposed and seconded and therefore

**RESOLVED to support the amended plans.**

**b) To update on Cornwall Council planning decisions.**

- PA25/09032: Glen View, St Erme, Truro – APPROVED

**c) Other planning items.**

- **Call for Sites – Update & Survey**

This item was discussed and there were no comments.

**191/25 Highways:**

**a) To update on the Community Speed Watch.**

The clerk has advertised on Facebook for additional volunteers, but no one has come forward.

**b) To discuss the Community Highways Improvement Programme and agree the submission of the ‘Expression of Interest.’**

This item was discussed and the proposed scheme agreed. The clerk will submit the ‘Expression of Interest’ form. It was proposed and seconded and therefore

**RESOLVED to allocate up to £3,000 towards this scheme from the ‘Highways Budget’**

**c) To update on abandoned cars and general upkeep of village areas.**

The Clerk to continue to chase contacts to speak to from Cornwall Housing and Cllr Glasson with regards to this item.

**d) To receive and discuss the implications of a ‘Closure Intention’ notice for a 24 hour closure of the road between the junction north of Eglos Road to the junction at Church Close.**

We have received the following closure notification for services to be connected to the Coastline Housing development.

**Road Traffic Regulation Act 1984 S.14: Intention Notice for a ‘Temporary Prohibition of Traffic’**

**Location:** Road From Eglos Road To St Erme, St Erme

**Timing:** 16th March 2026 to 3rd April 2026 (24 hours)

The Clerk has been in contact with the contractor with concerns with this closure and the traffic being diverted along Church Close. The works to connect to the utility services for the Coastline Housing development will be commencing on 19<sup>th</sup> February outside the school, Phase 1, to hopefully complete

this section during half term:-

Phase 1 – 2- or 3-way lights starting in half term (outside school)

Phase 2 – Road Closure

Phase 3 – 2- or 3-way lights (junction at the top of Eglos Road to substation)

We are waiting on confirmation of a date and time for a site meeting. Cllr Hodgkinson and Cllr Light to attend the meeting with the Clerk.

**192/25 Finance:**

- a) To receive the financial ‘Statement of Accounts’ and bank reconciliation for the year to date and to approve payments.**

Name	Details of payment	Cost	VAT	Total
St Erme Church	S137 Grant	£1,500.00		<b>£1,500.00</b>
Lloyds Bank	Charges	£4.25		<b>£4.25</b>
O2	Mobile Phone	£11.82	£2.36	<b>£14.18</b>
Mrs S Trethewey	Salary Month 10			
Mr M Kendall	Salary Month 10			
Nest	Pension Contributions( January)			
Mrs S Trethewey	Clerks Expenses	£26.00		<b>£26.00</b>
Probus Parish Council	Enforcement Officer (26-0015)	£184.86		<b>£184.86</b>
St Erme PFL	Hall Hire (Dec -3750)	£23.00		<b>£23.00</b>

The ‘Statement of Accounts’ previously circulated were agreed and it was proposed and seconded and therefore,

**RESOLVED to sign the ‘Statement of Accounts’ as a true record. The Clerk will arrange payment of the invoices.**

- b) To receive and discuss the council’s receipts and payments against the budget.**  
Members had received copies and there were no questions.

**193/25 To adopt the Council’s ‘Information Technology Policy’.**

The ‘Information Technology Policy’ was agreed and it was proposed and seconded and therefore

**RESOLVED to formally adopt the Council’s Information Technology Policy.**

**194/25 To update on the Council’s compliance to ‘Assertion10’ and agree any required actions.**

It was agreed for the Clerk to arrange for the Council’s website to have an ‘Accessibility’ check and report carried out by Vision ICT at a cost of £145.00.

The Council’s GDPR procedures, policies and Privacy Statement will be reviewed to make sure they are up to date and compliant.

**195/25 To receive and respond to the following consultations:**

- **Cornwall Council’s ‘2026 Off Street Parking Places Order’.**

This consultation was discussed and responded to.

**196/25 To receive a request for a grant as per the Council’s Grant policy.**

- a) St Erme Silver Circle – To grant £350.00 towards the cost of bus hire for outings.**

This item was discussed and it was proposed and seconded and therefore

**RESOLVED to grant the sum of £350.00 to the St Erme Silver Circle as per the Council’s grant policy.**

Cllr Trthewey, Cllr Light and Cllr Hodgkinson had declared a non-pecuniary interest on the next bite.

**b) St Erme Playing Field Trust – To grant £400.00 towards the cost of painting the wood on the outside of the Community Centre.**

Due to the Council being inquorate it was agreed to forward this item to the next meeting of the Council.

**c) St Erme Parish Post – To receive a request for an emergency grant of £500.00 towards the editing and printing of the Parish Post.**

The Council had received a request from the St Erme Parish Post for a grant to help with the next twelve months cost while they try to source a new editor, restructure and look for future advertising to secure its continuation.

Members of the Council felt that this magazine was important for the communities' residents as well as the local organisations who promote their groups and events in the magazine.

It was proposed and seconded and therefore,

**RESOLVED to grant the sum of £500.00 towards the St Erme Parish Post with the following conditions.**

The Parish Council have set aside £500.00 towards the St Erme Parish Post's printing costs and new software; to claim once the magazine is back up and running and a new editor is in place.

**197/25 To consider requests for grants under LGA 1972 s137 for organisations outside of the parish as per our grant policy procedures.**

**• Citizens Advice Cornwall**

This item was discussed and it was proposed and seconded and therefore,

**RESOLVED to grant the sum of £100.00 to Citizens Advice Cornwall under the LGA 1972 s137 and per the Council's Grant policy.**

**198/25 To receive a report from the Neighbourhood Priority Statement Committee.**

Members of the group met on 19<sup>th</sup> January. There were positive comments from those that attended and responded to the consultation events in November.

Members looked at the results and agreed that some of the objectives were repeated under different sections. It was agreed to combine those that were in two sections into one. The draft plan will then be written up in full and the top priorities listed.

Once the full draft of all sections is completed the document will be sent to Cornwall Council; to tidy up ready for the statutory consultation.

**199/25 To agree to arrange the printing of 250 copies of the Health & Wellbeing 'Community Connections' Booklet.**

The Health & Wellbeing Group had published their electronic version of the 'Community Connections' booklet and would now like to arrange the printing of 250 colour copies. These will be available in the local shop and community facilities, as well as copies forwarded to each local organisation. The Community Warden of the St Erme Emergency Plan will have copies to deliver to people as they move into the village. Quotations had been received for the printing.

This item was discussed and it was proposed and seconded and therefore,

**RESOLVED that the Health & Wellbeing Group can arrange for the printing of the 'Community Connections' booklet up to the value of £350.00, which will come out of the health and wellbeing budget.**

Cllr Baird left the meeting.

**200/25 To consider the format and organise the Annual Parish meeting on Tuesday 17<sup>th</sup> March 2026.**

This item was discussed and it was agreed to invite the 'Neighbourhood Watch Community Project manager for Cornwall,' and the Neighbourhood Priority Statement Steering Group to give an update as guest speakers for the evening.

The Neighbourhood Police Officer will be invited to attend and there will be reports on the Community Benefit Fund 2025 and organisations will put forward their Community Benefit Fund bids for 2026.

It was agreed to ask the St Erme Silver Circle and the St Erme PFT to help with refreshments and the cost to be covered by the 'Chairmans Fund.'

The clerk to advertise the Annual Parish meeting.

**201 /25 Councillors to report on any meetings attended as representative:**

- **St Erme Playing Field Trust (Cllr Hodgkinson)**

Cllr Hodgkinson reported that they had several events coming up including the pantomime and an evening with Alan Jones. The 'Trust' will be claiming though their insurance towards the cost of a new heat pump.

- **St Erme Village Hall (Cllr Light)**

Cllr Light gave his apologies at the last meeting.

- **St Erme Community Enhancement Group (Cllr Trethewey)**

Cllr Trethewey reported that the group were looking at holding a couple of fundraising events. They will be advertising for help with the Community Garden and are hoping to hold a community compost scheme again this year. The K6 phone box has now been painted.

- **St Erme Cricket Club (Cllr P Jones)**

Cllr P Jones said that there was no report.

- **Roseland & Truro CAP meeting**

The clerk had forwarded copies of the minutes to members.

- **Police Liaison meeting (Cllr P Jones)**

Cllr P Jones reported that not many people attended. They talked about abandoned cars and was informed that if they are not on the highway, they were unable to do anything.

**202/25 To agree the date and time of the Council's next meeting on Tuesday 3<sup>rd</sup> March 2026 and the Annual Parish meeting to be held on Tuesday 17<sup>th</sup> March 2026.**

The dates and times above were agreed.

**PART 2 - CONFIDENTIAL**

**Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.**

**PART 2 - CONFIDENTIAL**

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.